

8. RESOLUTION NO. R-88-08

A RESOLUTION AUTHORIZING THE PLACEMENT OF PROTECTIVE COVENANTS ON THREE CITY-OWNED PARCELS FOR THE PURPOSE OF WELL HEAD PROTECTION FOR THE WELL 8/BOOSTER 10 PROJECT.

NOTES:

REQUEST FOR COUNCIL ACTION

For Meeting of: 11/05/08

ACTION REQUESTED:

Authorize protective covenants on three city owned parcels for the purpose of well-head protection for the Well8/Booster10 project.

BACKGROUND:

A new well has been drilled on the City's Derby Street utility property and related underground utilities have been constructed. A consultant has been selected and design is in process for the Well 8/Booster 10 completion project. In order to obtain source approval from the Washington State Department of Health for the new well a number of items must be submitted and approved. One of the requirements is that protective covenants be filed on property within a one hundred (100) foot radius around the well to maintain sanitary control. There are three city owned parcels within the 100 foot radius and no private parcels. If the parcels are owned by the city then a Declaration of Covenant is required for all affected property.

RECOMMENDATION:

Adopt the attached resolution authorizing protective covenants on three city owned parcels for the purpose of well-head protection for the Well8/Booster10 project.

FISCAL IMPACT:

BARS Code Number

SUBMITTED BY:

Name Kevin Gardes
Title Deputy Public Works Director
Dept. Public Works

ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

1. Resolution No. R-88-08

REVIEWED BY:

	Initial	Date
Department Head	<u>MW</u>	<u>10/28/08</u>
City Supervisor	<u>8008</u>	<u>10/31/08</u>
City Attorney	<u>may</u>	<u>10-28-08</u>
(As to Form)		

S.R. #118

RESOLUTION NO. R- 88 -08

A RESOLUTION AUTHORIZING THE PLACEMENT OF PROTECTIVE COVENANTS ON THREE CITY-OWNED PARCELS FOR THE PURPOSE OF WELL HEAD PROTECTION FOR THE WELL 8/BOOSTER 10 PROJECT.

WHEREAS, the City Council for the city of Pullman has before it three Declarations of Covenant which are attached hereto and marked as Exhibits "A", "B" and "C"; and,

WHEREAS, this Council believes it to be in the best interests of the city of Pullman to authorize the execution of said Declarations of Covenant; now, therefore,

IT IS HEREBY RESOLVED that the Mayor and the finance director be and they are hereby authorized and directed to execute the Declarations of Covenant attached hereto and marked as Exhibits "A", "B" and "C"; and to file the executed originals thereof with Whitman County.

IT IS FURTHER RESOLVED that the Mayor and finance director are each hereby authorized and directed to take such further action as may be appropriate in order to effect the purpose of this Resolution and the Declarations of Covenant authorized thereby.

ADOPTED by the City Council of the city of Pullman at a regular meeting held on the ____ day of _____, 2008.

DATED this ____ day of _____, 2008.

Mayor

ATTEST:

Finance Director

Approved as to form:

City Attorney

After Recording Return To:
City of Pullman Public Works and Planning Department
325 SE Paradise Street
Pullman, WA 99163

DECLARATION OF COVENANT

The City of Pullman, owner in fee simple of the land describe herein, does hereby declare this covenant and place same on record.

The City of Pullman, the grantor herein, is the owner in fee simple of the following described real estate situated in Whitman County, State of Washington; to wit:

Lot 1, Block 1, Sunrise Addition to Pullman filed in Volume H on page 41 Whitman County, Washington as described and shown on Attachment "A".

on which the grantor owns and operates a well and waterworks supplying water for public use located on said real estate, at:

1,370.4 feet North and 1,312.4 feet East of the Southwest corner of Section 5, Township 14 North, Range 45 East, Willamette Meridian.

and grantor is required to keep the water supplied from said well free from impurities which might be injurious to the public health.

It is the purpose of these grants and covenants to prevent certain practices hereinafter enumerated in the use of the said grantor land which contaminate said water supply.

NOW, THEREFORE, the grantor agrees and covenants that said grantor, its heirs, successors and assigns will not construct, maintain, or suffer to be constructed or maintained upon the said land of the grantor and within 100 (One Hundred) feet of the well herein described, so long as the same is operated to furnish water for public consumption, any potential source of contamination, such as septic tanks and drainfields, sewerlines, underground storage tanks, roads, railroad tracks, vehicles, structures, barns, feed stations, grazing animals, enclosures for maintaining fowl or animal manure, liquid or dry chemical storage, herbicides, insecticides, hazardous waste, or garbage of any kind or description, other than those directly associated with well operations.

These covenants shall run with the land and shall be binding to all parties having or acquiring any right, title, or interest in the land described herein or any part thereof, and shall inure to the benefit of each owner thereof.

WITNESS my hand on this ____ day of _____, 2008.

CITY OF PULLMAN
A MUNICIPAL CORPORATION

MAYOR GLENN A. JOHNSON

ATTEST: FINANCE DIRECTOR, TROY WOO

(Vacated)
Tyler St.

McKenzies
Sunrise
Addition

3RD

WELL 8

R100

Derby St.

Side St.

Scout House

UNPLATTED

SEE
DECLARATION
COVENANT

Sherman Dr.

Well 8 Location
Lot 1, Block 4, McKenzies 3rd
Addition to Pullman

Lot 1, Block 1, Sunrise Addition to
Pullman

An unplatted parcel in the SE1/4 of
the SW1/4 of Section 5, T14N,
R45EWM

SEE /
DECLARATION
OF COVENANT

UNPLATTED

Well 8 Location

Lot 1, Block 4, McKenzie's 3rd
Addition to Pullman

Lot 1, BLock 1, Sunrise Addition to Pullman

An unplatted parcel in the SE1/4 of
the SW1/4 of Section 5, T14N,
R45EW

After Recording Return To:
City of Pullman Public Works and Planning Department
325 SE Paradise Street
Pullman, WA 99163

DECLARATION OF COVENANT

The City of Pullman, owner in fee simple of the land describe herein, does hereby declare this covenant and place same on record.

The City of Pullman, the grantor herein, is the owner in fee simple of the following described real estate situated in Whitman County, State of Washington; to wit:

Lot 1, Block 4, McKenzie's 3rd Addition to Pullman filed in Volume C on Page 25 Whitman County, Washington as described and shown on Attachment "A".

on which the grantor owns and operates a well and waterworks supplying water for public use located on said real estate, at:

1,370.4 feet North and 1,312.4 feet East of the Southwest corner of Section 5, Township 14 North, Range 45 East, Willamette Meridian.

and grantor is required to keep the water supplied from said well free from impurities which might be injurious to the public health.

It is the purpose of these grants and covenants to prevent certain practices hereinafter enumerated in the use of the said grantor land which contaminate said water supply.

NOW, THEREFORE, the grantor agrees and covenants that said grantor, its heirs, successors and assigns will not construct, maintain, or suffer to be constructed or maintained upon the said land of the grantor and within 100 (One Hundred) feet of the well herein described, so long as the same is operated to furnish water for public consumption, any potential source of contamination, such as septic tanks and drainfields, sewerlines, underground storage tanks, roads, railroad tracks, vehicles, structures, barns, feed stations, grazing animals, enclosures for maintaining fowl or animal manure, liquid or dry chemical storage, herbicides, insecticides, hazardous waste, or garbage of any kind or description, other than those directly associated with well operations.

These covenants shall run with the land and shall be binding to all parties having or acquiring any right, title, or interest in the land described herein or any part thereof, and shall inure to the benefit of each owner thereof.

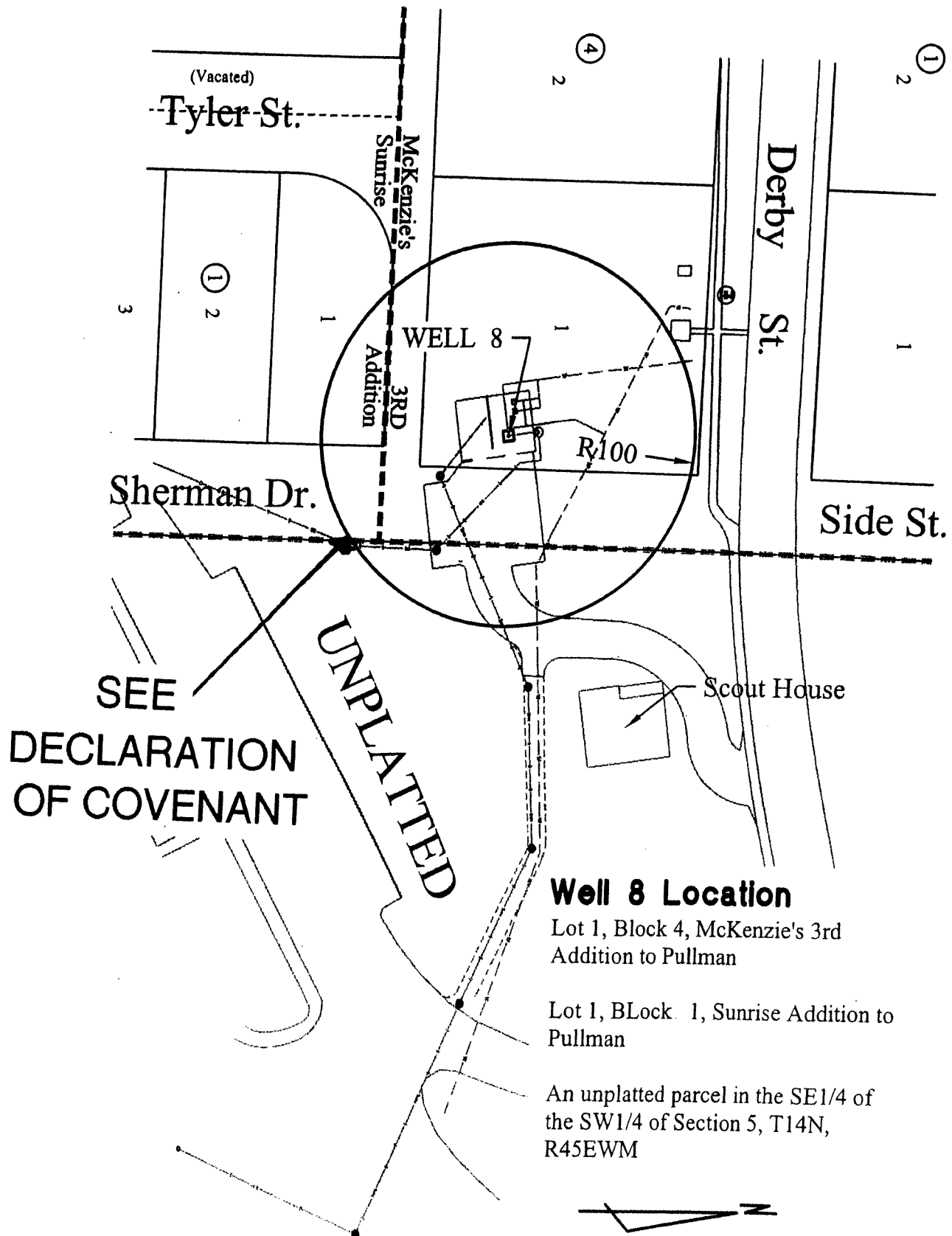
WITNESS my hand on this _____ day of _____, 2008.

CITY OF PULLMAN
A MUNICIPAL CORPORATION

MAYOR GLENN A. JOHNSON

ATTEST: FINANCE DIRECTOR, TROY WOO

Attachment "A"



After Recording Return To:
City of Pullman Public Works and Planning Department
325 SE Paradise Street
Pullman, WA 99163

DECLARATION OF COVENANT

The City of Pullman, owner in fee simple of the land describe herein, does hereby declare this covenant and place same on record.

The City of Pullman, the grantor herein, is the owner in fee simple of the following described real estate situated in Whitman County, State of Washington; to wit:

An unplatted parcel in the Southeast ¼ of the Southwest ¼ of Section 5, Township 14 North, Range 45 East, Willamette Meridian as described and shown on Attachment "A".

on which the grantor owns and operates a well and waterworks supplying water for public use located on said real estate, at:

1,370.4 feet North and 1,312.4 feet East of the Southwest corner of Section 5, Township 14 North, Range 45 East, Willamette Meridian.

and grantor is required to keep the water supplied from said well free from impurities which might be injurious to the public health.

It is the purpose of these grants and covenants to prevent certain practices hereinafter enumerated in the use of the said grantor land which contaminate said water supply.

NOW, THEREFORE, the grantor agrees and covenants that said grantor, its heirs, successors and assigns will not construct, maintain, or suffer to be constructed or maintained upon the said land of the grantor and within 100 (One Hundred) feet of the well herein described, so long as the same is operated to furnish water for public consumption, any potential source of contamination, such as septic tanks and drainfields, sewerlines, underground storage tanks, roads, railroad tracks, vehicles, structures, barns, feed stations, grazing animals, enclosures for maintaining fowl or animal manure, liquid or dry chemical storage, herbicides, insecticides, hazardous waste, or garbage of any kind or description, other than those directly associated with well operations.

These covenants shall run with the land and shall be binding to all parties having or acquiring any right, title, or interest in the land described herein or any part thereof, and shall inure to the benefit of each owner thereof.

WITNESS my hand on this _____ day of _____, 2008.

CITY OF PULLMAN
A MUNICIPAL CORPORATION

MAYOR GLENN A. JOHNSON

ATTEST: FINANCE DIRECTOR, TROY WOO

(Vacated)
Tyler St.

McKenzies
Sunrise
Addition

Derby St.

Side St.

Scout House

UNPLATTED

SEE
DECLARATION
COVENANT

WELL 8

R100

3RD

Lot 1, Block 4, McKenzies 3rd
Addition to Pullman

Lot 1, Block 1, Sunrise Addition to
Pullman

An unplatted parcel in the SE1/4 of
the SW1/4 of Section 5, T14N,
R45EWM

N

SEE /
DECLARATION
OF COVENANT

UNPLATTED

Well 8 Location

Lot 1, Block 4, McKenzie's 3rd
Addition to Pullman

Lot 1, BLock 1, Sunrise Addition to Pullman

An unplatted parcel in the SE1/4 of
the SW1/4 of Section 5, T14N,
R45EW

9. RESOLUTION NO. R-89-08

A RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS TO THE NEEDS OF THE CITY OF PULLMAN AND AUTHORIZING THE DONATION OF SAID SURPLUS PROPERTY, TO WIT: BICYCLES TO INTERNATIONAL FRIENDSHIP ASSOCIATION, A NON-PROFIT CHARITABLE ORGANIZATION.

NOTES:

REQUEST FOR COUNCIL ACTION

For Meeting of: November 5, 2008

ACTION REQUESTED

The City Council adopt the resolution.

BACKGROUND

The property listed in Exhibit "A" in the attached resolution is unclaimed bicycles that came into the possession of the police department. Section 63.32.050 Revised Code of Washington (RCW) authorizes the donation of this property to a non-profit charitable organization. The International Friendship Association is a non-profit charitable organization that has need for the items listed in Exhibit "A". Proof of the non-profit status of this organization is in the files of the Police Department

RECOMMENDATION

The City Council adopt the attached resolution.

FISCAL IMPACT

\$ 0

BARS Code Number

SUBMITTED BY

ATTACHMENTS FOR COUNCIL REVIEW/ACTION

William T. Weatherly Jr.
Name

1. Resolution R- 89-08

Chief of Police
Title

Police
Department

REVIEWED BY

Initial Date

Department Head

City Supervisor

City Attorney

(As To Form)

WTD
May

11-21-08
11-23-08

RESOLUTION NO. R- 89 -08

A RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS TO THE NEEDS OF THE CITY OF PULLMAN AND AUTHORIZING THE DONATION OF SAID SURPLUS PROPERTY, TO-WIT: BICYCLES TO INTERNATIONAL FRIENDSHIP ASSOCIATION, A NON-PROFIT CHARITABLE ORGANIZATION.

WHEREAS, the City of Pullman has custody and possession of certain property listed on Exhibit "A", attached hereto, which property consists of bicycles which this Council has been advised are surplus to the needs of the city; and,

WHEREAS, donation of unclaimed bicycles and toys to charity is authorized by Section 63.32.050 Revised Code of Washington; and,

WHEREAS, the City of Pullman desires to donate said items in Exhibit "A" to a non-profit charitable organization; now, therefore,

IT IS HEREBY RESOLVED by the City Council of the City of Pullman that the property listed in Exhibit "A" attached hereto and by this reference made a part hereof, is surplus to the needs of the City and should be donated to International Friendship Association.

BE IT FURTHER RESOLVED that the Chief of Police is authorized to provide the property listed in Exhibit "A" to a representative of International Friendship Association and to take such other action as may be necessary in order to effect the purpose of this resolution.

ADOPTED by the City Council of the city of Pullman at a special meeting held on the _____ day of _____, 2008.

DATED this _____ day of _____, 2008.

Mayor

ATTEST:

Finance Director

Approved as to Form:

City Attorney

Bicycles for Donation

10/17/2008

Pullman Police Department

Make, Model, Color	Serial #	Case #	Property #	Evidence #
Schwinn, Frontier, Red	P9AX23469	08-P01885	08-P0611	21235
K2, , White/Black	U34Y23397	07-P08305	07-P2548	19769
Mongoose, Silver/Gold	HM1245503	07-P07913	07-P2435	19768
Mongoose, Montana, Black/Blue	SNFSD0AN5433	08-P06094	08-P2036	22439
Huffy, Rock It, Blue	SNHEE041B2480	08-P05903	08-P1934	22588
Roadmaster, , Blue	HH0769115	08-P02355	08-P0735	22587
Univega, 303 Rover, Silver	AC9H01828	08-P1505	08-P0484	21236
Huffy, Gold	K00G014331	08-P06057	08-P2022	22440
Roadmaster, Mt. Sport, Blue/Gray	GK51499203	08-P05692	08-P1886	22365
Scott, Green	Unreadable	08-P04011	08-P1291	21751

EXHIBIT "A"

Approved by: _____

10. MAYOR'S BUDGET MESSAGE

STAFF REPORT_____

QUESTIONS FROM COUNCIL ON STAFF REPORT_____

DISCUSSION_____

ACTION TAKEN_____

NOTES:



CITY OF PULLMAN

Administration/Finance

325 S.E. Paradise Street, Pullman, WA 99163

(509) 338-3208 Fax (509) 334-2751

admin@pullman-wa.gov

MEMORANDUM

TO: City Councilmembers and the Citizens of Pullman

FROM: Glenn A. Johnson, Mayor

RE: Mayor's 2009 Budget Message

DATE: November 1, 2008

During these challenging financial times, we recognize that there have been troubling signs of economic problems at the global, national, state, and local levels. We cannot, and indeed have not, ignored the situation. To the contrary we have taken definitive steps to ensure that we are carefully monitoring our current year's budget and proceeding in a very conservative manner in crafting the 2009 budget.

As was discussed and agreed upon at the pre-budget workshop on October 21, we want to approach the 2009 budget with caution but not panic. We do not want to reduce or eliminate any of the highly valued services that we are providing to our citizens. We do not recommend making radical reductions in city expenditures and city services until we are certain such actions are completely warranted.

Should our financial situation continue to deteriorate in 2009, we would recommend that we implement a strategic budget approach like the process we followed in 2002 when it became necessary to reduce services and implement layoffs. Under this strategic approach we examined levels of services and priorities for all city departments. Prudent but painful reductions were then made in those areas which fell outside the City Council's identified priorities of public safety and infrastructure. The current mission statement of the city of Pullman retains these key priorities. Our current city mission statement is:

The mission of the City of Pullman is to provide for the essential infrastructure, ensure public safety, and support managed growth and improved quality of life within the constraints of fiscally responsible government.

Because no labor contracts had been ratified at the time of the preparation of the 2009 preliminary budget, no salary Cost of Living Adjustments (COLAs) increases are reflected in the proposed city budget. Stormwater expenditures continue to be reflected in the Street budget for 2009, although it is anticipated that the 2009 budget will be amended after the creation of a stormwater utility. It is also anticipated that the airport fire flow project will be funded in 2009 through a budget amendment. In summary, it is anticipated that after the adoption of the 2009 budget, amendments will have to be made to reflect salary increases, additional stormwater expenditures, and the airport fire flow project. The City Council also agreed to consider funding priority Government Building projects in 2009, should sufficient revenues become available.

The city of Pullman budget is a complex budget that is comprised of many separate funds. The General Fund typically is the most financially challenged. Revenues for the General Fund are derived from a variety of sources. The four major sources of General Fund revenue are property tax, sales tax, user fees, and utility tax. Included within the General Fund are departmental expenditures for fire, police, parks and recreation, library, planning, engineering, building inspection, finance and administration, as well as capital and operational transfers.

For 2009 the proposed budget for the Operational portion of the General Fund is \$15,211,674. This represents only a 0.5 percent increase over the amended 2008 General Fund Operating Budget. The total General Fund Budget for 2009 is \$15,376,624. This also reflects only a 0.5 percent increase over the 2009 total General Fund budget. As has been the case in past years, even with only a 0.5 percent increase, the General Fund budget will have to be balanced out of reserves.

The total city budget includes not only the General Fund but also a host of other funds. Among these other funds there are also several that exceed a million dollars annually in expenditures. These larger expenditure funds are the Arterial Street Fund, the Street Fund, the Utilities Fund, the Utility Capital Projects Fund, the Transit Fund, the Equipment Rental Fund, and the Airport Agency Fund.

The total city budget for all funds for 2009 is \$42,402,497. Due largely to the completion of several major capital projects in 2008, this total budget city budget for all funds actually represents a decrease of 8.9 percent from the 2008 amended budget.

We want to express our sincere gratitude to our citizens who have generously supported us in the past in the face of budget slashing statewide initiatives and other financial challenges. Your generosity and support is overwhelming.

We also extend our appreciation to our dedicated and hard working city employees. It is difficult to adjust to equipment, training, and other expenditure deferrals during these challenging financial times. We sincerely appreciate their patience and understanding.

Although there are many reasons for both caution and pessimism with respect to the 2009 budget outlook, there are also reasons for both hope and optimism. There are several potential major construction projects that might go forward in 2009 that were identified within the Pullman Progress presentation. We also have not suffered from the boom-bust cycle of major revenue peaks and valleys that many other communities suffer from because we have a very stable employment base anchored by Washington State University as our major public employer and the ever-growing Schweitzer Engineering Laboratories, Inc. as our major private employer. We have confronted daunting financial challenges in past years and have managed to restore desired services after weathering hard times.

In closing, I would just like to emphasize that we are in a period of financial uncertainty in which the prudent course of action is to be vigilant and conservative. The proposed 2009 budget reflects such an approach. If conditions worsen, we will be quick to respond by recommending appropriate actions for the City Council's consideration.

Once again I would like to express my sincere appreciation to our citizens, the City Council, and city staff for the support you have shown us in addressing difficult financial challenges. The proposed 2009 budget sustains existing city services on a shoestring. Due to fiscal restraint we look forward to when better economic times will allow us to address important organizational needs. In the meantime we will continue to emphasize the expansion of our economic base.

We have a wonderful community. During the year we had the opportunity to hear presentations by many of our key organizations. It is great to hear not only about current successes but also of the visions for the future. In Pullman we have a wonderful history and a great future. We look forward to working cooperatively with others to address our challenges and work to achieve our visions.

11. A PUBLIC HEARING ON THE 2009 PRELIMINARY BUDGET HEARING ON ALL FUNDS.

STAFF REPORT

QUESTIONS FROM COUNCIL ON STAFF REPORT

OPEN PUBLIC HEARING

CLOSE PUBLIC HEARING

DISCUSSION

ACTION TAKEN

NOTES:

REQUEST FOR COUNCIL ACTION

For Meeting of: November 5, 2008

ACTION REQUESTED

Conduct 2009 Preliminary Budget Hearing on All Funds; Receive Public Input.

BACKGROUND

The City Council conducted the required revenue hearing on October 21, 2008. The public notice for the Preliminary 2009 Budget Hearing will be published on October 29 and November 1, 2008.

The purpose of these hearings is to review the proposed 2009 budgets for the various departments and funds, and receive public input. Any amendments the Council wishes to make should be discussed at this hearing, in order to include those changes in the budget ordinance scheduled for adoption on December 9. If any subsequent changes are proposed and accepted at the December 9 meeting, the budget ordinance adoption will be re-scheduled to December 16.

RECOMMENDATION

Conduct 2009 Preliminary Budget Hearing, and accept public comments

FISCAL IMPACT

Total proposed 2009 Budget: \$42,402,497 (as of 10/24/08)

SUBMITTED BY

Troy Woo
Finance Director
Administration/Finance

ATTACHMENTS FOR COUNCIL REVIEW

1. 2009 Order of Documents
2. 2009 Budget Summary by Fund
3. 2009 General Fund Revenue Summary

REVIEWED BY Initial Date

Dep't Head TW 10/31/08

City Supervisor JSD 10/31/08

City Attorney Cmaj 10-31-08
(as to form)

Order of Documents for 2009 Preliminary Budget Hearing

	<u>Page</u>
1. Mayor's Budget Message (Glenn Johnson)	5
2. General Fund Revenues (Troy Woo)	
a. 2008-2009 Budget Summary	30
b. 2009 General Fund Revenue Summary	41
c. General Fund Expenditure Request	47
3. Administration/Finance (John Sherman)	
a. Administration/Finance Summary Request	51
i. Legislative Request	53
ii. Mayor Request	55
iii. City Supervisor Request	59
iv. Finance Request	61
v. City Attorney Request	63
vi. Human Resources Request	67
vii. General Government Request	141
viii. CIP Requests	143
b. #651 Airport Agency Fund Request	199
c. 2009 Salary Schedule	200
4. Library (Rob Rembert/Kathleen Ahern)	
a. Neill Public Library Request	137
5. Police (Ted Weatherly)	
a. Departmental Summary Request	71
b. Law Enforcement/Detention Request	75
c. Communications Request	77
d. Animal Control	79
6. Fire Services (Pat Wilkins)	
a. Departmental Summary Request	83
b. Fire Control Request	87
c. Ambulance & Emergency Aid Request	89
7. Public Works (Mark Workman)	
a. Departmental Summary Request	93
i. Inspections Request	95
ii. Engineering Request	99
b. #104 Arterial Streets	145
c. #105 Street Fund Request	149
d. #322 Downtown Riverwalk	163
e. #401 Utility Fund/Water Request	167
f. #401 Utility Fund/Sewer Request	171
g. #403 Util. Capital Projects Fund Request	175
h. #405 Transit	179
i. #501 Equipment Rental Request	183
j. #504 Government Buildings Fund Request	187
8. Planning (Pete Dickinson)	
a. Planning Request	105

9. Recreation (Kurt Dahmen)	
a. Public Services Administration Request	109
b. Recreation Services Request	113
c. Aquatics Center	131
10. Parks (Alan Davis)	
a. Parks Request	117
b. Street Trees/Water Towers Request	121
c. Community Improvement	125
d. Cemetery	127
e. #310 Cemetery Expansion	157
f. #607 Lawson Gardens Park Endowment Request	193
11. Miscellaneous Funds (Troy Woo)	
a. #120 Civic Improvement Fund Request	153
b. #201 G.O. Bond Redemption Fund Request	155
c. #315 2005 LTGO Bond Fund Request	159
d. #316 2007 Bond Fund	161
e. #507 Information Systems Fund Request	191
f. #610 Cemetery Care Fund	195
g. #615 Firemen's Pension Fund Request	197

2008 - 2009 BUDGET SUMMARY BY FUND

2008 AMENDED BUDGET*

2009 BUDGET REQUEST

<u>FUND</u>	<u>TITLE</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>CHANGE</u>
001	<u>GENERAL FUND:</u>					
	ADMINISTRATION/FINANCE	1,270,899			1,304,714	33,815
	POLICE/SUPPORT SERVICE	4,945,769			4,919,517	(26,252)
	FIRE/RESCUE	3,912,605			3,972,346	59,741
	PUBLIC WORKS	640,021			662,311	22,290
	PLANNING	238,298			261,267	22,969
	PUBLIC SERVICES	2,517,571			2,621,065	103,494
	LIBRARY	1,174,638			1,155,472	(19,166)
	GENERAL GOVERNMENT	217,437			197,737	(19,700)
	<u>OPERATING TRANSFERS:</u>					
	AIRPORT	32,013			32,013	
	OTHER	191,557			85,232	(106,325)
	TOTAL OPERATING EXPENDITURES:	\$15,140,808			\$15,211,674	\$70,866
					OPERATING PERCENTAGE CHANGE:	0.5%
	<u>CAPITAL EXPENDITURES & TRANSFERS:</u>					
	CAPITAL EXPENDITURES	165,228			164,950	(278)
	TO DEBT REDEMPTION FUND					
	TO OTHER FUNDS					
	TOTAL CAPITAL:	\$165,228			\$164,950	(278)
	TOTAL GENERAL FUND:	\$14,174,051	\$15,306,036	\$14,628,639	\$15,376,624	\$70,588
				TOTAL FUND PERCENTAGE CHANGE		0.5%

2008 - 2009 BUDGET SUMMARY BY FUND

2008 AMENDED BUDGET*

<u>FUND</u>	<u>TITLE</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>
104	ARTERIAL STREETS	402,417	290,700
105	STREETS	1,790,840	2,433,175
120	CIVIC IMPROVEMENT	249,244	232,417
201	G.O.BOND REDEMPTION	59,000	438,503
310	CEMETERY EXPANSION	11,000	
315	2005 LTGO BOND FUND	40,628	53,092
316	2007 BOND FUND	687,503	2,127,676
322	DOWNTOWN RIVERWALK		6,809
401	UTILITIES	7,878,117	7,699,195
403	UTILITY CAPITAL PROJECTS		7,097,306
405	TRANSIT	2,751,405	3,070,421
501	EQUIPMENT RENTAL	1,768,112	2,501,985
504	GOV'T BUILDINGS	956,135	1,136,534
507	INFORMATION SYSTEMS	368,670	393,949
607	LAWSON GARDENS ENDOW	133,500	213,297
610	CEMETERY CARE FUND	15,500	11,000
615	FIREMEN'S PENSION	28,095	
651	AIRPORT AGENCY	3,571,397	3,534,248
TOTAL ALL FUNDS:		\$34,885,614	\$46,546,343

2009 BUDGET REQUEST

<u>REVENUES</u>	<u>EXPENDITURES</u>	<u>CHANGE</u>
1,378,500	1,457,250	1,166,550
1,786,000	2,209,105	(224,070)
270,211	243,938	11,521
		(438,503)
6,000		
39,593	39,593	(13,499)
283,850	916,650	(1,211,026)
	4,000	(2,809)
7,981,400	6,961,868	(737,327)
	6,347,700	(749,606)
3,372,599	3,517,641	447,220
2,289,774	2,875,626	373,641
827,036	822,936	(313,598)
378,814	384,814	(9,135)
133,000	130,191	(83,106)
8,200	6,000	(5,000)
28,868		
1,156,752	1,108,561	(2,425,687)
\$34,569,236	\$42,402,497	(\$4,143,846)

PERCENTAGE CHANGE:

-8.9%

* Includes Budget Amendments Approved on May 20, 2008 and October 14, 2008

2009 GENERAL FUND REVENUE ESTIMATE SUMMARY

	ACTUAL 2007	AMENDED 2008 BUDGET	YTD 07/31/08	YEAR END 2008 ESTIMATE	PRELIMINARY ESTIMATE 2009	\$ CHANGE ESTIMATES 2009-2008	% CHANGE ESTIMATES 2009-2008
TAXES:							
PROPERTY	3,185,898	3,426,500	1,869,014	3,392,235	3,588,022	161,522	4.7%
EMS TAX LEVY	442,722	476,172	259,717	471,410	498,590	22,418	4.7%
RETAIL SALES	3,263,645	2,974,472	1,830,204	3,428,053	2,979,630	5,158	0.2%
NATURAL GAS USE	228,555	286,305	175,585	282,653	291,132	4,827	1.7%
LOCAL CRIM JUST SALES TAX	302,939	293,118	167,697	300,391	309,403	16,285	5.6%
IF TAXES - UTILITIES - WATER	139,294	135,504	70,273	144,540	142,736	7,232	5.3%
IF TAXES - UTILITIES - SEWER	151,546	135,000	103,329	169,453	154,840	19,840	14.7%
ADMISSIONS	323,795	225,945	234,364	364,901	276,833	50,888	22.5%
UTIL TAX-ENERGY	1,043,707	1,201,003	636,784	1,151,419	1,271,455	70,452	5.9%
UTIL. TAX-SOLID WASTE	216,282	223,986	111,586	226,871	233,677	9,691	4.3%
UTIL. TAX-TELEPHONE	380,295	391,875	195,709	403,076	415,169	23,294	5.9%
LEASEHOLD EXCISE	41,049	35,000	10,942	22,021	35,000	0	0.0%
GAMBLING	124,932	145,000	36,160	132,747	132,747	(12,253)	-8.5%
TOTAL TAXES:	\$9,844,659	\$9,949,880	\$5,701,364	\$10,489,770	\$10,329,233	\$379,353	3.8%
CABLE FRANCHISE	190,462	161,090	72,937	145,676	148,590	(12,500)	-7.8%
OTHER LICENSES:	419,454	313,700	123,813	224,671	361,700	48,000	15.3%
INTERGOVERNMENT:							
FEDERAL GRANT TOTALS	43,329	2,000	28,775	27,977	600	(1,400)	-70.0%
STATE GRANT TOTALS	11,177	0	1,644	2,964	0	0	
MOBILE HOME/TRAILER EXCISE	0	0	0	0	0	0	
MOTOR VEH EXCISE	0	26,860	23,630	26,860	26,860	0	0.0%
EQUALIZATION	0	0	0	0	0	0	
CITY ASSISTANCE	149,677	105,616	39,571	72,275	72,275	0	0.0%
LOCAL GOV'T ASSISTANCE	0	0	0	0	0	0	
MVET - CRIMINAL JUSTICE	32,406	0	0	0	0	0	
CTED CRIMINAL JUSTICE	0	0	0	0	0	0	
LIQUOR EXCISE	123,146	126,242	95,550	127,400	136,836	10,594	8.4%
LIQUOR PROFITS	197,732	190,169	91,408	181,993	199,553	9,384	4.9%
FIRE SERVICES WSU	571,931	587,292	391,528	587,292	723,700	136,408	23.2%
WHITMAN CTY LIBRARY DISTRICT	32,704	42,056	15,737	42,056	37,066	(4,990)	-11.9%
EMS CONTRACTS	98,819	91,873	100,674	100,674	91,873	0	0.0%
SCHOOL INTERLOCAL	26,000	26,000	0	0	0	(26,000)	-100.0%
SHARED COSTS WSU	7,500	0	0	0	0	0	
INTERGOV REC FACILITY-AQUATICS	54,557	59,000	32,517	56,895	60,000	1,000	1.7%
TOTAL INTERGOVT:	\$1,348,976	\$1,257,108	\$821,034	\$1,226,385	\$1,348,763	\$91,655	7.3%

2009 GENERAL FUND REVENUE ESTIMATE SUMMARY

	ACTUAL 2007	AMENDED 2008 BUDGET	YTD 07/31/08	YEAR END 2008 ESTIMATE	PRELIMINARY ESTIMATE 2009	\$ CHANGE ESTIMATES 2009-2008	% CHANGE ESTIMATES 2009-2008
SERVICE CHARGES:	1,815,394	1,742,898	783,019	1,681,694	1,743,717	819	0.0%
INTERFUND CHGS:	318,709	335,337	138,266	330,698	355,426	20,089	6.0%
FINES:	92,439	111,500	53,531	96,852	111,500	0	0.0%
INVESTMENT INCOME	429,017	186,500	184,125	293,833	136,500	(50,000)	-26.8%
OTHER MISC.	172,890	116,038	72,500	133,392	93,210	(22,828)	-19.7%
TOTAL MISC:	\$601,908	\$302,538	\$256,625	427,225	\$229,710	(\$72,828)	-24.1%
TOTAL REVENUES:	\$14,632,001	\$14,174,051	\$7,950,589	\$14,622,972	\$14,628,639	\$454,588	3.2%
BEGINNING CASH:	3,049,938	3,510,045	3,510,045	3,510,045	3,039,869	(470,176)	-13.4%
TOTAL RESOURCES:	\$17,681,939	\$17,684,096	\$11,460,633	\$18,133,016	\$17,668,507	(\$15,588)	-0.1%

12. A RESOLUTION AUTHORIZING CITY PARTICIPATION IN THE EXTENSION OF A WATER MAIN.

STAFF REPORT

QUESTIONS FROM COUNCIL ON STAFF REPORT

READING OF RESOLUTION NO. R-90-08

A RESOLUTION AUTHORIZING CITY PARTICIPATION IN THE EXTENSION OF A CITY WATER MAIN FOR THE WHITMAN COUNTY HUMANE SOCIETY'S ANIMAL HAVEN PROJECT.

DISCUSSION

ACTION TAKEN

NOTES:

REQUEST FOR COUNCIL ACTION

For Meeting of : 11/5/08

ACTION REQUESTED:

Authorize cost sharing agreement with the Whitman County Humane Society for extension of the city water main system.

BACKGROUND:

The Whitman County Humane Society has submitted a Site Plan application (03-15) for its Animal Haven project located at 1350 SE Old Moscow Road. At the present time, the closest city water main is located approximately 600 feet from the nearest property corner. This area also has rock near the surface in places making construction more challenging. The Humane Society's original proposal was to run a 2" water line to the building site and construct their own on-site storage tank for fire flow purposes. Staff suggested they also consider partnering with the city to extend the water main system to the property and provide a more typical potable water/fire suppression system. The Humane Society has agreed to explore a joint project to extend the city water main system. If the Humane Society develops their property without extending the city water main it will create a burden on a future developer, or the city, to extend the main across the frontage of the Animal Haven property. In the city's recently adopted Water System Plan Update the area to the east of Animal Haven is shown as a potential area of growth in the 20-year (2027) water service area projection. The Humane Society has indicated a willingness to contribute \$70,000 to a joint water main extension project, which is the amount they indicated would be spent on an on-site storage system. They would also be responsible for all water main and fire hydrant construction, and the cost thereof, on the Animal Haven property. The cost estimate for the project is \$200,621. The city share would be approximately \$130,621. Staff feels this proposal would be beneficial to the city in the long run as it extends the city's water main system through a very difficult construction area. It also will help with system redundancy when this line is tied into another branch of the existing city water system to the south. Funding for the City's share of this project will be from the Water Budget of the Utility Fund in which \$100,000 is budgeted for miscellaneous water lines. A budget amendment for the remainder will be processed at a future Council meeting if necessary. Payment of the \$70,000 by the Humane Society is to be made prior to connection to the City water system.

RECOMMENDATION:

Adopt the attached resolution authorizing a cost sharing agreement with the Whitman County Humane Society for extension of the city water main system.

FISCAL IMPACT:

\$130,621
401.3400.594.34.65.00
BARS Code Number

SUBMITTED BY:

Name Kevin Gardes
Title Deputy Public Works Director
Dept. Public Works

ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

1. Resolution No. R-90-08
2. Exhibit A
3. Cost Estimate

REVIEWED BY:

	Initial	Date
Department Head	<u>MW</u>	<u>10/24/08</u>
City Supervisor	<u>JSA</u>	<u>10/31/08</u>
City Attorney	<u>lmaj</u>	<u>10-24-08</u>

(As to Form)

RESOLUTION NO. R- 90 -08

A RESOLUTION AUTHORIZING CITY PARTICIPATION IN THE EXTENSION OF A CITY WATER MAIN FOR THE WHITMAN COUNTY HUMANE SOCIETY'S ANIMAL HAVEN PROJECT.

WHEREAS, the city of Pullman Public Works Director has determined that extension of the city water main system is important for orderly development; and,

WHEREAS, this Council has been advised that the Whitman County Humane Society is willing to contribute \$70,000 toward the extension of the city water main system along Johnson Avenue to its intersection with Old Moscow Road, which has a total estimated cost of \$200,621; now, therefore,

IT IS HEREBY RESOLVED by the City Council for the city of Pullman that the city will participate in extending the city water system for the Whitman County Humane Society's Animal Haven project, and accept \$70,000 from the Humane Society for said extension; said \$70,000 to be paid to the city of Pullman prior to the Humane Society connecting to the city's water system.

ADOPTED by the City Council of the city of Pullman at a special meeting held this _____ day of _____, 2008.

DATED this _____ day of _____, 2008.

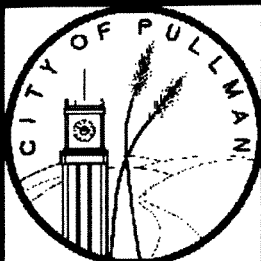
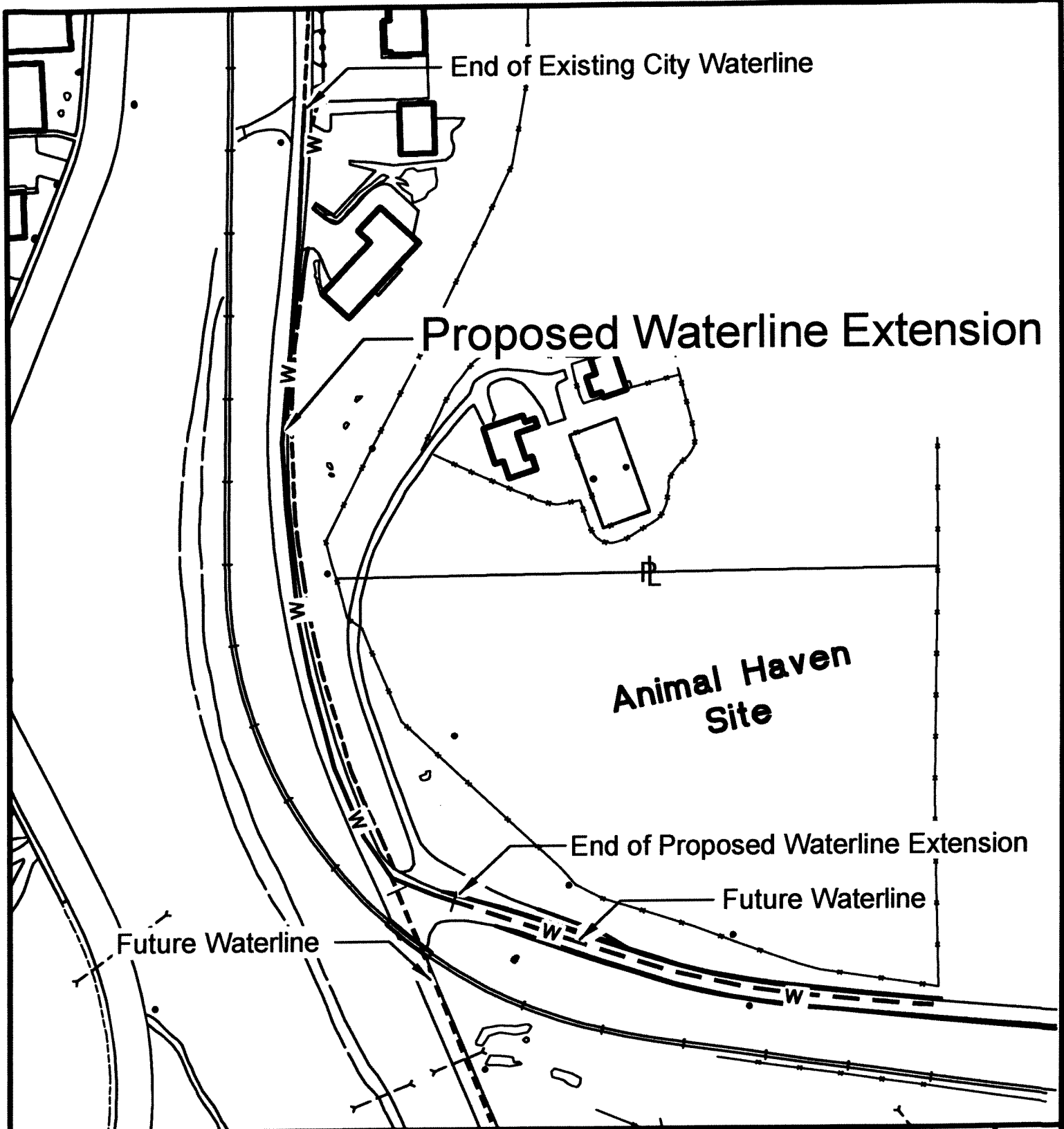
Mayor

ATTEST:

Finance Director

Approved as to Form:

City Attorney



Date: 10-17-08

Scale: 1" = 160'

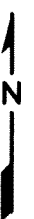
Dwn: dwc

Chk: K Gardes

Appr:

City of Pullman Engineering Division

**Johnson Avenue
Water Line Extension**



ENGINEER'S ESTIMATE

JOHNSON AVENUE WATERLINE (TO THE INTERSECTION OF OLD MOSCOW HWY)

ITEM NO.	BID ITEM	ESTIMATED QUANTITY	UNIT PRICE	TOTAL AMOUNT
	GENERAL			
1	Mobilization	1 LS	7,000.00	\$ 7,000.00
2	Construction Surveying	1 LS	940.00	940.00
3(a)	Construction Signs, Class A	3 EA	150.00	450.00
3(b)	Construction Signs, Class B	1 LS	1,500.00	1,500.00
3(c)	Traffic Control Labor	800 HR	38.00	30,400.00
	EARTHWORK			
4	Unsuitable Foundation Excavation including Haul	21 CY	15.00	315.00
5	Rock Excavation	470 CY	55.00	25,850.00
	CRUSHED SURFACING			
6	Crushed Surfacing Top Course	2100 TON	18.00	37,800.00
	WATERLINE			
7	PVC Water Main, 12-inch Diameter	1010 LF	30.00	30,300.00
8	PVC Water Main, 8-inch Diameter	0 LF	28.00	-
11	Fire Hydrant Assembly	3 EA	2,500.00	7,500.00
12	System Connection A	1 EA	2,000.00	2,000.00
16	11-1/4, 22-1/5, 45 Bend	3 EA	600.00	1,800.00
17	12" x 8" Tee	1 EA	750.00	750.00
18	Air Release Valve	1 EA	1,200.00	1,200.00
19	Gate Valve, 8-inch	1 EA	1,700.00	1,700.00
20	Gate Valve, 12-inch	4 EA	2,000.00	8,000.00
	MISCELLANEOUS			
21	Bollards	6 EA	100.00	600.00
22	Remove Asphalt Concrete Pavement	650 SY	5.00	3,250.00
23	Asphalt Concrete Pavement Patch, 2.5"	650 SY	35.00	22,750.00
24	Silt Fence for Erosion Control	100 LF	10.00	1,000.00
25	Trench Safety	1 LS	1,000.00	1,000.00
SUBTOTAL				\$ 186,105.00
7.8% sales tax				14516.19
TOTAL				\$ 200,621.19