

NOTICE OF SPECIAL MEETING

To: Francis Benjamin, 600 SW Fountain, Pullman, WA 99163
Keith Bloom, 355 SW State, Pullman, WA 99163
Ann Heath, 750 SE Edge Knoll, Pullman, WA 99163
Bill Paul, 109 S.W. Verona, Pullman, WA 99163
Barney Waldrop, 1300 NW Orion Drive, Pullman, WA 99163
Nathan Weller, 1100 NE Stadium Way #25, Pullman, WA 99163
Pat Wright, 1020 SE Sunnymead, Pullman, WA 99163

KRPL Radio, Box 8849, Moscow, ID 83843 (883-3571)
Lewiston Tribune, 112 West 4th, Moscow, ID 83843 (883-0565)
Evergreen, 122 Murrow Communications Center, Pullman, WA 99164
(335-7401)
Daily News, 255 E. Main, Suite 104, Pullman, WA 99163 (334-2170)
KZUU, CUB 3rd Floor, WSU, Pullman, WA 99164 (335-2493)
Spokesman-Review, 115 N.W. State #25, Pullman, WA 99163 (334-0402)
Local Government Access Channel, City Hall, Pullman, WA 99163
Whitman County Gazette, P.O. Box 710, Colfax, WA 99111 (397-4527)
KCLX/KZZL, P.O. Box 710, Colfax, WA 99111 (397-4752)

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that I have called a special meeting of the City Council of the City of Pullman to be held:

DATE: Wednesday, November 5, 2008
TIME: 7:30 p.m.
LOCATION: City Council Chambers, 325 SE Paradise, Pullman, WA 99163

THE PURPOSE OF THE SPECIAL MEETING IS:

See Attached Agenda

DATED this 31st day of October, 2008.



Mayor

The Pullman City Council welcomes you to tonight's meeting. The Council appreciates and encourages public participation. For regular agenda items, an opportunity for public comment is usually provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations will be placed on the time allowed for comments. Thank you for your interest in City government.

- A. Roll Call: _____ Francis Benjamin _____ Barney Waldrop
 _____ Keith Bloom _____ Nathan Weller
 _____ Ann Heath _____ Pat Wright
 _____ Bill Paul

- B. Announcements
C. Confirmation of Appointment - Parks and Recreation Commission
D. Report - 2008 Reaney Pool Report
E. Consent Agenda

The items listed under the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council action.

Motions

1. Dispense with the reading of the minutes of the regular meeting of October 28, 2008, and approve them as submitted.
2. A motion to approve Accounts Payable Checks, Payroll Checks, and Electronic Transfers for November, 2008.
3. A motion to accept as complete Contract No. 08-12, RV Park Sewer.
4. A motion to accept as complete Contract No. 08-18, Jackson-Kamiaken-Pioneer Sewer.
5. A motion to accept as complete Contract No. 07-20, Aquatic Center Painting.

6. A motion to accept as complete Contract No. 07-13, Taylor-Derby Sewer Rehabilitation.
7. A motion to set November 18, 2008, as the date for a public meeting to act on a Notice of Intent to Annex Real Property submitted by Keith Kopf, L.L.C.

Resolutions

8. Resolution No. R-88-08 - A RESOLUTION AUTHORIZING THE PLACEMENT OF PROTECTIVE COVENANTS ON THREE CITY-OWNED PARCELS FOR THE PURPOSE OF WELL HEAD PROTECTION FOR THE WELL 8/BOOSTER 10 PROJECT.
9. Resolution No. R-89-08 - A RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS TO THE NEEDS OF THE CITY OF PULLMAN AND AUTHORIZING THE DONATION OF SAID SURPLUS PROPERTY, TO-WIT: BICYCLES TO INTERNATIONAL FRIENDSHIP ASSOCIATION, A NON-PROFIT CHARITABLE ORGANIZATION.

F. Regular Agenda

Presentation

10. Mayor's 2009 Budget Message

Public Hearing

11. 2009 Preliminary Budget Hearing on all funds.

Resolution

12. Resolution No. R-90-08 - A RESOLUTION AUTHORIZING CITY PARTICIPATION IN THE EXTENSION OF A CITY WATER MAIN FOR THE WHITMAN COUNTY HUMANE SOCIETY'S ANIMAL HAVEN PROJECT.

G. Executive Session - Labor Negotiations

H. Tentative Council Agenda for November 11, 2008 - Canceled

Tentative Council Agenda for November 18, 2008

2009 Final Budget Hearing
Rental Registration Adoption
Motion on Kopf Annexation Notice of Intent
MLS Grant Application
Report on Transit Grants

Tentative Planning Commission Agenda for Special Meeting on
November 19, 2008 - College Hill Association Presentation

Tentative Planning Commission Agenda for Regular Meeting on
November 26, 2008 - Canceled

Tentative Board of Adjustment Agenda for November 17, 2008
No business scheduled at this time

THE COUNCIL CHAMBERS ARE ACCESSIBLE TO PERSONS WITH DISABILITIES. PERSONS REQUIRING SPECIAL ACCOMMODATIONS, SHOULD CONTACT THE FINANCE DEPARTMENT BEFORE 5:00 P.M. THE MONDAY PRECEDING THE COUNCIL MEETING. THE FINANCE DEPARTMENT IS LOCATED ON THE FIRST FLOOR OF CITY HALL, 325 SE PARADISE STREET, PULLMAN, WA 99163. TELEPHONE NUMBER 338-3209 or 338-3208, FAX NUMBER 334-2751, ADD NUMBER 7-1-1.



CITY OF PULLMAN

325 S.E. Paradise Street, Pullman, WA 99163
(509) 338-3208 Fax (509) 334-2751
admin@ci.pullman.wa.us

MEMORANDUM

TO: City Councilmembers
FROM: Glenn A. Johnson, Mayor
RE: Confirmation of Appointment
DATE: October 31, 2008

PARKS AND RECREATION COMMISSION

Steve Myers, Jr., 1215 SE Earthtone Ct, Pullman, (h) 334-0534, (w) 334-1717
appointed to a term expiring December 31, 2011.

The Council is requested to confirm this appointment.

cc: Staff Liaisons

Memo

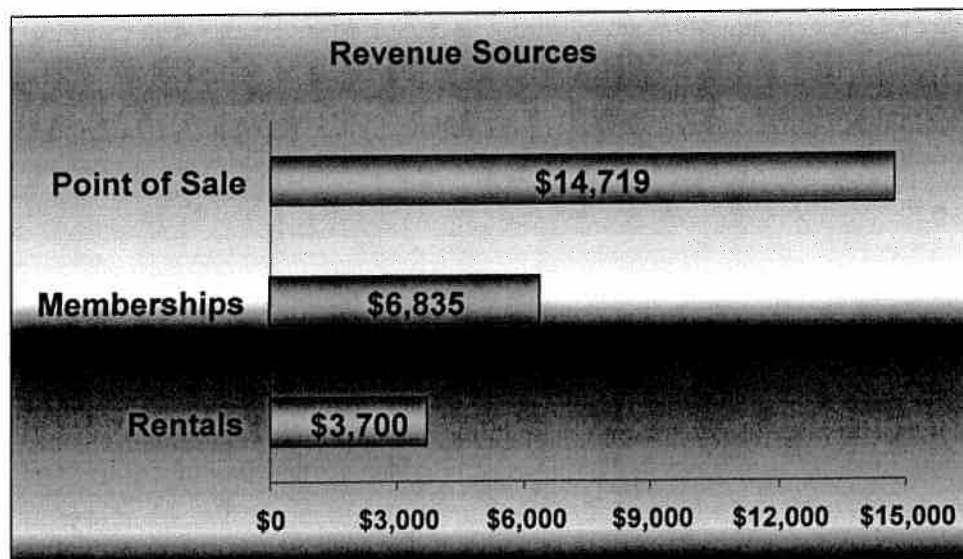
To: Parks & Recreation Commission
From: Kurt Dahmen, Recreation Superintendent
Date: October 24, 2008
Re: 2008 Reaney Pool Report

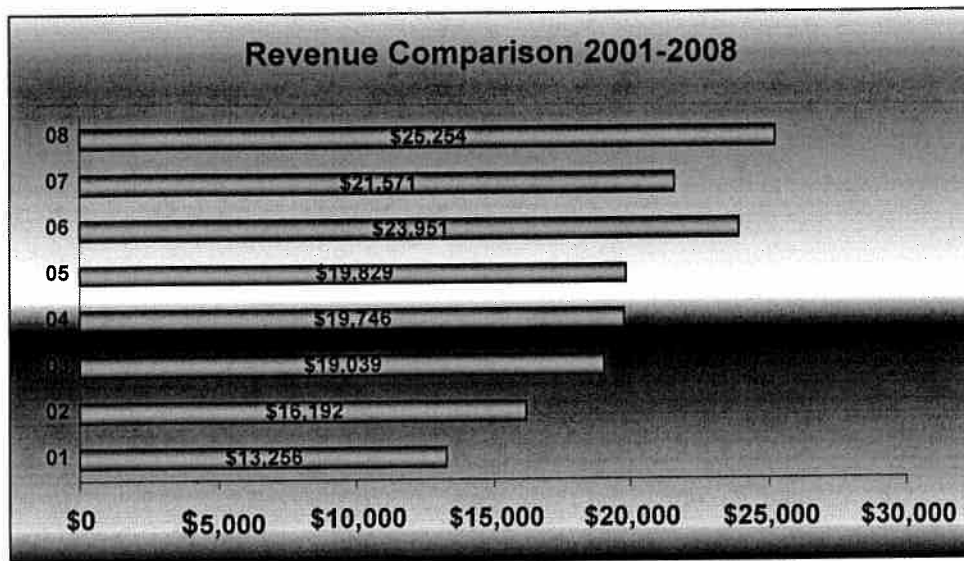
Overall attendance at Reaney pool this summer totaled approximately 9,177 visits. When compared to 2007, which had 7,709 visits, this results in a 19% increase in attendance. The breakdowns of visits by category are as follows:

	<u>Point of Sale</u>	<u>Reaney Memberships</u>	<u>PAFC Memberships</u>
Youth	3133	955	54
Adult	2291	318	230
Family	664	1043	348
Senior	124	10	7
Totals	6212	2326	639

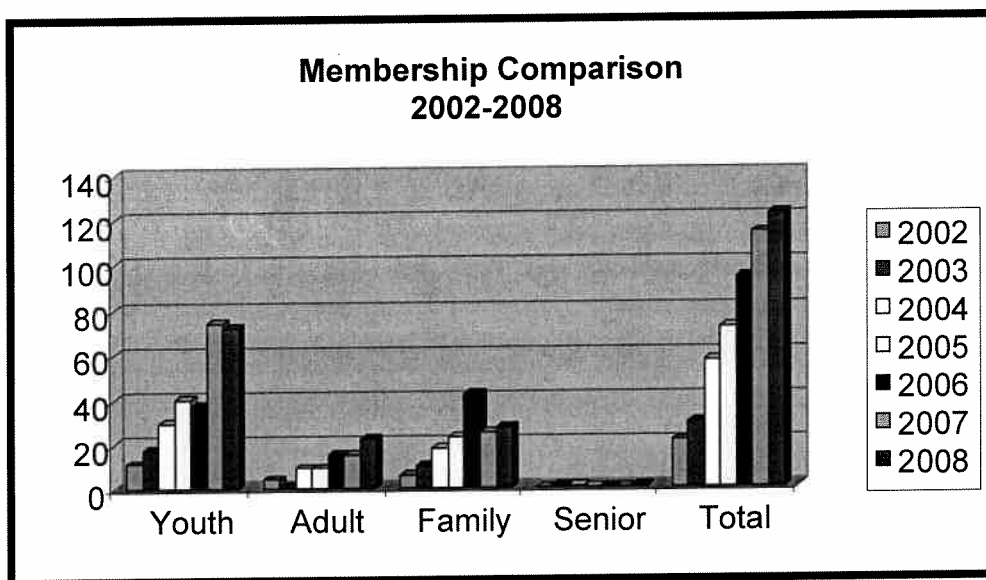
Once again this year, some of the Pullman day care facilities, (Building Blocks, Community Child Care, YMCA, Sunnyside Day Care, Early Learning Services, The Learning Center and WSU Childcare) rented the pool Tuesday through Thursday mornings from 10:00 a.m.-12:00 p.m. for a total of 28 days this summer. Staff estimates that attendance from the day care rentals to be approximately 60-75 kids per day.

After recognizing a decrease in revenue last year, Reaney pool saw an increase in overall revenue collected in 2008. The pool generated revenue of \$25,254 compared to \$21,571 in 2007, approximately a 17% increase. Several factors that possibly lead to the increase include great weather early in the season that influenced individuals to buy season passes, an addition of one hour daily to the pool schedule from 6:00-7:00pm, and one extra week the pool was open for the season. The graph below represents the different areas revenue is collected.





Reaney pool continued to see an increase in the number of individuals who purchased season passes. Total there were 122 passes sold this year in comparison to 114 in 2007. To note, last year 32 youth memberships were sold by means of a donation received from Pullman Child Welfare Association and in 2006, 13 Family memberships were purchased through a grant from Foundation Northwest.

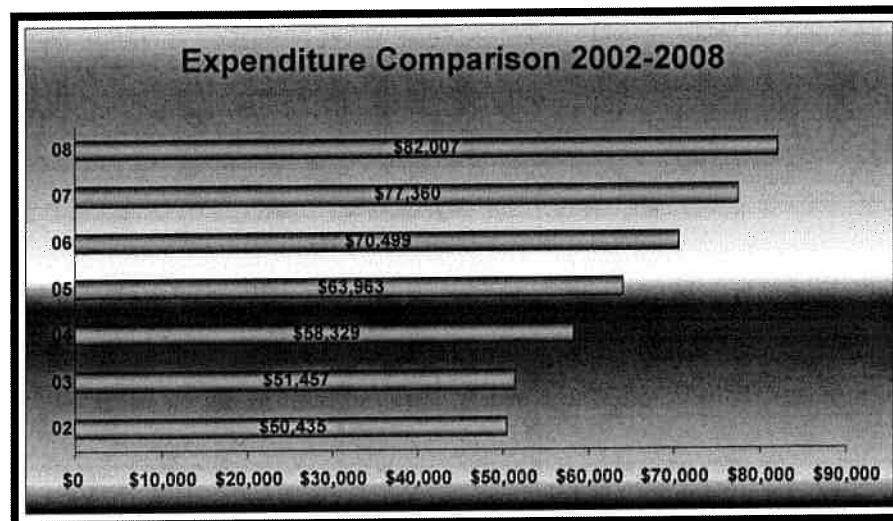
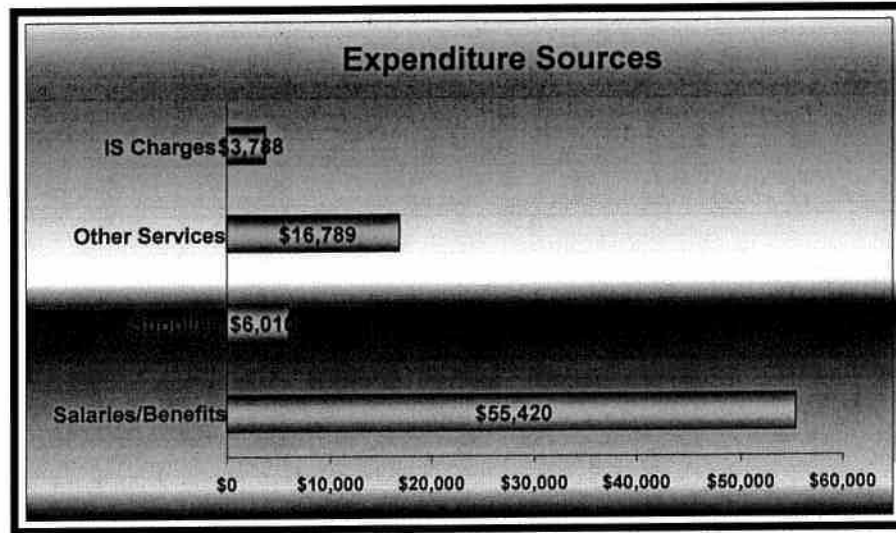


	Youth	Adult	Family	Senior	Total
2008	72	22	27	1	122
2007	74	15	25	0	114 *
2006	37	15	42	0	94 **
2005	40	9	23	0	72
2004	29	9	18	1	57
2003	17	1	10	1	29
2002	11	4	6	0	21

* 32 youth memberships purchased with donation from Pullman Child Welfare Association

** 13 family memberships purchased with grant from Foundation Northwest

Expenditures for 2008 totaled approximately \$82,007 which is an increase of approximately 12.95% from \$72,605 in 2007. Expenditure sources were as follows: Salaries/Benefits - \$55,420; Supplies - \$6,010; Other Services (Utilities) - \$16,789 and IS Charges - \$3,788.



Cost Recovery

Year	Expenses	Total Revenue	% of Cost Recovered
2008	\$82,007	\$25,254	30.80%
2007	\$77,360	\$21,571	27.89%
2006	\$70,499	\$23,951	33.98%
2005	\$63,963	\$19,829	28.13%
2004	\$58,329	\$19,746	33.86%
2003	\$51,457	\$19,039	37.00%
2002	\$50,435	\$16,192	32.11%

MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
OCTOBER 28, 2008

Roll Call

The regular meeting of the City Council of the City of Pullman was held on October 28, 2008, at 7:30 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Jane Joyce	Deputy City Clerk
Francis Benjamin	Councilmember
Bill Paul	Councilmember
Barney Waldrop	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

Call to Order

Mayor Johnson called the regular meeting to order at 7:30 p.m. He announced that Councilmembers Bloom and Heath would not be able to attend the meeting. Councilmember Paul moved, Councilmember Wright seconded to excuse Councilmembers Bloom and Heath.

Motion Carried.

Mayor Johnson welcomed ASWSU to the meeting. ASWSU Senator Pete Semon introduced himself and asked ASWSU Senators and Executives to introduce themselves.

Announcements

Mayor Johnson made two announcements. Senator Lauren Edholm announced that ASWSU is trying to promote diversity. Senator Lauren Edholm stated they would like to start this discussion framed with the following guidelines: this meeting is declared safe, regardless of sex, race, ethnicity, natural origin, gender identity and expression, sexual orientation, religion, and/or age. Everyone will be treated and respected as a human being and a vital part of the Pullman Community. Ignorance, bigotry, bias, and discrimination will not be tolerated.

Senator Pete Semon announced that Governor Gregoire will be holding a rally on the Glen Terrell Mall at noon on November 1.

ORDER OF BUSINESS

Approval of Recommendations of Consent Agenda Items

CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council request. Councilmember Benjamin moved, Councilmember Wright seconded to read the items on the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Consent Agenda from either the Council or audience. Councilmember Weller requested that item No. 1, minutes of October 21, 2008, have a word change in number 7. Mayor Johnson so ordered. Councilmember Benjamin moved, Councilmember Paul seconded to adopt the Consent Agenda, with item No. 1 amended.

Motion Carried.

Motions

- | | | |
|--|----|--|
| Minutes - October 21, 2008 | 1. | The Council dispensed with the reading of the minutes of the regular meeting of October 21, 2008, and approved them as amended. |
| Claim for Damages - Wallace | 2. | The Council referred a Claim for Damages submitted by Shanna Wallace for the sum of \$3,555 to the Washington Cities Insurance Authority (WCIA). |
| Change Order on Pullman City Hall Plaza Reconstruction | 3. | The Council ratified Change Order No. 1 to Contract No. 07-19, Pullman City Hall Plaza Reconstruction. |
| Accelerated Street Resurfacing 2008 Complete | 4. | The Council accepted as complete Contract No. 08-11, Accelerated Street Resurfacing 2008. |

Resolution

- | | | |
|--|----|---|
| Resolution No. R-87-08 - Utility Line Easement | 5. | Resolution No. R-87-08

A RESOLUTION ACCEPTING A UTILITY LINE EASEMENT FROM DUANE J. FISTER AND LYNN A. FISTER, TRUSTEES UNDER THE FISTER LIVING TRUST. |
|--|----|---|

Resolution No. R-87-08 was adopted unanimously.

REGULAR AGENDA

Discussion Items

International
Education Week

6. Esther Hahn, President of the International Student Council, and Sai Rong, Program Chair, stated that International Education Week had been moved to the week of November 2-8. The main event is a speech by Dr. Vandava Shiva on Global Food Crisis Sustainability. The speech will be in the CUB Senior Ballroom on November 5 at 7:30 p.m. Dr. Shiva is also an author and the Bookie ordered some of her books. She will do a book signing after her lecture. There will be other events held during the week by different student organizations.

WSU Capital
Projects and ASWSU
Recent Accomplish-
ments

7. ASWSU President Brandon Scheller gave an update on the results of the text book initiative. They feel the book buyback process is flawed. The goal was to get the value of books to 80 percent. They saw an increase in value, but it only went up to 61 percent.

President Brandon Scheller talked about a safety fundraising project. This would be an on-foot chaperone program for students. The program would be based out of the CUB and there would a female and male chaperone for each escort. They are hoping this will become a seven-day-a-week program.

President Brandon Scheller also spoke about walking College Hill last week to check on lighting, several events that will be occurring, and the newsletter, Cougar Quarterly. He stated they are looking for ways to reach out.

Senator Pete Semon stated that since the last meeting with City Council, the Rotunda and the clubhouse at Palouse Ridge have been completed. The CUB and Stadium have not been totally completed.

ASWSU Energy
Savings Program

8. Senator Richard Kilpatrick talked about the ASWSU energy savings program. He asked the City to help promote the campaign. City Supervisor Sherman stated that the City could help through Pullman Transit and the Community Update. Mayor Johnson talked about the City's water conservation program. Councilmember Benjamin

talked about the Green Alliance which looks at making IT green.

University
District Including
Parking and Design
Guideline Issues

9. City Supervisor Sherman gave the staff report and a history of the University District proposal. He stated that parking is an issue and talked about the parking permit system. People are concerned about the cost of permits and how the permits would be distributed.

Mayor Johnson talked about commuter traffic, the number of permits per residence, and the number of unrelated residents living in a dwelling. Planning Director Dickinson spoke to the zoning issue. City Supervisor Sherman talked about the College Hill Tomorrow program. He stated we need to work together to get answers.

Councilmember Benjamin stated he would like to hear recommendations from students. He stated that if everyone gets parking permits there will be too many cars for the area.

Senator Lauren Edholm stated that most Greek houses have their own parking lots and talked about how they determine who gets to park in those lots. She stated that a storage lot is a good idea.

Councilmember Weller thanked ASWSU for attending this meeting and asked where they stood on the University District. President Scheller stated there is no consensus among ASWSU on the University District. He stated he personally supports the University District. He has attended all the forums and meetings on the District and he commended President Floyd for taking the initiative on this District. He stated he only speaks for himself, not ASWSU. Senator Anthony Smith stated that ASWSU is neutral on the University District. They are researching the matter and will do a resolution on the matter at a later date. They will give the City a copy of this resolution.

President Brandon Scheller talked about student interest in the University District and stated that the forums have not had high attendance. Councilmember Benjamin asked about the letters received from the Greek House Corporations on the University District. Senator Jessica Hart, who represents the Greek area, stated that students are worried about how things will change. They

want to know what changes would occur with the District. Mayor Johnson stated there have been a lot of rumors about the District. Senator Hart stated if there are changes, they need to know early as they have to notify the House Corporations. Councilmember Weller asked for a show of hands from ASWSU as to who supports the University District. Several ASWSU members raised their hands.

Extended Hours 10.
at Stubblefield's

ASWSU President Brandon Scheller stated that the problem is that at 2:00 a.m. Stubblefield's closes and everyone has to leave. Once they leave it gets rowdy and fights have occurred. He feels this is a problem and suggested that alcohol stop being served at 2:00 a.m, but to keep the bar open until 3:00 a.m. so people slowly leave the area. Chief Weatherly stated that the Liquor Control Board checks for alcohol possession and consumption after hours. If they find alcohol, the establishment gets in trouble. It is really hard to control alcohol after hours as people hide it. He stated that fights can increase as individuals from other establishments show up after 2:00 a.m. He recommended against Stubblefield's staying open until 3:00 a.m. He stated that the manager of Stubblefield's is opposed to the idea for the same reasons. Chief Weatherly stated he wants to see this bar contained, not shut down.

President Brandon Scheller suggested not allowing new people into the bar after 2:00 a.m. Chief Weatherly responded. Councilmember Waldrop asked who has jurisdiction. Chief Weatherly stated that the Liquor Control Board has jurisdiction.

Senator Pete Semon, Councilmember Weller, President Scheller, Councilmembers Paul and Benjamin, and Chief Weatherly discussed other establishments in the area, laws governing bars, and looking for solutions.

ASWSU Students 11.
For Safety
Fundraising Dinner

Ryan Jones, Director of Greek Affairs, gave a presentation on the ASWSU Students for Safety Fundraising Dinner that will occur November 14, 2008. He passed out a flyer on the dinner. He listed the four main areas they hope to contribute to and stated that they hope to raise \$100,000. They do not want to pass the costs of these programs on to students. Councilmember Weller asked if this is only for College Hill. Mr. Jones responded. Councilmember Waldrop urged

ASWSU to look at a risk assessment. He stated they need to know what the risks are.

Senator Lauren Edholm stated there recently have been three incidents in Pullman. These included threats, assaults, broken windows, and threatening letters. There has been a lot of violence, hatred, and bigotry and it is not acceptable. ASWSU is taking a hard stance on this, the Senate passed a resolution denouncing these acts. There was a rally on campus today and they are trying to find solutions to the problem.

Nikki Hahn, chair of the Gay, Lesbian, Bisexual, Transgendered, and Allies (GLBTA), spoke about the attacks. She stated she is very concerned about the attacks and is concerned for the safety of herself and others. She stated they are working with campus administration, Pullman Police, and WSU Police to try to come up with some solutions. She talked about the rally that took place on campus today. A member of the GLBTA spoke about transphobia and transgendered. She stated that transphobia is a major problem. She asked what will be done to protect this community. She stated that transphobia was a factor in at least one of the attacks that recently occurred. Mayor Johnson responded.

Chief Weatherly passed out a "suspect sketch" from an incident that occurred last Sunday that was a gender-based hate crime. He also talked about the earlier incidents. He stated he is concerned about the level of violence that is occurring. He talked about the fighting ordinance that was recently passed by City Council. Senator Lauren Edholm, Chief Weatherly, and Councilmember Paul discussed hate crimes, an official statement from the City on hate crimes, and sensitivity training. City Supervisor Sherman discussed diversity programs the City supports.

Pullman Transit 12. Mayor Johnson stated that the City is thankful for student support of Pullman Transit. Transit Manager Thornton gave an update stating that ridership has increased. He stated that the City is applying for grants for technology and new buses. He announced that the City recently hired WSU interns to act as security on night buses. Senator Pete Semon asked if Transit was relying on student fees for new buses and asked questions about the request for new Transit

services that failed last year. Transit Manager Thornton responded and President Brandon Scheller responded.

City of Pullman 13.
Capital Projects of
Interest to Students

Public Work Director Workman gave an update on several Pullman projects, including the North Grand path and College Hill path. He stated that the City is planning to build a path on Johnson Road from Bishop to the Bellevue Duplexes next year. He gave an update on the Wal-Mart store and talked about a proposed apartment complex, widening of a portion of North Grand Avenue, and sidewalk infilling. He also talked about the College Hill walk to check on lights and stated that the emphasis is to keep existing lights working. Councilmembers Waldrop and Weller asked questions about Avista and different kinds of lights. Public Works Director Workman responded.

2008 Adopted 14.
City Council Goals

City Supervisor Sherman presented a staff report and gave an update on several goals. Mayor Johnson gave an update on the Airport and thanked students for using the Airport. Senator Pete Semon asked about leaf and snow removal. Public Works Director Workman responded.

NEW BUSINESS

President Brandon Scheller spoke about a swastika that was in the Evergreen. He stated this was done as a class project for freedom of speech and is not part of the recent events that have been happening on or near campus.

ADJOURNMENT

Councilmember Waldrop moved, Councilmember Wright seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 9:35 p.m.

Mayor

ATTEST:

Finance Director

By: _____
Deputy City Clerk

REQUEST FOR COUNCIL ACTION

For Meeting of: November 5, 2008

ACTION REQUESTED

Motion approving disbursements represented by accounts payable checks numbered _____ through _____ totaling \$ _____ inclusive, payroll checks numbered _____ through _____ totaling \$ _____ inclusive, and electronic transfers totaling \$ _____ and direct that they be paid upon approval of the Auditing Officer and Audit Committee.

BACKGROUND

Motion will approve payment of claims, wages, and transfers for November, 2008.

RECOMMENDATION

Passage of the motion.

FISCAL IMPACT

\$ _____ Budgeted Expenditures

BARS Code Number

SUBMITTED BY

ATTACHMENTS FOR COUNCIL REVIEW/ACTION

Troy Woo

1. None

Name

Finance Director

Title

Finance

Department

REVIEWED BY

	Initial	Date
Department Head	<u>TW</u>	<u>10/31/08</u>
City Supervisor	<u>[Signature]</u>	<u>10-31-08</u>
City Attorney (As To Form)	<u>[Signature]</u>	<u>10-31-08</u>

3. A motion to accept as complete Contract No. 08-12, RV Park Sewer.

NOTES:

REQUEST FOR COUNCIL ACTION

For Meeting of: 11/05/08

ACTION REQUESTED:

Accept the RV Park Sewer contract as complete.

BACKGROUND:

The scope of contract 08-12, RV Park Sewer, provided for the complete replacement of the existing sewer system in the City's RV Park located at the southwest corner of Riverview and South Streets. The existing sewer was old 6-inch clay pipe that had a long history of maintenance problems. The new sewer is 6-inch and 8-inch PVC pipe with new services to RV pad sites, a service to a new RV dump station, and complete abandonment of the old sewer system within the confines of the RV Park site. The contractor for this project was Atlas Sand & Rock, Inc and all work has now been completed in substantial conformance with the contract documents. The final contract amount, which includes one previously approved change order, is \$62,339.66 compared to the bid amount of \$57,200.84. A copy of the Final Estimate of Work Completed is attached for reference. Funding for this project was from the Utility Capital Projects Budget of the Utility Fund.

RECOMMENDATION:

By motion, accept contract 08-12, RV Park Sewer, as complete.

FISCAL IMPACT:

\$62,339.66
403.333.594.35.63.00
BARS Code Number

SUBMITTED BY:

Name Mark Workman
Title Public Works Director
Dept. Public Works

ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

1. Final Estimate of Work Completed

REVIEWED BY:

	Initial	Date
Department Head	<u>MW</u>	<u>10/28/08</u>
City Supervisor	<u>[Signature]</u>	<u>11/3/08</u>
City Attorney	<u>[Signature]</u>	<u>10-28-08</u>
(As to Form)		

**CITY OF PULLMAN
RV PARK SEWER**

Contract Title: RV Park Sewer
Contract No.: 08-12
Contractor: Atlas Sand and Rock

Progress Payment No.: 3
Month of: October, 2008
P.O. No.: en-80650

Item No.	Bid Item	Estimated Quantity	Unit Price	Amount	Total Units to Date	Total Amount to Date
1	Mobilization	1 L.S.	5,000.00	5,000.00	1.00	\$ 5,000.00
2a	Furn & Install 8" PVC Sewer Pipe	546 L.F.	23.00	12,558.00	527.00	12,121.00
2b	Furn & Install 6" PVC Sewer Pipe	127 L.F.	22.00	2,794.00	189.00	4,158.00
2c	Furn & Install 6" DI Sewer Pipe	62 L.F.	35.00	2,170.00	44.00	1,540.00
2d	Furn & Install 4" PVC Sewer Pipe	200 L.F.	19.00	3,800.00	200.00	3,800.00
3a	4" Sanitary Sewer Service Wye	20 Ea.	200.00	4,000.00	19.00	3,800.00
3b	6" Sanitary Sewer Service Wye	1 Ea.	500.00	500.00	1.00	500.00
4a	4" RV Sewer Dump	20 Ea.	200.00	4,000.00	19.00	3,800.00
4b	6" RV Sewer Dump	1 Ea.	500.00	500.00	1.00	500.00
5	Construct 48-Inch Sewer Manhole	6 Ea.	1,600.00	9,600.00	6.00	9,600.00
6	Unsuitable Foundation Excavation & Replacement	50 C.Y.	30.00	1,500.00	12.00	360.00
7	Select Trench Backfill Material	35 Ton	19.00	665.00	350.00	6,650.00
8	Dispose of Excess Native Material	200 C.Y.	10.00	2,000.00	200.00	2,000.00
9	Trench Safety	1 L.S.	500.00	500.00	1.00	500.00
10	Construct Silt Fence	190 L.F.	2.50	475.00	0.00	-
11	Landscape Restoration	1 L.S.	3,000.00	3,000.00	1.00	3,000.00
	CHANGE ORDER NO.1					
12	Repair 8-inch Conc Sewer Pipe	1 L.S.		200.00	200.00	200.00
13	Tie in for Sewer Line	1 L.S.		300.00	300.00	300.00
PREVIOUS PAYMENTS:				SUMMARY:		
1	\$58,625.81	7		Total Work to Date	\$	57,829.00
2	\$822.40	8		Less Retainage (5%)		
3		9		Sales Tax 7.8%		4,510.66
4		10		Due to Date		62,339.66
5		11		Less Previous Payments		59,448.21
6		12		Amount Due This Payment	\$	2,891.45
Total Previous Payments: \$ 59,448.21						

BARS Code 403-3337-594.35.63.00

Checked: _____
Inspector

Date: _____

Approved: Mark Workman
Engineer

Date: 10/20/08

Approved: Steve Bruner
Contractor

Date: 10/21/08

4. A motion to accept as complete Contract No. 08-18, Jackson-Kamiaken-Pioneer Sewer.

NOTES:

REQUEST FOR COUNCIL ACTION

For Meeting of: 11/05/08

ACTION REQUESTED:

Accept the Jackson-Kamiaken-Pioneer Sewer contract as complete.

BACKGROUND:

The scope of contract 08-18, Jackson-Kamiaken-Pioneer Sewer provided for the construction of approximately 830 feet of 6 and 8 inch sewer pipe in Pioneer Way, Kamiaken Street and Jackson Street to replace an old sewer line that ran from Woodcraft Park across a steep hillside to Jackson Street and to intercept several long services that extend from this area down the hill to McKenzie Street. The contractor for this project was M.L. Albright and Sons, Inc. and all work has now been completed in substantial conformance with the contract documents. The final contract amount, which includes one previously approved change order, is \$130,754.74 compared to the bid amount of \$127,531.92. A copy of the Final Estimate of Work Completed is attached for reference. Funding for this project is from the Capital Projects Budget of the Utility Fund.

RECOMMENDATION:

By motion, accept contract 08-18, Jackson-Kamiaken-Pioneer Sewer, as complete.

FISCAL IMPACT:

\$130,754.74
403.3362.594.35.63.00
BARS Code Number

SUBMITTED BY:

ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

Name Mark Workman
Title Public Works Director
Dept. Public Works

1. Final Estimate of Work Completed

REVIEWED BY:

	Initial	Date
Department Head	<u>MW</u>	<u>10/24/08</u>
City Supervisor	<u>JSA</u>	<u>10/31/08</u>
City Attorney	<u>May</u>	<u>10-27-08</u>
(As to Form)		

CITY OF PULLMAN
JACKSON-KAMIAKEN-PIONEER SEWER

Contract Title:
Contract No.:
Contractor:

Jackson-Kamiaken-Pioneer Sewer
08-18
M.L. Albright & Sons, Inc.

Payment No.: 3
Month of: October, 2008
P.O. No.: en-80680

Item No.	Bid Item	Estimated Quantity	Unit Price	Amount	Total Units to Date	Total Amount to Date
1	Mobilization	1 L.S.	10,000.00	10,000.00	1.00	\$ 10,000.00
2a	Traffic Control Signs-Class A	4 Ea.	25.00	100.00	4.00	100.00
2b	Traffic Control Signs-Class B	1 L.S.	300.00	300.00	1.00	300.00
2c	Traffic Control Labor	30 Hours	45.00	1,350.00	10.00	450.00
3	Remove and Replace Curb & Gutter	10 L.F.	65.00	650.00	10.00	650.00
4	Sawcut Portland Cement Concrete Pavement	12 L.F.	20.00	240.00	65.80	1,316.00
5	Remove Portland Cement Concrete Pavement	19 S.Y.	10.00	190.00	10.00	100.00
6	Sawcut Asphalt Concrete Pavement	1360 L.F.	6.00	8,160.00	1,310.00	7,860.00
7	Remove Asphalt Concrete Pavement	516 S.Y.	3.70	1,909.20	369.00	1,365.30
8	Hot Mix Asphalt – “Class ½” Commercial”	70 Ton	225.00	15,750.00	51.74	11,641.50
9a	Furn & Install SDR 35 PVC Sewer Pipe (6-inch)	230 L.F.	31.00	7,130.00	230.00	7,130.00
9b	Furn & Install SDR 35 PVC Sewer Pipe (8-inch)	414 L.F.	34.00	14,076.00	412.00	14,008.00
9c	Furn & Install C900 PVC Sewer Pipe (8-inch)	186 L.F.	39.00	7,254.00	186.00	7,254.00
10	Construct Type I-48 Sewer Manhole	6 Ea.	1,800.00	10,800.00	6.00	10,800.00
11	Sewer Service 1	1 L.S.	975.00	975.00	1.00	975.00
12	Sewer Service 2	1 L.S.	260.00	260.00	1.00	260.00
13	Sewer Service 3	1 L.S.	715.00	715.00	1.00	715.00
14	Sewer Service 4	1 L.S.	3,025.00	3,025.00	1.00	3,025.00
15	Sewer Service 5	1 L.S.	1,080.00	1,080.00	1.00	1,080.00
16	Sewer Service 6	1 L.S.	1,080.00	1,080.00	1.00	1,080.00
17	Sewer Service 7	1 L.S.	260.00	260.00	1.00	260.00
18	Sewer Service 8	1 L.S.	260.00	260.00	1.00	260.00
19	Select Trench Backfill Material	1460 Ton	19.00	27,740.00	1,776.99	33,762.81
20	Unsuitable Foundation Excavation & Replacemen	50 C.Y.	50.00	2,500.00	0.00	-
21	Trench Safety	1 L.S.	500.00	500.00	1.00	500.00
22	Erosion Control	1 L.S.	500.00	500.00	1.00	500.00
23	Landscape Restoration	1 L.S.	1,500.00	1,500.00	1.00	1,500.00
	CHANGE ORDER NO.1					
24	Excavate Kamiaken St Roadway Failure	1 L.S.	4,401.21	4,401.21		4,401.21
PREVIOUS PAYMENTS:				SUMMARY:		
1	\$100,120.49	7		Total Work to Date	\$ 121,293.82	
2	\$24,569.56	8		Less Retainage (5%)		
3		9		Sales Tax 7.8%	9,460.92	
4		10		Due to Date	130,754.74	
5		11		Less Previous Payments	124,690.05	
6		12		Amount Due This Payment	\$6,064.69	
Total Previous Payments: \$ 124,690.05						

BARS Code 403.3362.594.35.63.00

Checked: _____
Inspector

Date: _____

Approved: Mark Workman
Engineer

Date: 10/18/08

Approved: [Signature]
Contractor

Date: 10-22-08

5. A motion to accept as complete Contract No. 07-20, Aquatic Center Painting.

NOTES:

REQUEST FOR COUNCIL ACTION

For Meeting of: 11/05/08

ACTION REQUESTED:

Accept the Aquatic Center Painting contract as complete.

BACKGROUND:

In August of 2006, bids were opened on a project to repair the cracks in the exterior walls of the Aquatic Center and to paint the exterior surface with an elastomeric paint. The one bid received at that time was \$62,653.36, which was well in excess of the estimate and the budget. That bid was rejected and the project reevaluated for rebid. The decision was made to repair the exterior cracks with City Government Buildings personnel and to bid the project in such a manner as to give contractors flexibility on when to perform the work. The successful bidder and contractor for contract 07-20, Aquatic Center Painting, was Inland Northwest Painters, LLC and all work has now been completed in substantial conformance with the contract documents. The final contract amount, which includes one previously approved change order, is \$21,092.96 compared to the bid amount of \$18,822.96. A copy of the Final Estimate of Work Completed is attached for reference. Funding for this project is from the Government Buildings budget.

RECOMMENDATION:

By motion, accept contract 07-20, Aquatic Center Painting, as complete.

FISCAL IMPACT:

\$21,092.96
504.4900.518.30.48.00
BARS Code Number

SUBMITTED BY:

Name Mark Workman
Title Public Works Director
Dept. Public Works

ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

1. Final Estimate of Work Completed

REVIEWED BY:

	Initial	Date
Department Head	<u>MW</u>	<u>10/24/08</u>
City Supervisor	<u>JSO</u>	<u>10/31/08</u>
City Attorney	<u>may</u>	<u>10-24-08</u>
(As to Form)		

CITY OF PULLMAN
NAME OF CONTRACT

Contract Title: Aquatic Center Painting
 Contract No.: 07-20
 Contractor: Inland Northwest Painters, LLC

Progress Payment No.: 2
 Month of: October
 P.O. No.: en-80682

Item No.	Bid Item	Estimated Quantity	Unit Price	Amount	Total Units to Date	Total Amount to Date
1	Painting the exterior of the Pullman Aquatic Center	1 L.S.	17,461.00	\$ 17,461.00	1.00	\$ 17,461.00
	Change Order 1					
2	Paint System Upgrade	1 L.S.	2,105.75	2,105.75	1.00	2,105.75
PREVIOUS PAYMENTS:						
1	\$20,114.62	7				
2		8				
3		9				
4		10				
5		11				
6		12				
Total Previous Payments: \$ 20,114.62						
SUMMARY:						
Total Work to Date						\$ 19,566.75
Less Retainage (5%)						
Sales Tax 7.8%						1,526.21
Due to Date						21,092.96
Less Previous Payments						20,114.62
Amount Due This Payment						\$ 978.34

BARS Code 504.4900.518.30.48.00

Checked: _____ Date: _____
 Inspector

Approved: Mark W. [Signature] Date: 10/18/08
 Engineer

Approved: [Signature] Date: 10-23-08
 Contractor

6. A motion to accept as complete Contract No. 07-13, Taylor-Derby Sewer Rehabilitation.

NOTES:

REQUEST FOR COUNCIL ACTION

For Meeting of: 11/05/08

ACTION REQUESTED:

Accept the Taylor-Derby Sewer Rehabilitation contract as complete.

BACKGROUND:

The scope of contract 07-13, Taylor-Derby Sewer Rehabilitation, provided for the replacement of old undersized sewer with new pipe in Taylor Street from Derby Street south and in Derby Street from Taylor Street east. The contractor for this project was Atlas Sand and Rock, Inc. and all work has now been completed in substantial conformance with the contract documents. The final contract amount, which includes one previously approved change order, is \$57,902.70 compared to the bid amount of \$60,538.32. A copy of the final estimate of work completed is attached for reference. Funding for this project was from the Sewer Maintenance budget.

RECOMMENDATION:

By motion, accept contract 07-13, Taylor-Derby Sewer Rehabilitation, as complete.

FISCAL IMPACT:

\$57,902.70
401.4100.594.35.65.00
BARS Code Number

SUBMITTED BY:

Name Mark Workman
Title Public Works Director
Dept. Public Works

ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

1. Final Estimate of Work Completed

REVIEWED BY:

	Initial	Date
Department Head	<u>MW</u>	<u>10/29/08</u>
City Supervisor	<u>[Signature]</u>	<u>10/31/08</u>
City Attorney	<u>[Signature]</u>	<u>10-31-08</u>
(As to Form)		

Contract Title:
Contract No.:
Contractor:

Taylor-Derby Sewer Rehabilitation
07-13
Atlas Sand & Rock, Inc.

Progress Payment No.: 4
Month of: August, 2008
P.O. No.: en-80611

Item No.	Bid Item	Estimated Quantity	Unit Price	Amount	Total Units	Total Amount
1	Mobilization	1 L.S.	3,000.00	\$3,000.00	1.0	\$3,000.00
2a	Traffic Control Signs-Class A	2 Ea.	100.00	200.00	2.0	200.00
2b	Traffic Control Signs-Class B	1 L.S.	1,500.00	1,500.00	1.0	1,500.00
2c	Traffic Control Labor	50 Hours	40.00	2,000.00	10.0	400.00
3	Remove and Replace Curb & Gutter	20 L.F.	10.00	200.00	17.0	170.00
4	Remove and Replace PCC Flatwork	7 S.Y.	50.00	350.00	3.5	175.00
5	Remove and Reset Monument Case	1 Ea.	350.00	350.00	1.0	350.00
6	Remove and Replace Asphalt Concrete Pavement	205 S.Y.	27.00	5,535.00	205.0	5,535.00
7a	Furn & Install 8" SDR-35 PVC Sewer Pipe	420 L.F.	19.00	7,980.00	420.0	7,980.00
7b	Furn & Install 4" SDR-35 PVC Sewer Pipe	15 L.F.	35.00	525.00	20.0	700.00
8	Sanitary Sewer Service Connection	5 Ea.	300.00	1,500.00	6.0	1,800.00
9	Construct Type 1-48 Sewer Manhole	4 Ea.	2,700.00	10,800.00	4.0	10,800.00
10	Unsuitable Foundation Excavation & Replacement	50 C.Y.	40.00	2,000.00	0.0	0.00
11	Abandon Old Sewer System	1 L.S.	1,200.00	1,200.00	1.0	1,200.00
12	Select Trench Backfill Material	600 Ton	16.50	9,900.00	608.32	10,037.28
13	Solid Rock Reduction	50 C.Y.	100.00	5,000.00	59.5	5,950.00
14	Trench Safety	1 L.S.	500.00	500.00	1.0	500.00
15	Landscape Restoration	1 L.S.	1,500.00	1,500.00	1.0	1,500.00
16	Erosion Control	1 L.S.	1,200.00	1,200.00	1.0	1,200.00
Change Order No.1						
17	Remove Asphalt Concrete Pavement	98.4 S.Y.	5.75	565.80	98.4	565.80
18	Furnish & Place Controlled Density Fill	1 C.Y.	150.00	150.00	1.0	150.00
PREVIOUS PAYMENTS:				SUMMARY:		
1	\$49,415.96	7		Total Work to Date	\$	53,713.08
2	\$3,809.56	8		Less Retainage (5%)		
3	\$1,991.53	9		Sales Tax 7.8%		4,189.62
4		10		Due to Date		57,902.70
5		11		Less Previous Payments		55,217.05
6		12		Amount Due This Payment	\$	2,685.65
Total Previous Payments: \$ 55,217.05						

BARS Code 401-4100-594.35.65.00

Checked: _____
Inspector

Date: _____

Approved: Mark Workman
Engineer

Date: 8/25/08

Approved: Steve Bremer
Contractor

Date: 8/29/08

7. A motion to set November 18, 2008, as the date for a public meeting to act on a Notice of Intent to Annex Real Property submitted by Keith Kopf, L.L.C.

NOTES:

REQUEST FOR COUNCIL ACTION

For Meeting of : 11/05/08

ACTION REQUESTED:

Set a date by motion for a public meeting to act on a Notice of Intent to Annex Real Property submitted by Keith Kopf, L.L.C.

BACKGROUND:

On September 23, 2008, Keith Kopf, L.L.C. filed a Notice of Intent to Annex regarding a 2.5-acre parcel of land generally located north of Airport Road at the airport complex (see attached Notice of Intent). By state law, the Council is mandated to set a date, not later than sixty days after the filing of such a request, for a meeting with the applicant to determine whether the city will accept the proposed annexation. Planning staff recommends that this session be conducted at the Council meeting of November 18, 2008.

RECOMMENDATION:

By motion, set the date for a meeting on this matter for November 18, 2008.

FISCAL IMPACT: \$ _____

_____ BARS Code Number

SUBMITTED BY:

ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

Name Jason Radtke JR

1. Notice of Intent to Annex

Title Assistant City Planner

Dept. Planning

REVIEWED BY:

Initial

Date

Department Head

RD

10/27/08

City Supervisor

JR

10/31/08

City Attorney
(As to Form)

Unaj

10-31-08

S.R. #127

FILED
SEP 23 2008
CITY CLERK'S OFFICE
PULLMAN, WASHINGTON

NOTICE OF INTENT TO ANNEX REAL PROPERTY

The undersigned owners of not less than ten percent (10%) in value, according to the assessed valuation for general taxation of the property for which annexation is sought, do hereby notify the City Council of the City of Pullman of their intention to commence annexation proceedings, under which the undersigned shall seek annexation of the following described real property, situated in the County of Whitman, State of Washington to wit:

A parcel of land situated within the County of Whitman, State of Washington, in the west ½ of the Northwest Quarter of Section 35, Township 15 North, Range 45 East, Willamette Meridian.

PLEASE SEE EXHIBIT "A" ATTACHED HERETO AND BY THIS REFERENCE IS MADE A PART HEREOF.

WHEREFORE, the undersigned do hereby request the City Council of the City of Pullman to set a date, not later than sixty (60) days after the filing of this notice, for a meeting with the undersigned to determine whether the City will accept the proposed annexation, whether it shall require the simultaneous adoption of a proposed zoning regulation, and whether it shall require the assumption of existing City indebtedness by the area to be annexed.

DATED this 23 day of SEPTEMBER, 2008.

Keith Kopf in person
Keith Kopf, Keith Kopf, L.L.C.

LEGAL DESCRIPTION

AIRPORT FIRE RESERVOIR ANNEXATION

A parcel of land situate within the County of Whitman, State of Washington, in the west half of the northwest quarter of Section 35, T 15 N, R 45 E, WM, said parcel being more particularly described as follows:

Commencing at the northwest corner of said Section 35;
thence S59°59'24"E 1,066.03 feet to the **Point of Beginning**;
thence S58°14'57"E 180.00 feet;
thence S31°45'03"W 180.00 feet;
thence N58°14'57"W 78.56 feet;
thence S82°40'16" W 81.31 feet to the beginning of a curve to the left;
thence 164.85 feet along said curve, on a radius of 270.00 feet, through a central angle of 34°58'54", the long chord of which bears S65°10'49"W 162.30 feet;
thence S47°41'22"W 34.99 feet to the beginning of a curve to the left;
thence 146.60 feet along said curve on a radius of 270.00 feet, through a central angle of 31°06'36", the long chord of which bears S32°08'04"W 144.81 feet;
thence S16°34'46"W 111.77 feet to the beginning of a curve to the right;
thence 202.63 feet along said curve on a radius of 430.00 feet, through a central angle of 27°00'00", the long chord of which bears S30°04'46"W 200.76 feet to the beginning of a reverse curve to the left;
thence 413.99 feet along said curve on a radius of 310.00 feet, through a central angle of 76°30'54", the long chord of which bears S05°19'19"W 383.90 feet;
thence S32°56'08"E 72.76 feet to the northerly right-of-way (ROW) line of Airport Road and the beginning of a curve to the left;
thence 60.01 feet along said ROW line and curve on a radius of 863.51 feet, through a central angle of 03°58'55", the long chord of which bears S57°03'52"W 60.00 feet;
thence leaving said ROW line N32°56'08"W 72.76 feet to the beginning of a curve to the right;

thence 494.11 feet along said curve on a radius of 370.00 feet, through a central angle of $76^{\circ}30'54''$, the long chord of which bears $N05^{\circ}19'19''E$ 458.21 feet to the beginning of a reverse curve to the left;
thence 174.36 feet along said curve on a radius of 370.00 feet, through a central angle of $27^{\circ}00'00''$, the long chord of which bears $N30^{\circ}04'46''E$ 172.75 feet;
thence $N16^{\circ}34'46''E$ 111.77 feet to the beginning of a curve to the right;
thence 176.18 feet along said curve on a radius of 330.00 feet, through a central angle of $31^{\circ}06'36''$, the long chord of which bears $N32^{\circ}08'04''E$ 176.99 feet;
thence $N47^{\circ}41'22''E$ 34.99 feet to the beginning of a curve to the right;
thence 201.48 feet along said curve on a radius of 330.00 feet, through a central angle of $34^{\circ}58'54''$, the long chord of said curve bearing $N65^{\circ}10'49''E$ 198.36 feet;
thence $N82^{\circ}40'16''E$ 7.43 feet;
thence $N58^{\circ}14'57''W$ 6.27 feet;
thence $N31^{\circ}45'03''E$ 180.00 feet to the **Point of Beginning**,
Said parcel containing 2.47 acres, more or less.

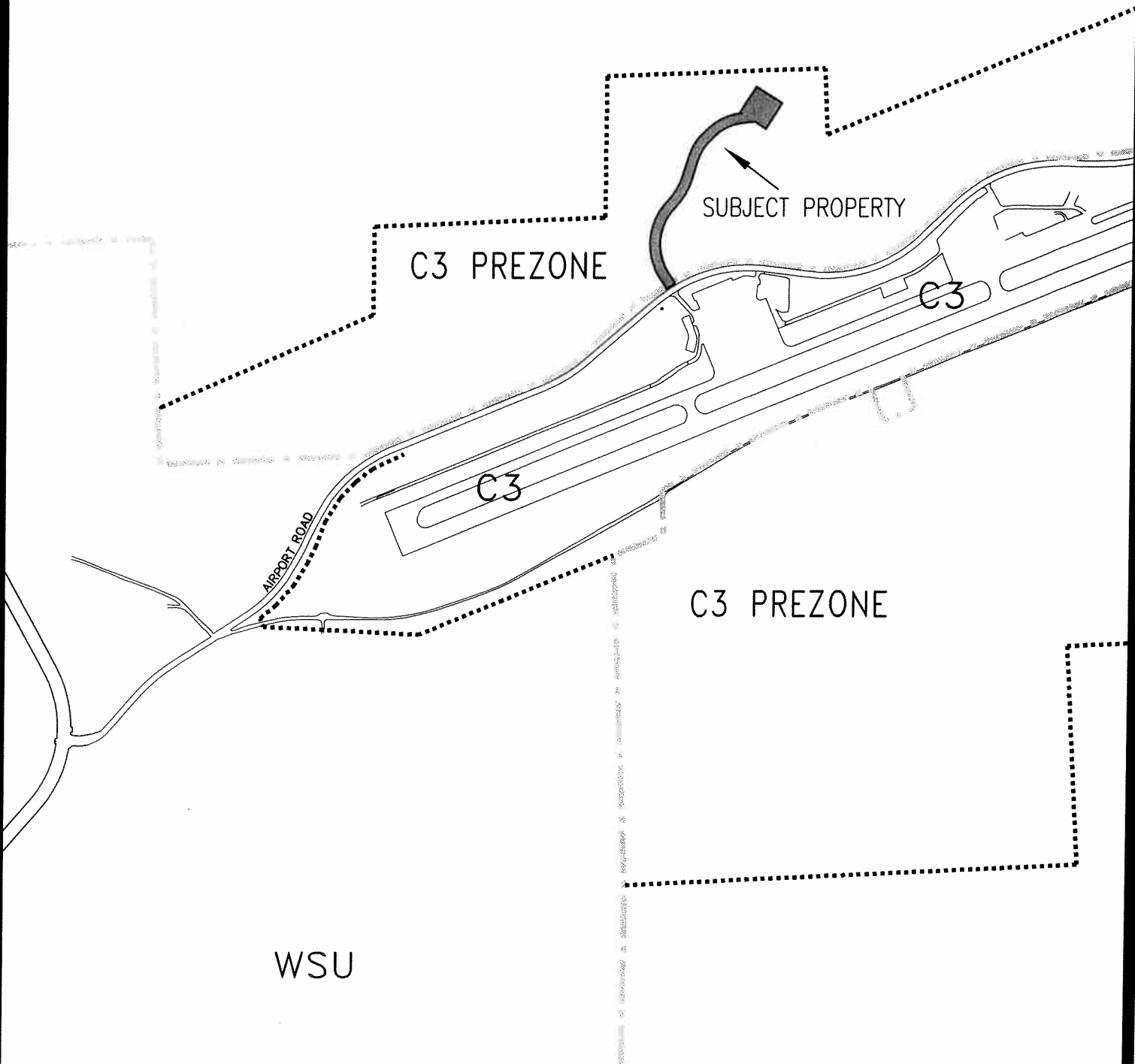
Approved for Form:

Mark D. Workman, P.E.

Director of Public Works

9/9/08

Date



SUBJECT PROPERTY

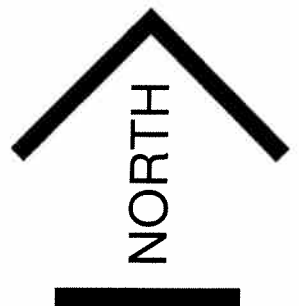


CITY LIMITS



ZONING DISTRICT BOUNDARY

P:\Engr & CAD\Annexations\Airport Reservoir Annexation\Kopf Annexation.dwg



LOCATION & ZONING MAP

CASE NUMBER
Kopf Annex