

CITY OF PULLMAN  
COUNCIL CHAMBERS

COUNCIL MEETING  
AGENDA

MAY 6, 2008  
7:30 p.m.

The Pullman City Council welcomes you to tonight's meeting. The Council appreciates and encourages public participation. For regular agenda items, an opportunity for public comment is usually provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations will be placed on the time allowed for comments. Citizens wishing to comment on business which is not on the agenda will be provided the opportunity to do so under NEW BUSINESS. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" on the public information table in the City Council Chambers. Thank you for your interest in City government.

A. Roll Call: \_\_\_\_\_Francis Benjamin                      \_\_\_\_\_Barney Waldrop  
                             \_\_\_\_\_Keith Bloom                                      \_\_\_\_\_Nathan Weller  
                             \_\_\_\_\_Ann Heath    \_\_\_\_\_Pat Wright  
                             \_\_\_\_\_Bill Paul

B. Announcements

C. Consent Agenda

The items listed under the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council action.

**Motions**

1. Dispense with the reading of the minutes of the regular meeting of April 22, 2008, and approve them as submitted.
2. A motion to approve Accounts Payable Checks, Payroll Checks, and Electronic Transfers for May, 2008.
3. A motion to refer a Claim for Damages submitted by Norah McCabe for the sum of \$59.83 to Washington Cities Insurance Authority (WCIA).

### **Resolutions**

4. Resolution No. R-41-08 - A RESOLUTION REJECTING THE BID FOR CONTRACT NO. 08-08, PARKS OFFICE RE-ROOF.
5. Resolution No. R-42-08 - A RESOLUTION ACCEPTING THE BID OF STRIPES-A-LOT, LLC FOR STREET CRACKFILL 2008 AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.
6. Resolution No. R-43-08 - A RESOLUTION ACCEPTING THE BID OF POE ASPHALT PAVING, INC. FOR ACCELERATED STREETS RESURFACING 2008 AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.
7. Resolution No. R-44-08 - A RESOLUTION ACCEPTING THE BID OF EMPIRE ELECTRIC, INC. FOR WATER SYSTEM TELEMETRY UPGRADES AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.

### **D. Regular Agenda**

#### **Public Hearing**

8. Resolution No. R-45-08 - A RESOLUTION APPROVING A SIX-YEAR TRANSIT DEVELOPMENT PLAN FOR CALENDAR YEARS 2008-2013 AND 2007 ANNUAL REPORT FOR THE CITY OF PULLMAN.

#### **Discussion**

9. Draft Business Registration Ordinance
10. Pullman Arts Commission Membership

### **E. New Business**

Members of the public may bring items of new business to the attention of the Council under this agenda item. However, we strongly encourage advising the Mayor or City Supervisor of your intention prior to the meeting to ensure the item is properly an item of new business and, if not, if the matter could be addressed in some other manner.

- F. Executive Session - Labor Negotiations & Property Acquisition
- G. Tentative Agenda for May 13, 2008 - Canceled

Tentative Agenda for May 20, 2008

Discussion of Transit Risk Assessment  
Adoption of Parks & Recreation 5-Year Plan  
2007 Aquatic Center Report  
Budget Amendment Ordinance

Tentative Agenda for Planning Commission on May 28, 2008 -  
Canceled

Tentative Agenda for Board of Adjustment on May 19, 2008 -  
Canceled

THE COUNCIL CHAMBERS ARE ACCESSIBLE TO PERSONS WITH DISABILITIES. PERSONS REQUIRING SPECIAL ACCOMMODATIONS, SHOULD CONTACT THE FINANCE DEPARTMENT BEFORE 5:00 P.M. THE MONDAY PRECEDING THE COUNCIL MEETING. THE FINANCE DEPARTMENT IS LOCATED ON THE FIRST FLOOR OF CITY HALL, 325 SE PARADISE STREET, PULLMAN, WA 99163. TELEPHONE NUMBER 338-3209 or 338-3208, FAX NUMBER 334-2751, ADD NUMBER 7-1-1.

MINUTES OF THE CITY COUNCIL  
OF THE CITY OF PULLMAN  
APRIL 22, 2008

**Roll Call**

The regular meeting of the City Council of the City of Pullman was held on April 22, 2008, at 7:30 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

Ann Heath	Mayor Pro Tempore
Troy Woo	Finance Director
Francis Benjamin	Councilmember
Keith Bloom	Councilmember
Bill Paul	Councilmember
Barney Waldrop	Councilmember
Patricia Wright	Councilmember

**Call to Order**

Mayor Pro Tempore Heath called the regular meeting to order at 7:30 p.m. Councilmember Waldrop moved, Councilmember Wright seconded to excuse Councilmember Weller from the meeting.

Motion Carried.

**Announcements**

City Supervisor Sherman made an announcement regarding Mayor Johnson's condition and thanked the community for all of their support. Mayor Pro Tempore Heath made four announcements.

**Reports**

**Whitman County's Car  
Crushing Event**

Parks Superintendent Davis introduced Michael Baker from the Whitman County Solid Waste Division. Mr. Baker gave a description of the car crushing event. Councilmember Benjamin asked for clarification that there would be no costs to the car owners and that the cars would be picked up. Mr. Baker responded. Councilmember Paul asked how the car title issue would be addressed in the case of abandoned vehicles. Mr. Baker responded.

**Nuisance Ordinance  
Enforcement**

Police Chief Weatherly presented a staff report which included a summary of the activity relating to parties, noise, and garbage.

Community Improvement Representative Steve Murphy presented a staff report that included a description of enforcement relating to garbage, vegetation, and sidewalk clearance.

Mayor Pro Tempore Heath thanked Police Chief Weatherly, Sergeant Sam Sorem, and the rest of the police department for their proactive approach in enforcing the nuisance ordinance. Councilmember Waldrop noted the high number of repeat violations and asked if legislation could be crafted to address properties with multiple violations by abating the property. City Attorney McAloon responded. Councilmember Waldrop suggested that the City Council look for the means to severely stiffen penalties for repeat violations. City Attorney McAloon responded. The City Council concurred.

## **ORDER OF BUSINESS**

Approval of Recommendations of Consent Agenda Items

### **CONSENT AGENDA**

City Attorney McAloon reviewed the items on the Consent Agenda with the Council and audience. She stated that the items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council request. Councilmember Paul moved, Councilmember Benjamin seconded to read the items on the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Pro Tempore Heath asked if there were any requests for removal of items from the Consent Agenda from either the Council or audience. Councilmember Paul requested that item No. 4 be removed for separate discussion. Councilmember Paul moved, Councilmember Benjamin seconded to adopt items 1 through 3 and 5 through 8 on the Consent Agenda.

Motion Carried.

### **Motions**

- |                          |    |   |
|--------------------------|----|---|
| Minutes - April 8, 2008  | 1. | The Council dispensed with the reading of the minutes of the regular meeting of April 8, 2008, and approved them as submitted.  |
| Minutes - April 15, 2008 | 2. | The Council dispensed with the reading of the minutes of the special meeting of April 15, 2008, and approved them as submitted. |

- Claim for Dam- 3. The Council referred a Claim for Damages  
ages - Bloodsworth submitted by Mary Bloodsworth-Lugo and Carmen  
Lugo-Lugo for the sum of \$18,835.61 to the  
Washington Cities Insurance Authority (WCIA).
- Change Order 5. The Council ratified Change Order NO. 1 to  
on Police Department Contract No. 07-12, Police Department Security  
Security Improve- Improvements.  
ments

### **Resolutions**

- Resolution No. 6. Resolution No. R-36-08  
R-36-08 - Surplus  
Property  
A RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS  
TO THE NEEDS OF THE CITY OF PULLMAN AND  
AUTHORIZING THE TRANSFER OR DESTRUCTION OF SAID  
PROPERTY.  
Resolution No. R-36-08 was adopted unanimously.
- Resolution No. 7. Resolution No. R-37-08  
R-37-08 - Sidewalk  
Infilling  
A RESOLUTION ACCEPTING THE BID OF ACE ELLIOTT  
LANDSCAPING FOR SIDEWALK INFILLING - 2008 AND  
AUTHORIZING EXECUTION AND DELIVERY OF THE  
CONTRACT FOR SAID PROJECT.  
Resolution No. R-37-08 was adopted unanimously.
- Resolution No. 8. Resolution No. R-38-08  
R-38-08 - McKenzie/  
Church Streets Sewer  
Replacement  
A RESOLUTION ACCEPTING THE BID OF ACE ELLIOTT  
LANDSCAPING FOR MCKENZIE/CHURCH STREETS SEWER  
REPLACEMENT AND AUTHORIZING EXECUTION AND  
DELIVERY OF THE CONTRACT FOR SAID PROJECT.  
Resolution No. R-38-08 was adopted unanimously.

### **REGULAR AGENDA**

#### **Motions**

- Change Order 4. Mayor Pro Tempore Heath announced that this item  
On North Grand 600 had been removed from the Consent Agenda at the  
Block Building request of Councilmember Paul. Councilmember  
Demolition Paul wanted it noted for the record that the  
contractor for the building demolition on Grand  
was hampered because of the storage of railroad  
cars and that he would be bringing this issue up  
during new business.

Councilmember Paul moved, Councilmember Waldrop seconded to ratify Change Order No. 1 to Contract No. 07-18, North Grand 600 Block Building Demolition. The motion carried unanimously.

### **Public Hearings**

Resolution No. 9. Mayor Pro Tempore Heath announced that a public  
R-39-08 - Transit hearing is scheduled to approve changes to the Transit 2008 summer service. Fixed-Route Service Coordinator Chris Mitchell presented the staff report which included a description of the changes that were made in the prior year and a description of the proposed changes. Mayor Pro Tempore Heath opened the public hearing. There were no comments from the public. Mayor Pro Tempore Heath closed the public hearing.

Resolution No. R-39-08 by title only reads as follows:

A RESOLUTION APPROVING CHANGES TO SUMMER 2008 PULLMAN TRANSIT FIXED-ROUTES.

Councilmember Bloom moved, Councilmember Waldrop seconded adopt Resolution No. R-39-08. The motion carried unanimously.

Open and 10. Mayor Pro Tempore Heath announced that a public  
Continue Public hearing was to be opened and continued on Pullman  
Hearing on Pullman Transit's 2008-2013 Transit Development Plan and  
Transit's Develop- 2007 Annual Report. Public Works Director  
ment Plan and 2007 Workman requested that the hearing be continued  
Annual Report to May 6, 2008, because the development plan was  
not completed.

Mayor Pro Tempore Heath opened the public hearing. There were no comments. Mayor Pro Tempore Heath closed the public hearing.

Councilmember Benjamin moved, Councilmember Wright seconded to continue the hearing to May 6, 2008. The motion carried unanimously.

### **Resolution**

Resolution No. 11. Mayor Pro Tempore Heath announced that a  
R-40-08 - Filing resolution had been prepared for the filing of  
of Applications with applications with the Federal Transit  
Federal Transit Administration. Public Works Director Workman  
Administration presented the staff report. Councilmember  
Benjamin asked if the federal earmarking of funds was similar to what occurred with the bus replacement in 2005. Public Works Director

Workman responded. Councilmember Bloom asked when the deadline was for the applications. Public Works Director Workman responded.

Resolution No. R-40-08 by title only reads as follows:

A RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53, TITLE 23 UNITED STATES CODE AND OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION.

Councilmember Waldrop moved, Councilmember Bloom seconded to adopt Resolution No. R-40-08 by title only.

### **Motion**

- 2008 Goals                      12. Mayor Pro Tempore Heath announced that the 2008 City Council goals were ready for adoption. City Supervisor Sherman presented the staff report and thanked everyone in the community for their input on the goal process.

Councilmember Waldrop moved, Councilmember Benjamin seconded to adopt the 2008 City Council goals. The motion carried unanimously.

### **Discussions**

- Pullman Arts Commission                      13. Mayor Pro Tempore Heath announced that a discussion is scheduled on the Pullman Arts Commission. Anna-Maria Shannon, Chair of the Pullman Arts Commission, presented a report which included a request to expand the Pullman Arts Commission from seven to eleven members and descriptions of the commission's accomplishments, goals, and current and future projects planned by the Pullman Arts Commission. Councilmember Waldrop thanked Ms. Shannon for all of her efforts, expressed his support for the proposal to paint the area surrounding Reaney Pool, and suggested that the possibility of painting murals on the steel buildings on North Grand Avenue be explored. Ms. Shannon responded. Councilmember Benjamin suggested that murals be considered on the backs of the building along the Pullman Riverwalk. Ms. Shannon responded.



Mayor Pro Tempore Heath thanked Ms. Shannon for her efforts and noted that the caliber of the commission is very high and asked for City Council concurrence for staff to bring back legislation that would increase the size of the Pullman Arts Commission. City Council concurred. Ms. Shannon made closing comments.

Draft Parks and Recreation Five-Year Plan 14.

Parks Superintendent Davis presented the staff report. Councilmember Bloom noted that the plan did not adequately address funding issues for various projects, that he was unsure about disrupting Lawson Gardens by building a structure within the gardens, and that he supports the overall plan. Parks Superintendent Davis responded. Councilmember Paul thanked Parks Superintendent Davis and the rest of the Parks and Recreation staff for their work on the plan and that he especially appreciated the history and vision that is included within the plan. Councilmember Waldrop noted the outdoor spray pool project within the plan and suggested this would be a great project for private donations. Councilmember Benjamin asked what the long-term plans were for Woodcraft Park. Parks Superintendent Davis responded. Councilmember Bloom asked if the Parks Department has had the opportunity to explore organic impacts relating to fertilizers and pesticides. Parks Superintendent Davis responded.

High Street Tree 15.

Parks Superintendent Davis presented the staff report. Councilmember Waldrop noted that the pavement surrounding the tree is not conducive for tree growth. Parks Superintendent Davis responded. Councilmember Benjamin stated he liked the idea of moving the holiday tree lighting to a more visible spot. Councilmember Bloom stated it is a shame to lose the greenery in the downtown area. Parks Superintendent Davis responded.

Mayor Pro Tempore Heath urged the community to imagine the space and help develop a redesign of the area.

2008 First Quarter Financial Summary 16.

Mayor Pro Tempore Heath announced that a discussion is scheduled on the 2008 First Quarterly Financial Summary. Finance Director Woo presented the staff report. Councilmember Benjamin asked for comments relating to the revenues generated from the high energy costs through this winter and how that offset the high cost of snow and ice removal within the street

department. Finance Director Woo responded. Councilmember Bloom asked for comments relating to the building permit issuance activity so far through the first quarter of 2008. Finance Director Woo and Public Works Director Workman responded. Councilmember Wright asked what types of instruments were utilized by the City of Pullman for the investment of excess funds. Finance Director Woo responded. Mayor Pro Tempore Heath asked what sort of impact the new WSU CUB restaurants would have on sales tax. Finance Director Woo, Councilmember Wright, and Councilmember Bloom responded.

#### **NEW BUSINESS**

Councilmember Paul stated his concern relating to the railroad cars that are being stored on the tracks on North Grand and how that impacted the Grand Avenue building demolition. Councilmember Paul asked how long this railroad car storage would occur and suggested that the City Council conduct a discussion in the future to see if there is anything the City can do to alleviate the issue. City Council concurred. City Supervisor Sherman described recent discussions with the railroad regarding the issue and noted the rents the railroad receives from the storage of those railroad cars. Councilmember Paul suggested the City needs to send a strong message in opposition to the storage. Councilmember Benjamin asked if any taxes were earned on the rent received from the storage of those railroad cars and if there were any opportunities to pass legislation to enact taxes on those rentals. City Supervisor Sherman responded.

Professor Rahmani described his desire to help improve the building and planning environment within the City of Pullman which may include the initiation of design review boards and he would like to help strengthen the relationship between WSU and the City in regards to building and planning. Professor Rahmani stated he hoped that he would be given a chance to have this discussion with the City Council at a future public meeting.

#### **ADJOURNMENT**

Councilmember Waldrop moved, Councilmember Bloom seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Pro Tempore Heath adjourned the regular meeting of the City Council at 8:57 p.m.

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Mayor

ATTEST:

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Finance Director

REQUEST FOR COUNCIL ACTION

For Meeting of: May 6, 2008

ACTION REQUESTED

Motion approving disbursements represented by accounts payable checks numbered \_\_\_\_\_ through \_\_\_\_\_ totaling \$ \_\_\_\_\_ inclusive, payroll checks numbered \_\_\_\_\_ through \_\_\_\_\_ totaling \$ \_\_\_\_\_ inclusive, and electronic transfers totaling \$ \_\_\_\_\_ and direct that they be paid upon approval of the Auditing Officer and Audit Committee.

BACKGROUND

Motion will approve payment of claims, wages, and transfers for May, 2008.

RECOMMENDATION

Passage of the motion.

FISCAL IMPACT

\$ \_\_\_\_\_ Budgeted Expenditures

\_\_\_\_\_  
BARS Code Number

SUBMITTED BY

ATTACHMENTS FOR COUNCIL REVIEW/ACTION

Troy Woo  
Name

1. None

Finance Director  
Title

Finance  
Department

REVIEWED BY

	Initial	Date
Department Head	<u>TW</u>	<u>4/30/08</u>
City Supervisor	<u>JFL</u>	<u>5/2/08</u>
City Attorney (As To Form)	<u>maj</u>	<u>4-30-08</u>

3. A motion to refer a Claim for Damages submitted by Norah McCabe for the sum of \$59.83 to the Washington Cities Insurance Authority (WCIA).

NOTES:

REQUEST FOR COUNCIL ACTION

For Meeting of: May 6, 2008

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ACTION REQUESTED

A motion to refer a Claim for Damages submitted by Norah McCabe for the sum of \$59.83 to Washington Cities Insurance Authority (WCIA).

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BACKGROUND

On April 29, 2008, Norah McCabe submitted a Claim for Damages for the sum of \$59.83 for damages allegedly occurring due to City negligence. In accordance with the provisions of Section 1.98.030 of the Pullman City Code, the Council should direct that this claim be referred to WCIA.

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RECOMMENDATION

That the motion be passed.

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FISCAL IMPACT

\$ \_\_\_\_\_ Budgeted Expenditures

\_\_\_\_\_  
BARS Code Number

=====

SUBMITTED BY

Jane Joyce  
Name

=====

ATTACHMENTS FOR COUNCIL REVIEW/ACTION

1. Claim for Damages - McCabe

Deputy City Clerk  
Title

Finance  
Department

=====

REVIEWED BY

	Initial	Date
Department Head	<u>TW</u>	<u>4/30/08</u>
City Supervisor	<u>jsa</u>	<u>5/2/08</u>
City Attorney (As To Form)	<u>maj</u>	<u>4-30-08</u>

# CLAIM FOR DAMAGES FORM

Date Claim Form  
Received by Member  
4/29/08 10:14 AM TW

MEMBER CITY/ORGANIZATION: City of Pullman

Please take note that Norah McCabe, who resides at 520 SE HIGH ST  
Pullman, mailing address  
Pullman City, home phone # 334-3748, work phone # 315-1134, is claiming damages against  
in the sum of \$ \_\_\_\_\_ arising out of the following circumstances listed below.

DATE OF OCCURRENCE: Dec/Jan 07/08

TIME: ?

LOCATION OF OCCURRENCE: 520 SE HIGH ST

## DESCRIPTION:

1. Describe occurrence explaining the nature of the defects or acts of negligence causing damages.

Sprinkler heads broken in parking strip as a  
result of snow plough.  
The snow plough removed sod and broke  
sprinkler heads

(attach an extra sheet for additional information, if needed)

2. Provide a list of witnesses, if applicable, to the occurrence including names, addresses, and phone numbers.

Did not observe the actual event, rather  
observed damage after snow melted.

3. Attach copies of all documentation relating to expenses, injuries, losses, and/or estimates for repair.

4. Have you submitted a claim for damages to your insurance company?

Yes ☒ No

If so, please provide the name of the insurance company: \_\_\_\_\_  
and the policy #: \_\_\_\_\_

## \*\* ADDITIONAL INFORMATION REQUIRED FOR AUTOMOBILE CLAIMS ONLY \*\*

License Plate # _____	Driver License # _____
Type Auto: _____	
(year) _____ (make) _____ (model) _____	
DRIVER: _____	OWNER: _____
Address: _____	Address: _____
Phone#: _____	Phone#: _____
Passengers: _____	
Name: _____	Name: _____
Address: _____	Address: _____

## \*\* NOTE: THIS FORM MUST BE SIGNED AND NOTARIZED \*\*

I, Norah McCabe, being first duly sworn, depose and say that I am the claimant for the above described; that I have read the above claim, know the contents thereof and believe the same to be true.

X Norah R McCabe  
X Norah R McCabe  
Signature of Claimant(s)

State of Washington  
County of Whitman

I certify that I know or have satisfactory evidence that Norah McCabe is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument and acknowledged it to be (his/her) free and voluntary act for the uses and

Aqua Lawn, Inc

PO Box 429

Pullman, WA 99163

# Estimate

Date	Estimate #
4/1/2008	8

Name / Address
Nora McCabe 520 SE High St. Pullman, WA 99163

Project

Description	Qty	Cost	Total
1804-SAM 4' RAINBIRD SPRAY	1	7.50	7.50T
Service Call		48.00	48.00T
—Found 1 broken spray head and no other damage to the sprinkler system was detected.			
7.8% WA Sales Tax		7.80%	4.33
		<b>Total</b>	\$59.83

Customer Signature

*Nora McCabe*



4. RESOLUTION NO. R-41-08

A RESOLUTION REJECTING THE BID FOR CONTRACT NO. 08-08, PARKS OFFICE  
RE-ROOF.

NOTES:

## REQUEST FOR COUNCIL ACTION

For Meeting of: 05/06/08

### ACTION REQUESTED:

Reject the bid for Parks Office Re-Roof.

### BACKGROUND:

The scope of contract 08-08, Parks Office Re-Roof, provides for the removal of the existing 3,200 square foot shake roof and construction of a new standing seam metal roof, metal fascia, and gutters. Bids for this project were opened on April 15, 2008 with the only bid received being from Icon Corporation at \$74,382.00. The Engineer's Estimate was \$30,723.00. Upon further examination of the bid and similar roofing projects, I think it is a reasonable bid for the system that was designed and specified and that it was the estimate that was unrealistically low. The recommendation is that this bid be rejected and that the project be redesigned and rebid using a different roofing system, probably composition asphalt singles.

### RECOMMENDATION:

Adopt the attached resolution rejecting the bid for contract 08-08, Parks Office Re-Roof.

### FISCAL IMPACT:

\_\_\_\_\_  
BARS Code Number

### SUBMITTED BY:

### ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

Name Mark Workman  
Title Public Works Director  
Dept. Public Works

1. Resolution No. R-41-08

### REVIEWED BY:

	Initial	Date
Department Head	<u>MW</u>	<u>4/22/08</u>
City Supervisor	<u>JSD</u>	<u>5/12/08</u>
City Attorney	<u>maj</u>	<u>4-23-08</u>

(As to Form)

RESOLUTION NO. R-41 -08

A RESOLUTION REJECTING THE BID FOR CONTRACT NO. 08-08, PARKS OFFICE RE-ROOF.

WHEREAS, bids were opened on April 15, 2008, for Contract No. 08-08, Parks Office Re-roof, with one bid received; and,

WHEREAS, the bid received, \$74,382.00, far exceeded the engineer's estimate, \$30,723.00; and,

WHEREAS, there are insufficient funds to construct the project as it was bid; and,

WHEREAS, the City Council deems it to be in the best interests of the City of Pullman to reject the bid; now, therefore,

IT IS HEREBY RESOLVED by the City Council of the city of Pullman that the bid received for the above-described project is hereby rejected.

ADOPTED by the City Council of the City of Pullman at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2008.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Finance Director

Approved as to form:

\_\_\_\_\_  
City Attorney

**ENGINEER'S ESTIMATE AND BID SUMMARY**  
**PARKS OFFICE RE-ROOF #08-08**  
**BID OPENING 04-15-08**

Item No.	Bid Item	Estimated Quantity	Engineer's Estimate		Icon Corp.	
			Unit Price	Amount	Unit Price	Amount
1	Re-Roof Parks Office Building - Complete	1 L.S.	\$28,500.00	\$28,500.00	\$69,000.00	\$69,000.00
		Sales Tax 7.8%		2,223.00		5,382.00
		<b>TOTAL</b>	<b>\$</b>	<b>30,723.00</b>	<b>\$</b>	<b>74,382.00</b>

5. RESOLUTION NO. R-42-08

A RESOLUTION ACCEPTING THE BID OF STRIPES-A-LOT, LLC FOR STREET CRACKFILL 2008 AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.

NOTES:

## REQUEST FOR COUNCIL ACTION

For Meeting of: 05/06/08

### ACTION REQUESTED:

Award the Street Crackfill 2008 contract.

### BACKGROUND:

See attached Staff Report No. 053.

### RECOMMENDATION:

Adopt the attached resolution awarding contract 08-10, Street Crackfill 2008, to Stripes-A-Lot for the bid amount of \$16,875.00.

### FISCAL IMPACT:

\$16,875.00
105.4300.542.30.48.00
BARS Code Number

### SUBMITTED BY:

Name Mark Workman  
Title Public Works Director  
Dept. Public Works

### ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

1. Resolution No. R-42-08

### REVIEWED BY:

	Initial	Date
Department Head	<u>MW</u>	<u>5/1/08</u>
City Supervisor	<u>[Signature]</u>	<u>5/1/08</u>
City Attorney (As to Form)	<u>[Signature]</u>	<u>5-1-08</u>



# CITY OF PULLMAN

## Public Works and Planning Departments

325 S.E. Paradise Street, Pullman, WA 99163  
(509) 338-3220 or (509) 338-3213 Fax (509) 338-3282  
[www.pullman-wa.gov](http://www.pullman-wa.gov)

### *MEMORANDUM*

**TO:** Mayor and City Council  
**FROM:** Mark Workman, Public Works Director *MW*  
**FOR:** May 6, 2008 City Council Meeting

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#### **Staff Report No. 053**

The scope of contract 08-10, Street Crackfill 2008, provides for crackfilling various streets as an annual maintenance project. The streets included in this year's project, in priority, are:

1. Golden Hills Drive from Davis Way to End
2. Viento Drive from Crestview Street to Alcora Drive
3. Turner Drive from Larry Street to Yates Street
4. Crestview Street from Grand Avenue to Wysup Dealership driveway
5. Brandon Drive from Terre View Drive to End
6. Harvest Drive from Bishop Boulevard to 1325 Harvest
7. Shoemaker from Harvest Drive to End
8. Pheasant Run from Harvest Drive to End
9. Cougar Court from Pheasant Run to End
10. Karcio Court from Harvest Drive to End
11. Quail Ridge from Harvest Drive to End
12. Alvar Street from Crestview Street to Mies Street
13. Marcel Street from Crestview Street to Mies Street

Bids for this project were opened on April 30, 2008 with only one bid received, that being from Stripes-A-Lot, LLC. at \$16,875.00. The Engineer's Estimate was \$15,075.00. Funding for this project is from the Street Fund. All work is to be completed by August 22, 2007.

RESOLUTION NO. R- 42 -08

A RESOLUTION ACCEPTING THE BID OF STRIPES-A-LOT, LLC FOR STREET CRACKFILL 2008 AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.

WHEREAS, Stripes-A-Lot, LLC submitted the low bid for Contract No. 08-10 for Street Crackfill 2008 in the amount of Sixteen Thousand, Eight Hundred Seventy-Five and NO/100 DOLLARS (\$16,875.00); and,

WHEREAS, a contract has been prepared to provide for performance of said project; and,

WHEREAS, the City Council deems it to be in the best interests of the city of Pullman to enter into said contract; now, therefore,

IT IS HEREBY RESOLVED by the City Council of the city of Pullman that the bid of Stripes-A-Lot, LLC for the above-described project be and it is hereby accepted.

BE IT FURTHER RESOLVED that the Mayor and the Finance Director be and they are hereby authorized and directed to execute the contract for said project and to deliver an executed copy thereof to Stripes-A-Lot, LLC.

BE IT FURTHER RESOLVED that pursuant to the provisions of R.C.W. 46.90.265(2), the traffic engineer is hereby authorized to place and maintain official traffic control devices as the traffic engineer may deem necessary to regulate, warn, or guide traffic during construction.

IT IS FURTHER RESOLVED that the mayor is hereby authorized to take whatever further action is necessary, including but not limited to the execution of a Contractor's Escrow Agreement if requested by the Contractor, in order to effect the purposes of this resolution.

ADOPTED by the City Council of the city of Pullman at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2008.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Finance Director

Approved as to Form:

\_\_\_\_\_  
City Attorney



6. RESOLUTION NO. R-43-08

A RESOLUTION ACCEPTING THE BID OF POE ASPHALT PAVING, INC. FOR ACCELERATED STREETS RESURFACING 2008 AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.

NOTES:

## REQUEST FOR COUNCIL ACTION

For Meeting of: 05/06/08

### ACTION REQUESTED:

Award the Accelerated Streets Resurfacing 2008 contract.

### BACKGROUND:

The scope of contract 08-11, Accelerated Streets Resurfacing 2008, provides for the resurfacing of the following streets:

West Main Street from State to Wawawai

Turner Drive from Dal to Yates

Turner Drive from Larry to Robert

Derby Street from High to Taylor

All street sections will be reconstructed by grinding the existing asphalt, mixing the ground asphalt with the underlying crushed rock, shaping the asphalt/crushed rock mixture, and paving with new hot mix asphalt. Derby Street is being resurfaced in conjunction with utility work on that street. All work is to be completed by September 30, 2008. Bids for this project were opened on April 30, 2008 with only one bid received, that being from Poe Asphalt Paving, Inc. at \$515,315.00. The Engineer's Estimate was \$507,372.52. A copy of the bid summary is attached for reference. Funding for this project is projected to be from the Street Fund and from the Sewer Budget of the Utility Fund.

### RECOMMENDATION:

Adopt the attached resolution awarding contract 08-11, Accelerated Streets Resurfacing 2008, to Poe Asphalt Paving, Inc. for the bid amount of \$515,315.00.

### FISCAL IMPACT:

<u>\$15,000.00</u>	<u>\$15,000.00</u>
<u>105-4300-542.30.48.00</u>	<u>401-4100-501.35.48.00</u>
BARS Code Number	BARS Code Number
<u>\$482,615.00</u>	<u>\$2,700.00</u>
<u>105-4300-595.40.63.00</u>	<u>401-4100-594.35.65.00</u>
BARS Code Number	BARS Code Number

### SUBMITTED BY:

Name Mark Workman  
Title Public Works Director  
Dept. Public Works

### ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

1. Resolution No. R-43-08
2. Bid Summary

### REVIEWED BY:

	Initial	Date
Department Head	<u>MW</u>	<u>5/1/08</u>
City Supervisor	<u>PSB</u>	<u>5/2/08</u>
City Attorney	<u>smj</u>	<u>5-1-08</u>

(As to Form)

S.R. #054

RESOLUTION NO. R-43 -08

A RESOLUTION ACCEPTING THE BID OF POE ASPHALT PAVING, INC. FOR ACCELERATED STREETS RESURFACING 2008 AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.

WHEREAS, Poe Asphalt Paving, Inc. submitted the low bid for Contract No. 08-11 for Accelerated Streets Resurfacing 2008 in the amount of Five Hundred Fifteen Thousand, Three Hundred Fifteen and NO/100 DOLLARS (\$515,315.00); and,

WHEREAS, a contract has been prepared to provide for performance of said project; and,

WHEREAS, the City Council deems it to be in the best interests of the city of Pullman to enter into said contract; now, therefore,

IT IS HEREBY RESOLVED by the City Council of the city of Pullman that the bid of Poe Asphalt Paving, Inc. for the above-described project be and it is hereby accepted.

BE IT FURTHER RESOLVED that the Mayor and the Finance Director be and they are hereby authorized and directed to execute the contract for said project and to deliver an executed copy thereof to Poe Asphalt Paving, Inc.

BE IT FURTHER RESOLVED that pursuant to the provisions of R.C.W. 46.90.265(2), the traffic engineer is hereby authorized to place and maintain official traffic control devices as the traffic engineer may deem necessary to regulate, warn, or guide traffic during construction.

IT IS FURTHER RESOLVED that the mayor is hereby authorized to take whatever further action is necessary, including but not limited to the execution of a Contractor's Escrow Agreement if requested by the Contractor, in order to effect the purposes of this resolution.

ADOPTED by the City Council of the city of Pullman at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2008.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Finance Director

Approved as to Form:

\_\_\_\_\_  
City Attorney

**ENGINEER'S ESTIMATE AND BID SUMMARY  
ACCELERATED STREETS RESURFACING 2008  
BID OPENING 04-30-08**

Item No.	Bid Item	Estimated Quantity	Engineer's Estimate		Poe Asphalt Paving, Inc.	
			Unit Price	Amount	Unit Price	Amount
1	Mobilization	1.0 L.S	24,356.52	24,356.52	28,000.00	28,000.00
2	HMA class 1/2" commercial mix	3152.0 Ton	76.00	239,552.00	77.00	242,704.00
3	Over excavation and haul in grind and mix areas	352.0 C.Y.	34.00	11,968.00	33.00	11,616.00
4	Crushed surfacing	715.0 Ton	20.00	14,300.00	20.20	14,443.00
5	Grind and mix or remove ACP	16640.0 S.Y.	5.50	91,520.00	5.40	89,856.00
6	Process and grade road base	16640.0 S.Y.	1.90	31,616.00	1.65	27,456.00
7	Adjust manhole frame to grade	21.0 EA.	650.00	13,650.00	650.00	13,650.00
8	Adjust gate valve box to grade	29.0 EA.	325.00	9,425.00	325.00	9,425.00
9	Adjust monument case to grade	4.0 EA.	325.00	1,300.00	325.00	1,300.00
10	Traffic control labor	600.0 Hr.	44.00	26,400.00	48.45	29,070.00
11	Repair storm drain	1.0 T&M	15,000.00	15,000.00	15,000.00	15,000.00
12	Repair sanitary sewer	1.0 T&M	15,000.00	15,000.00	15,000.00	15,000.00
13	Pavement stripiung	3100.0 L.F.	1.65	5,115.00	1.75	5,425.00
14	Biaxial geogrid	1400.0 S.Y.	5.00	7,000.00	8.00	11,200.00
		<b>SUBTOTAL</b>		506,202.52		514,145.00
		<b>7.8% sales tax on item 12</b>		1,170.00		1,170.00
		<b>TOTAL</b>	<b>\$</b>	<b>507,372.52</b>	<b>\$</b>	<b>515,315.00</b>

7. RESOLUTION NO. R-44-08

A RESOLUTION ACCEPTING THE BID OF EMPIRE ELECTRIC, INC. FOR WATER SYSTEM TELEMETRY UPGRADES AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.

NOTES:

## REQUEST FOR COUNCIL ACTION

For Meeting of: 05/06/08

### ACTION REQUESTED:

Award the Water System Telemetry Upgrades contract.

### BACKGROUND:

The scope of contract 08-16, Water System Telemetry Upgrades, provides for the construction and wiring of five new control panels for upgrades to the SCADA system controlling the City's water system. The sites being upgraded are the booster stations at Skyline, James Place, and Davis Way and the reservoirs at Staley and Wawawai (new tank 10). Bids for this project were opened on April 29, 2008 with one bid received, that being from Empire Electric, Inc. at \$27,020.07. The estimate provided by our project consultant was \$56,595.00. Funding for this project will be from the Capital Projects Budget of the Utility Fund.

### RECOMMENDATION:

Adopt the attached resolution awarding contract 08-16, Water System Telemetry Upgrades, to Empire Electric, Inc. for the bid amount of \$27,020.07.

### FISCAL IMPACT:

\$27,020.07
403.3335.594.34.64.00
BARS Code Number

### SUBMITTED BY:

Name Mark Workman  
Title Public Works Director  
Dept. Public Works

### ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

1. Resolution No. R-44-08

### REVIEWED BY:

	Initial	Date
Department Head	<u>MW</u>	<u>5/1/08</u>
City Supervisor	<u>JTF</u>	<u>5/2/08</u>
City Attorney	<u>mgj</u>	<u>5-1-08</u>
(As to Form)		

RESOLUTION NO. R- 44-08

A RESOLUTION ACCEPTING THE BID OF EMPIRE ELECTRIC, INC. FOR WATER SYSTEM TELEMETRY UPGRADES AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.

WHEREAS, Empire Electric, Inc. submitted the low bid for Contract No. 08-16 for Water System Telemetry Upgrades in the amount of Twenty-Seven Thousand, Twenty and 07/100 DOLLARS (\$27,020.07); and,

WHEREAS, a contract has been prepared to provide for performance of said project; and,

WHEREAS, the City Council deems it to be in the best interests of the city of Pullman to enter into said contract; now, therefore,

IT IS HEREBY RESOLVED by the City Council of the city of Pullman that the bid of Empire Electric, Inc. for the above-described project be and it is hereby accepted.

BE IT FURTHER RESOLVED that the Mayor and the Finance Director be and they are hereby authorized and directed to execute the contract for said project and to deliver an executed copy thereof to Empire Electric, Inc.

BE IT FURTHER RESOLVED that pursuant to the provisions of R.C.W. 46.90.265(2), the traffic engineer is hereby authorized to place and maintain official traffic control devices as the traffic engineer may deem necessary to regulate, warn, or guide traffic during construction.

IT IS FURTHER RESOLVED that the mayor is hereby authorized to take whatever further action is necessary, including but not limited to the execution of a Contractor's Escrow Agreement if requested by the Contractor, in order to effect the purposes of this resolution.

ADOPTED by the City Council of the city of Pullman at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2008.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Finance Director

Approved as to Form:

\_\_\_\_\_  
City Attorney