

13. AN ORDINANCE AMENDING THE 2008 BUDGET.

STAFF REPORT_____

QUESTIONS FROM COUNCIL ON STAFF REPORT_____

READING OF ORDINANCE NO. 08-17_____

AN ORDINANCE AMENDING ORDINANCE NO. 07-32 ADOPTED DECEMBER 4, 2007,
AND ENTITLED "AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF
PULLMAN FOR THE YEAR 2008".

DISCUSSION_____

ACTION TAKEN_____

NOTES:

REQUEST FOR COUNCIL ACTION

For Meeting of: October 14, 2008

ACTION REQUESTED

Amendments to the 2008 Budget.

BACKGROUND

See attached memorandum and ordinance exhibits

RECOMMENDATION

Passage of ordinance amending the 2008 Budget

FISCAL IMPACT

See ordinance exhibits

SUBMITTED BY

Troy Woo
Finance Director
Administration/Finance

ATTACHMENTS FOR COUNCIL REVIEW

1. Ordinance No. 08 - 17

<u>REVIEWED BY</u>	<u>Initial</u>	<u>Date</u>
Dept Head	<u>TW</u>	<u>10/7/08</u>
City Supervisor	<u>TW For</u>	<u>10/10/08</u>
City Attorney (as to form)	<u>may</u>	<u>10-10-08</u>

ORDINANCE No. 08- 17

AN ORDINANCE AMENDING ORDINANCE NO. 07-32 ADOPTED DECEMBER 4, 2007, AND ENTITLED "AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF PULLMAN FOR THE YEAR 2008".

WHEREAS, RCW 35 A.33.090 establishes the procedure for the City Council to amend the annual budget of the City if an urgency or emergency, which could not be reasonably foreseen at the time of the adoption of the annual budget, requires the expenditure of money not provided for in the annual budget; and

WHEREAS, RCW 35A.33.090 requires the City Council, before allowing any expenditure of money not provided for in the adopted annual budget, to adopt an ordinance stating the facts constituting the urgency or emergency and the estimated amount to be appropriated from the City budget required to meet the emergency; and

WHEREAS, the City Council of the City of Pullman has permitted all citizens of the City of Pullman to appear and testify for or against the adoption of this emergency budget ordinance;

NOW THEREFORE, the City Council of the City of Pullman does hereby ordain:

SECTION 1: The City Council of the City of Pullman hereby declares that an urgency and emergency exists requiring the amendment of the 2008 City Budget based upon the facts as set forth in the memorandum from the Finance Director attached hereto as Exhibit "A".

SECTION 2: The City Council hereby appropriates \$3,047,973 from the City budget reserve as necessary to meet the requirements for city expenditures that were not anticipated at the time of the adoption of the 2008 city budget as outlined in the summary of proposed expenditures prepared by the Finance Director attached hereto as Exhibit "B".

SECTION 3: This ordinance shall be in full force and take effect five (5) days from and after its publication, or a summary thereof is published, in The Daily News the official newspaper of the city of Pullman.

PASSED by the City Council of the city of Pullman at a regular meeting held on the ____ day of _____, 2008.

SIGNED by the Mayor in Authentication and Approval Thereof on the ____ day of _____, 2008.

Mayor

ATTEST:

Finance Director

Approved as to Form:

City Attorney

Summary published: _____

Memo

To: Mayor, City Council, and City Supervisor
From: Troy Woo, Finance Director ^(u)
Date: October 7, 2008
Re: 2008 Budget Amendments

This is a request for amendment of the 2008 Expenditure Budget for the following amounts by fund: General Fund \$289,274; Street Fund \$445,000; 2007 Bond Fund \$226,000; Utility Fund \$1,003,000, Information Systems Fund \$14,790, and Airport Fund \$1,069,909. The request for amendment to the 2008 Revenue Budget includes the following amounts by fund: General Fund \$34,707 and Government Buildings Fund \$103,265. State law requires that the City Council declare that an urgency and emergency exists requiring the amendment of the adopted 2008 City Budget to provide for expenditures that were not anticipated at the time of the 2008 City Budget, and that the proposed budget amendment pass by a vote of one more than a majority.

The expenditure amendment requests include the following:

- Police is requesting a net amendment of \$39,283. The Police amendments consist of a net zero amendment to transfer salary and wage savings due to vacancies to ERD interfund expense to pay for in-car video recording systems. This was adopted as part of the 2009-2014 CIP. An amendment in the amount of \$39,283 is being requested for the Police Station security system. This is a carryover project from the 2007 Budget.
- The Fire Department is requesting an amendment of \$98,705 to overtime accounts in both Fire and Ambulance. Various staffing reductions have lead to an increase to overtime expenditures. (See an attached memorandum from Fire Chief Wilkins.) The Fire Department is also requesting amendments totaling \$2,314 to cover expenses relating to grants and donations.
- The Library is requesting a net amendment of \$34,707 for the following:
 - Materials, programming, professional services, training, and buildings and structures (patio improvements) in the amount of \$30,441 (funded by the Friends of Neill Public Library)
 - Materials, programming, travel, and repair and maintenance in the amount of \$4,266 (funded by private donations)
- The Recreation Department is requesting a \$7,000 amendment to program supplies relating to incurred Active Adult overnight trips, which were recovered through participant fees and a \$500 amendment to travel for a grant application presentation in Olympia.

EXHIBIT "A"

- \$3,500 is requested by the Parks Department is requesting \$3,500 for salaries, overtime and benefits for extended operating hours of Reaney Pool as approved during the 2008 goal-setting process.
- Operating transfers in the amount of \$103,265 are requested in the General Fund. The transfers are to the Government Buildings Fund for the City Hall Plaza Repair project (\$9,955), 2008 CIP approved emergency generators for both fire stations (\$74,800), and for building maintenance costs of the Library's Shirrod Heritage Addition (\$18,510). The funding sources are 2007 year-end budget savings and the Shirrod Family Memorial Fund.
- \$445,000 is being requested for the Street Fund for sidewalk repair and construction (\$20,000), a property purchase (\$250,000), Grand Avenue building demolition (\$40,000), stormwater expenses (\$90,000), snow and ice control supplies (\$25,000), and street sweeper rental (\$20,000).
- A \$226,000 amendment is being requested for the 2007 Bond Fund for the purchase of the railroad property.
- \$1,003,000 is being requested by the Utility Fund for property purchases (\$450,000), unanticipated repairs to Well 6 (\$45,000), additional costs for the painting of the High School Tank (\$80,000), water line repairs on North Grand (\$58,000), and an accelerated loan payment schedule (\$370,000).
- The Information Systems Fund is requesting \$14,790 for audio, video, and broadcasting improvements made to the City Council Chambers.
- On September 24, 2008 the Airport Board approved budget amendments in the amount of \$1,069,909. Each of the amendments relate to the Airport's capital budget. The projects include Grant 24 Master Plan Update Phase 1, Grant 27 GA Phase 3 Design, Grant 28 SRE Equipment, Grant 29 Master Plan Update Phase 2, and Grants 30/31 GA Phase 4. All of these projects will be funded with Federal and State grants and passenger facility charges.

The General Fund revenue amendment of \$34,707 consists of Library donations.

The revenue amendment for the Government Buildings Fund relate to the operating transfer requests described above.

Exhibit "B" of the proposed ordinance is a summary of all line item budget requests and the effects on the General Fund budget totals.

To provide further details on certain budget amendment requests there are department head amendment request memorandums attached.

MEMORANDUM

TO: Troy Woo, Finance Director

FROM: Patrick E Wilkins, Fire Chief

DATE: September 16, 2008

RE: Budget Amendment

The 2008 General Fund Budget for the Pullman Fire Department does not include funding estimates for worse case scenarios. Rather, we utilize the budget amendment process to request allocations when such events occur.

So far this year, the Pullman Fire Department has experienced a range of shift staffing reductions which were caused by:

1. One employee being on extended medical leave since the first of the year, which has now become disability leave, which can extend for an additional period of six months.
2. One employee leaving the department for employment with another fire department.
3. One employee leaving the department on a service retirement.
4. Two employees taking Family Medical Leave for the birth of a new child.
5. One employee on extended medical leave created by an off duty injury.

With minimal assigned duty strength each time the already affected shift is reduced because of additional sick leave, vacation, Fair Labor Standards Leave, it places the shift below operational minimums and overtime must be utilized to bring the given shift back to appropriate staffing levels.

When the department hires new employees to fill shift vacancies, it takes approximately two months before the employee is released to function as a full shift member. During this period of time overtime must be utilized to maintain minimal shift strength.

Through August 31, 2008, the Pullman Fire Department has experienced 4,240.25 hours of overtime to maintain minimum shift staffing, which equates to approximately \$127,208.00 in overtime expenditures and 52.44% of total overtime allocations for 2008. Total overtime expenses for the Pullman Fire Department through August 31, 2008 amounts to \$217,905.00 or 93.26% of total overtime allocations for 2008.

In an attempt to not over expend the fire departments overtime allocations for 2008, I am requesting a budget amendment in the amount of \$98,705.00 to be placed in your budget amendment document which will be placed before the city council on October 14, 2008.

Should you have questions concerning this request, Please contact me.

Memo

To: Troy Woo, Finance Director
From: Joanna Bailey and Kathleen Ahern
Date: 10-01-08
Re: October Budget Amendment for Library

Donor	Amount	Amend to this expenditure line
Friends of Neill Public Library	\$160	001-7200-572-21-64-02 (juvenile print)
	\$5,685	001-7200-572-21-64-05 (non print)
	\$409	001-7200-572-21-41-40 (programming)
	\$708	001-7200-572-21-41-00 (professional services)
	\$537	001-7200-572-40-49-00 (training - registration)
	\$22,942	001-7200-594-72-62-00 (capital expenditure – patio)
<i>Other donations:</i>		
Better World Books	\$139	001-7200-572-21-64-01 (adult print)
State of WA – CE Grant	\$750	001-7200-572-40-43-00 (travel)
Private donations	\$25	001-7200-572-21-64-02 (juvenile print)
	\$49	001-7200-572-21-64-05 (non print)
	\$65	001-7200-572-21-64-01 (adult print)
Inland NW Community Foundation	\$2,203	001-7200-572-21-41-40 (programming)
Whitman County Library	\$1,035	001-7200-572-21-48-01 (repair and maintenance)
Total additions	\$34,707	

Memo

To: Troy Woo, Finance Director
From: Kurt Dahmen, Recreation Superintendent
Date: October 6, 2008
Re: Budget Amendment

As expressed in my 2008 Year-End Budget Estimates, I'm anticipating being over expended in the Parks Facilities – Swim Pools (Reaney) Operation budget. The additional expenditures are largely in part to adding an extra hour to the pool schedule on a daily basis and extending the season through Labor Day. The additional salaries and benefits associated with extending hours and the season were not allocated in the 2008 budget adopted last December, but were approved by City Council through their 2008 goal setting process.

001 GENERAL FUND
7600 PARKS FACILITIES

Regular Salaries & Wages - budgeted at \$26,000, requesting that be adjusted to \$28,000.

Overtime - budgeted at \$1,000, requesting that be adjusted to \$1,500.

Employee Benefits – budgeted at \$6,000, requesting that be adjusted to \$7,000.

I'm also requesting to adjust a couple line items within the Recreation Services budget. The first line item is Program Supplies. The department programmed two Senior (Active Adult) overnight trips this year that required two nights hotel and also include tickets to various attractions and events while on these activities. To note, on these trips all expenses incurred are covered in participant fees.

I would also request the Travel budget be adjusted. In August I and two interns with the City of Pullman went to Olympia to give a presentation to the Recreation and Conservation Office in hopes of obtaining grant dollars for the completion of the Johnson Avenue Path. These travel expenses were not included in the 2008 budget.

001 GENERAL FUND
7400 PARTICIPANT RECREATION

Program Supplies - budgeted at \$45,000, requesting that be adjusted to \$52,000.

Travel - budgeted at \$1,500, requesting that be adjusted to \$2,000.



City of Pullman
Public Works Department
MEMORANDUM

TO: Troy Woo, Finance Director
FROM: Mark Workman, Public Works Director *MW*
RE: 2008 Budget Amendments
DATE: September 25, 2008

Following are budget amendments necessary for the 2008 Budget:

Streets:

\$20,000 to 105.4300.595.61.63.00 for overruns and additional work related to sidewalk repair and construction.

\$66,200 to 105.4300.595.30.61.00 and \$183,800 105.4300.595.30.62.00 for the purchase of the Hathaway property.

\$40,000 to 105.4300.595.62.63.00 for the North Grand 600 Block Building Demolition project.

\$90,000 to 105.4300.543.10.41.00 for additional and carryover stormwater consultant expenses and stormwater appeal legal expenses.

\$25,000 to 105.4300.542.66.31.00 for snow and ice control supplies and \$20,000 to 105.4300.542.30.45.00 for renting a street sweeper to pick up gravel in the spring.

Water:

\$65,000 to 401.3400.594.34.61.00 and \$185,000 to 401.3400.594.62.00 for purchase of the Hathaway property.

\$183,000 to 401.3400.501.34.48.00 for unanticipated repairs to well 6 (\$45,000), additional contract costs associated with the painting of the High School Tank (\$80,000) and repairs on North Grand required due to a water line break last winter (\$58,000).

Sewer Treatment Plant:

\$50,000 to 401.4200.594.35.61.00 and \$150,000 to 401.4200.594.35.62.00 for the purchase of the St. Pierre property.

\$370,000 to 401.4200.592.35.78.00 for an increase in loan payments for the Digester project. Due to the accelerated schedule of construction for the project, we were able to receive an additional loan distribution in 2007 which meant that repayment of the loan was also accelerated in 2008.

2007 Bond Fund:

\$226,000 to 316.3355.595.62.61.00 for the purchase of the North Grand Railroad property.

Government Buildings:

\$9,955 from General Fund Reserves to Government Buildings Reserves for additional expenses for the City Hall Plaza Reconstruction project.

2008 BUDGET AMENDMENTS: 10/14/08

<u>FUND / DEP'T</u>	<u>DESCRIPTION</u>	<u>ACCOUNT NUMBER</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>
GENERAL FUND (001):				
<u>Revenues:</u>	Donations - Library	001.367.00.40.00	34,707	
<u>Expenditures:</u>				
Police	Regular Salaries and Wages	001.2100.521.22.11.00		(30,000)
Police	Interfund Oper Rent/Leases - ERD	001.2100.521.90.95.60		30,000
Police	Machinery and Equipment	001.2100.594.21.64.00		39,283
Fire	Overtime	001.2200.522.20.12.00		23,871
Fire	Office and Operating Supplies	001.2200.522.20.31.00		670
Ambulance	Overtime	001.2600.526.20.12.00		74,834
Ambulance	Minor Equipment	001.2600.526.20.35.00		1,644
Library	Professional Service	001.7200.572.21.41.00		708
Library	Programming	001.7200.572.21.41.40		2,203
Library	Programming	001.7200.572.21.41.40		409
Library	Repair and Maintenance	001.7200.572.21.48.01		1,035
Library	Adult Print	001.7200.572.21.64.01		139
Library	Adult Print	001.7200.572.21.64.01		65
Library	Juvenile Print	001.7200.572.21.64.02		160
Library	Juvenile Print	001.7200.572.21.64.02		25
Library	Non Print	001.7200.572.21.64.05		5,685
Library	Non Print	001.7200.572.21.64.05		49
Library	Travel	001.7200.572.40.43.00		750
Library	Training - Registration	001.7200.572.40.49.00		537
Library	Capital - Buildings and Structures	001.7200.594.72.62.00		22,942
Recreation	Program Supplies	001.7400.574.20.31.10		7,000
Recreation	Travel	001.7400.574.20.43.00		500
Parks	Regular Salaries and Wages	001.7600.576.28.11.00		2,000
Parks	Overtime	001.7600.576.28.12.00		500
Parks	Employee Benefits	001.7600.576.28.22.00		1,000
Operating Transfers Out	Operating Transfers Out - Gov Bld	001.9700.597.10.55.95		18,510
Operating Transfers Out	Operating Transfers Out - Gov Bld	001.9700.597.10.55.95		9,955
Operating Transfers Out	Operating Transfers Out - Gov Bld	001.9700.597.10.55.95		74,800
TOTAL GENERAL FUND			\$34,707	\$289,274
STREET FUND (105):				
<u>Revenues:</u>				
<u>Expenditures</u>	Operating Rentals and Leases	105.4300.542.30.45.00		20,000
	Office and Operating Supplies	105.4300.542.66.31.00		25,000
	Professional Services	105.4300.543.10.41.00		90,000
	Land	105.4300.595.30.61.00		66,200
	Buildings and Structures	105.4300.595.30.62.00		183,800
	Other Improvements	105.4300.595.61.63.00		20,000
	Other Improvements	105.4300.595.62.63.00		40,000
TOTAL STREET FUND			\$0	\$445,000
2007 BOND FUND (316):				
<u>Revenues:</u>				
<u>Expenditures</u>	Land	316.3355.595.62.61.00		226,000
TOTAL 2007 BOND FUND			\$0	\$226,000
UTILITY FUND (401):				
<u>Revenues:</u>				
<u>Expenditures</u>	Repairs and Maintenance	401.3400.501.34.48.00		183,000
	Land	401.3400.594.34.61.00		65,000
	Buildings and Structures	401.3400.594.34.62.00		185,000
	Intergovernmental Loans	401.4200.592.35.78.00		370,000
	Land	401.4200.594.35.61.00		50,000
	Buildings and Structures	401.4200.594.35.62.00		150,000
TOTAL UTILITY FUND			\$0	\$1,003,000
GOVERNMENT BUILDINGS FUND (504):				
<u>Revenues:</u>	Operating Transfers In - Gen Fund	504.397.10.00.00	103,265	
<u>Expenditures</u>				
TOTAL GOVERNMENT BUILDINGS FUND			\$103,265	\$0

INFORMATION SYSTEMS FUND (507):

Revenues:

<u>Expenditures</u>	Minor Equipment	507.5700.557.20.35.00	14,790
TOTAL INFORMATION SYSTEMS FUND		\$0	\$14,790

AIRPORT FUND (651):

<u>Revenues:</u>	Grant 24 Master Plan Update Phase 1	651.331.20.24.00	(368,206)
	Grant 27 GA Phase 3 Design	651.331.20.27.00	43,375
	Grant 28 SRE Equipment	651.*** ** ** *	446,500
	Grant 29 Master Plan Update Phase 2	651.*** ** ** *	250,000
	Grants 30/31 GA Phase 4	651.331.20.28.00	644,744
	Washington State Grant	651.*** ** ** *	48,810
	Passenger Facility Charge	651.344.90.00.00	4,686
<u>Expenditures</u>	Grant 24 Master Plan Update Phase 1	651.4624.594.46.63.00	(387,585)
	Grant 27 GA Phase 3 Design	651.4627.594.46.41.00	45,658
	Grant 28 SRE Equipment	651.*** ** ** ** *	(1,145,000)
	Grant 29 Master Plan Update Phase 2	651.*** ** ** ** *	263,158
	Grant 30/31 GA Phase 4	651.*** ** ** ** *	2,293,678

TOTAL AIRPORT FUND	\$1,069,909	\$1,069,909
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REVISED BUDGET SUMMARY (Amended Funds Only)

GENERAL FUND DEPARTMENT TOTALS	ORIGINAL 2008 BUDGET	THIS AMENDMENT REQUEST	AMENDED BUDGET
Administration/Finance	\$ 1,270,899	\$	1,270,899
General Government	217,437		217,437
Police	4,945,769	39,283	4,985,052
Fire	3,811,586	101,019	3,912,605
Public Works	640,021		640,021
Planning	238,298		238,298
Library	1,139,931	34,707	1,174,638
Public Services	2,506,571	11,000	2,517,571
Capital/Operating Transfers	246,250	103,265	349,515
TOTAL GENERAL FUND:	\$ 15,016,762	\$ 289,274	\$ 15,306,036
STREET FUND	\$ 1,988,175	\$ 445,000	\$ 2,433,175
2007 BOND FUND	\$ 1,901,676	\$ 226,000	\$ 2,127,676
UTILITY FUND	\$ 6,696,195	\$ 1,003,000	\$ 7,699,195
GOVERNMENT BUILDINGS FUND	\$ 1,136,534	\$ -	\$ 1,136,534
INFORMATION SYSTEMS FUND	\$ 379,159	\$ 14,790	\$ 393,949
AIRPORT FUND	\$ 2,464,339	\$ 1,069,909	\$ 3,534,248

14. ASWSU AGENDA ITEM DISCUSSION

STAFF REPORT_____

QUESTIONS FROM COUNCIL ON STAFF REPORT_____

DISCUSSION_____

ACTION TAKEN_____

NOTES:



CITY OF PULLMAN

Administration/Finance


325 S.E. Paradise Street, Pullman, WA 99163

(509) 338-3208 Fax (509) 334-2751

admin@pullman-wa.gov

MEMORANDUM

TO: Mayor and City Council

FROM:  John Sherman, City Supervisor

RE: Discussion of Joint Meeting with ASWSU

DATE: October 8, 2008

Each school year we hold two joint meetings with ASWSU. During the fall semester we host the meeting at City Hall. ASWSU hosts the spring semester meeting on campus. The fall semester joint meeting will be held on Tuesday, October 28 at 7:30 p.m. in the City Council Chambers. Senator Pete Semon, who is the ASWSU Liaison to the city, has proposed the following agenda items for the joint meeting:

1. International Education Week
2. WSU Capital Projects and ASWSU Recent Accomplishments
3. Pullman Transit
4. U-District

The last joint meeting with ASWSU was held on February 20, 2008. A copy of the minutes from the last joint meeting is attached.

Are there additional items that you would like to add to the agenda that has been proposed by ASWSU? Some additional agenda items you might want to consider are:

1. City of Pullman Capital Projects of Interest to WSU to Students
2. 2008 Adopted City Council Goals

MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
FEBRUARY 20, 2008

Roll Call

A special meeting of the City Council of the City of Pullman was held on February 20, 2008, at 5:30 p.m. in Room 518 of the CUE, WSU Campus, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Troy Woo	Finance Director
Francis Benjamin	Councilmember
Ann Heath	Councilmember
Bill Paul	Councilmember
Barney Waldrop	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

Call to Order

ASWSU Vice-President Tommy Simmons called the meeting to order at 5:35 p.m. The City of Pullman Council, ASWSU Executive, and ASWSU Senators performed a self-roll call.

REGULAR AGENDA

Discussion Items

College Hill
On-Street Parking
Proposal

1. City Supervisor Sherman presented a staff report which summarized the recommendations and benefits of the permit program as suggested in the Nelson/Nygaard study. City Supervisor Sherman described existing parking permit programs, concerns that have been raised by students, and the recommendation of WSU President Floyd to make the parking proposal a long-term goal because of the proposed University District concept. City Supervisor Sherman described actions taken by the City Council since the October 9, 2007, ASWSU joint meeting and asked for feedback on the proposal.

Senator Cifuentes stated he wanted to improve safety and the quality of life on College Hill but was concerned with the fees that are being suggested that would require residents to pay to park in front of their own houses and that the program should target commuters. Senator Cifuentes asked if the proposed rates were different for residents and commuters, if current permit programs required a fee, and if they did are they different than the current proposal. City Supervisor Sherman responded to all questions. Senator Cifuentes asked if commuters would be able to find parking and if the parking proposal would be different under the proposed University District. Mayor Johnson and City Supervisor Sherman responded.

Senator Canode asked if any of the proposed parking fees would fund snow removal. City Supervisor Sherman responded. Senator Canode asked if the empty lot located on Maple could be used for parking. Public Works Director Workman stated that lot is not owned by the City or WSU.

Senator Lambert pointed out that if each member of the sororities and fraternities were issued parking permits as suggested by the

Nelson/Nygaard study that 2000 extra cars would be parked on College Hill. City Supervisor Sherman and Mayor Johnson responded.

Senator Davis and John Shaheen, Director of Parking, Transportation, and the Visitor Center discussed the potential of building a parking garage.

Councilmember Heath, City Supervisor Sherman, and Mel Taylor, Executive Director of Real Estate and External Affairs at WSU, discussed existing resident parking and the storage lot concept. Senator Cifuentes stated that ASWSU, City of Pullman, and the WSU administration have a good relationship, he expects the relationship to help solve the parking problem, and that he would like to be involved with the solution. Vice-President Simmons and Milton Lang, Associate Vice President at WSU, responded. Mel Taylor stated that the University District will be a joint zoning area to help pool City and University resources. Senator Semon asked if the number of permits issued would correlate with the number of parking spaces available. Mel Taylor responded. Mayor Johnson described the University District concept that is used by the City of Seattle and University of Washington.

Housing Issues 2.
Rental Inspections

City Supervisor Sherman presented the staff report that described the rental inspection history, the current inspection program, and the four alternatives chosen by the City Council for potential rental inspection programs. City Supervisor Sherman stated that a public meeting would be conducted on March 4 on the issue. Senator Cifuentes stated he was concerned with an inspection program because it would increase housing costs and that the City should work on improving existing programs. He asked what the rental inspection fee would be. City Supervisor Sherman, Finance Director Woo, and Councilmember Heath responded. Senator Hung asked if there is any way to provide more public information about the City's current safety inspection program. City Supervisor Sherman responded. Councilmember Paul stated that spring is a good time to provide public information because many leases are signed by students during the spring. Councilmember Weller stated that it is important to provide education and information to students. Councilmember Heath stated she was pleased to hear WSU is open to developing a housing office to provide information to students and stated that students need to educate themselves on the issue as well.

Shawn Hoey, Director of Campus Relations, provided information on the upcoming "Housing Fair" and asked if the City would like to have a booth at the "Housing Fair". Mayor Johnson stated the City would be happy to provide inspections forms for students. Senator Hussaini asked how to educate campus residents who are about to leave the resident halls and rent off-campus. Director of Campus Relations Hoey responded. Senator Lambert asked for clarification that the "slumlord" ordinance was the same as the Pasco program. City Supervisor Sherman and Mayor Johnson responded. Mel Taylor described the plan for the University District housing office and

stated that students have rights and they should exercise them. Milton Lang stated that WSU wanted to partner with the students and that it would be proactive on these types of issues to help provide students with a good experience at WSU. Senator Driscoll asked if the inspections could take place prior to students signing leases. Mayor Johnson responded. President Webster stated that students need to know that the City isn't the enemy and the best timing for providing public information on the issue is when students are leaving for the school year prior to them signing new leases.

Street Cleaning

Senator Canode asked why gravel is used during the winter. Public Works Director Workman responded. Senator Canode asked how does the City prioritize streets when plowing and noted that Merman Drive had problems this year. Public Works Director Workman responded. Senator Hung asked if salt was an option for keeping the roads clear. Public Works Director Workman responded.

Senator Hung noted that many cars get plowed in during the winter and asked if there is any way to alleviate that problem. Public Works Director Workman responded. Senator Lambert noted that the snow was piled up on sidewalks in certain intersections because of the plowing and asked if there is any way to alleviate that problem. Public Works Director Workman responded. Senator Semon noted that the traffic light at Stadium Way and Grand would not change during certain times and wondered if the problem was related to snow removal. Public Works Director Workman responded. Councilmember Weller noted that landlords should be handling the shoveling during the winter and residents should notify the landlord if there are problems.

College Hill Study Status

3. Planning Director Dickinson presented the staff report which included a summary of the Studio Cascade Study, the Neighborhood Enhancement Strategy known as "College Hill Tomorrow" and stated that the College Hill Study would incorporate the University District concept. Milton Lang stated he would be glad to provide help with the study. Bobbie Ryder, Capital Programs, described the "Move Out & Pitch In" program. Senator Solemsaas asked if the problem with theft that occurred last year was going to be addressed this year. Ms. Ryder responded.

Pullman Transit

4. Transit Manager Thornton presented the staff report which included a description of the challenges with this year's snow and ridership statistics. Senator Hung asked if there were plans to purchase hybrid buses. Transit Manager Thornton responded. Senator Hung asked if costs were not an issue if hybrids would be a good option in Pullman. Transit Manager Thornton responded. Senator Lambert asked if there were any plans for articulated buses so that more riders could be transported at once. Transit Manager Thornton responded.

Councilmember Benjamin, Transit Manager Thornton, Senator Semon, and John Shaheen discussed the potential to use a broadcast system or the WSU alert system to notify riders of Transit delays.

Senator Stolk asked if the Transit information could be broadcast at the stops. Transit Manager Thornton responded. Brandon Scheller, ASWSU

Chief of Staff, described the potential for a referendum that would increase Transit fees by \$15.00 and would provide Thursday late-night service, Sunday service, and more express service. Senator Canode stated that the fee increase would help deal with the over-crowding problem and that there was a lot of interest from her constituents. Senator Canode asked why some Express Route buses drive past stops without picking up riders. Transit Manager Thornton responded. Senator Semon asked if students could call in and receive route information. Transit Manager Thornton responded. Senator Hung asked if there was a permanent fix to the funding issue for Transit rather than asking the students for fee increases. Transit Manager Thornton responded.

Proposed Fighting 5.
Ordinance

Police Chief Weatherly presented a staff report which included crime statistics, a description of enforcement issues, and a summary of the fighting ordinance. Senator Cifuentes stated he supported the fighting ordinance. Mayor Johnson noted that one of the more dangerous areas for fighting is the Adams Mall parking lot and that fighting is a ridiculous problem. Senator Hung asked if bouncers at bars would be exempt from the ordinance. Police Chief Weatherly responded. Councilmember Weller asked if the jurisdiction of the ordinance would expand into private residences and if it would cover the entire City and not just College Hill. Police Chief Weatherly and City Attorney McAloon responded. Milton Lang stated that fighting is unacceptable and asked if the statistics show that when these types of ordinances are adopted the incidents go down. Police Chief Weatherly responded. Senator Stolk asked what the fine amount was for the third offense. Police Chief Weatherly responded. Councilmember Wright asked since the fighting ordinance violations were civil infractions if there were any options for misdemeanor compromises. Police Chief Weatherly and City Attorney McAloon responded.

Sexual Assault
and Women Safety
Program

6.

Councilmember Waldrop thanked the community for a successful sexual assault forum and stated that the forum is being replayed on cable and that CDs are available. Police Chief Weatherly stated it was a unique forum and he was proud to be a part of it. Senator Semon announced that WSU was enrolling women for a self-defense class and introduced one of the trainers from the RAD training. The trainer provided a description of RAD which is "rape aggression defense". Senator Semon stated that the cause would be promoted heavily and asked for City Council feedback. Councilmember Heath asked if the class would be available to younger non-WSU students. Senator Semon responded. Mayor Johnson stated that this type of class sends a strong message to the community. Senator Davis stated she had concerns with the cost of the program and asked what was being done to lower the cost and if donations would help. Senator Semon, Vice-President Simmons, and the RAD instructor responded. Senator Cifuentes stated he wanted to express his appreciation for support of the program and thanked Chief of State Scheller, President Webster, Vice-President Simmons, and the rest of the ASWSU Executives for their support. Councilmember Waldrop stated that the common thread in sexual assaults is alcohol and warned students to be aware of drinking and suggested

that during events that they have sober folks to observe the happenings of the event.

Library Services Director Pieron stated that a two-day commitment for the RAD training was too long and suggested having shorter classes spread over more days. The RAD trainer responded. Senator Davis asked if there would be group discounts available for the RAD training. Senator Semon responded. Chief Weatherly stated that he is familiar with the RAD training, that it teaches more than self-defense, and that he fully supports it. Senator Semon asked for a show of hands for those attendees of the meeting who were not aware of the program prior to tonight's meeting.

**Closing
Announcements**

Various City Councilmembers and ASWSU Senators made closing announcements supporting the joint meeting. Mayor Johnson thanked ASWSU for their cooperation and the good communications. Senator Hung thanked Senator Cifuentes for his work in making the joint meeting possible. President Webster commented on the false rumors about the negative relationship with the City of Pullman and WSU students and that the joint meeting shows the cooperation between the two bodies.

ADJOURNMENT

Vice-President Simmons adjourned the meeting at 8:11 p.m.

15. CURRENT ECONOMIC CONDITIONS

STAFF REPORT

QUESTIONS FROM COUNCIL ON STAFF REPORT

DISCUSSION

ACTION TAKEN

NOTES:



CITY OF PULLMAN

Administration/Finance

325 S.E. Paradise Street, Pullman, WA 99163

(509) 338-3208 Fax (509) 334-2751

admin@pullman-wa.gov

MEMORANDUM

TO: Mayor and City Council

FROM: John Sherman, City Supervisor

RE: Discussion of Current Economic Conditions

DATE: October 10, 2008

Each year we hold a pre-budget workshop at which time we present information on key issues in order to gain guidance from the City Council on how to craft a balanced preliminary budget for the City Council's consideration. This year's pre-budget workshop will be held on Tuesday, October 21. The purpose of the discussion Tuesday night will be to discuss the current economic conditions and how the city of Pullman is responding to them.

As we are all aware, this is an exceptionally challenging economic time. The following quotations from various accounts convey the extent of the economic problem from the national perspective, the state perspective, and the local perspective.

1. *USA TODAY*, September 15, 2008:

Declining property-tax revenue, high energy prices and other financial headwinds will create greater economic hardships in 2009 for most cities across the U.S., a report out today says. Budget officials from 319 municipalities say they anticipate more layoffs for municipal workers, cutbacks in parks and recreation programs and library hours, and higher fees for everything from garbage pickup to building permits. The housing crisis has already hurt municipal coffers in 2008, and four out of five budget officials who responded to the survey of U.S. cities expect next year to be worse.

2. *AWC Legislative BULLETIN*, September 30, 2008:

On September 18, 2008, the Economic and Revenue Forecast Council revisited its forecast for the 2007-09 biennium, and announced that the forecast is \$273.1 million lower than was expected in June. This brings the State budget deficit to \$3.2 billion for the 2009-11 biennium and assumes total revenue is \$31.5 billion. The reduction is due to a further decline in construction and weaker spending, especially on automobiles.

The Governor has already begun to adjust spending, including the implementation of a state hiring freeze. As we enter the 2009 legislative session the budget deficit will play a large role in policy discussions, and will clearly hinder passage of legislation requiring financial resources.

The September Economic and Revenue Forecast projections for Real Estate Excise Tax (REET) revenues also continue to be adjusted downward. This has implications for cities in that a portion of the State's REET funds the City-County Assistance Account, among other important city programs.

October distributions from this account to the 173 cities that qualify for funds were 25% less than in 2007 and 48% less than in 2006. Cities should take this account's volatile funding source (the REET) into account when budgeting for 2009. If real estate activity continues to slow, the cities that depend upon assistance from this account will continue to see their allocations ratably reduced.

3. Excerpts from Associated Press article, October 8, 2008:

Gov. Chris Gregoire, facing a faltering economy and tough campaign criticism, announced immediate budget savings of about \$240 million Tuesday, including a 1 percent across-the-board cut at state agencies.

Gregoire's plan, which could lead to government layoffs, is expected to boost the state's surplus and help cut the next budget's deficit nearly in half, from \$3.2 billion to about \$1.7 billion.

Some critical state programs, including education, social services and public safety, are exempt from the 1 percent cut to agencies under Gregoire's control. The plan also includes general savings and money transfers.

But Washington State University was told Tuesday it will have to cut \$6 million from its budget for this school year. The cut represents 2.4 percent of WSU's state allocation of \$254 million, according to a statement released by the university.

At WSU, President Elson S. Floyd was already responding to the weakening economy, directing staff in April to slow hiring and cut expenses. Exactly how much has been saved hasn't been determined, according to the press release.

The press release quotes Floyd saying that he "will work to minimize the impact any additional cuts will have on our students and faculty."

4. Excerpts from e-mail to All City Employees from Mayor Glenn A. Johnson and City Supervisor John Sherman, September 19, 2008:

With economic news dominating the media we feel it is appropriate to keep an open line of communications with our employees regarding the city of Pullman's financial situation.

In order to keep employees up to date on our financial situation, we are in the process of conducting employee chats. Finance Director Troy Woo and Human Resources Manager Karen Sires have been joining us in these chats so that we can factually communicate the most accurate financial information that we have available. In these employee chats we have been distributing excerpts from the same financial information that we have provided to the City Council.

As we conduct these employee chats we are emphasizing that the city is a complex organization with many different funds. Some employees work in the General fund which draws its major sources of revenue from the property tax and the sales tax. Other employees work for an enterprise fund, such as the Utilities Fund, that is financed by user fees. The Street Fund and the Transit Fund also have their own distinct sources of funding. Thus the severity of the financial situation is somewhat impacted by the city fund in which you work, although all funds are certainly susceptible to certain factors such as escalating costs.

Our intent in sending this e-mail is simply to inform you of what steps the city of Pullman has already taken to address the financial situation and to convey the next steps within the budget process.

We are very fortunate to have an excellent Finance Director in Troy Woo. Troy provides monthly revenue and expenditure reports to all departments. Troy also provides quarterly financial reports at City Council meetings.

In anticipation of a very challenging 2009 budget year, the City Council conducted a Public Hearing in July and adopted a 2009 Capital Improvement Program (C.I.P.) that significantly restricts capital expenditures with the General Fund.

Given the requirement of state law to adopt a 2009 budget before the end of the year, we obviously have to make some difficult decisions. We must present a balanced budget for the City Council's consideration and the City Council must then adopt a balanced budget before year's end. We cannot simply run a deficit like the federal government.

At this point we are continuing to track our financial situation. The mid-year report contained encouraging news in the short term but challenging information for the 2009 budget. We are experiencing a significant slow down in construction activity in 2008 in off-campus construction. Many large WSU projects are also being completed in 2008.

We will continue with our employee chats and will also hold a citywide staff meeting on the budget in the future. We continue to have controls in place on expenditures, such as travel approvals and minor capital request approvals. We have urged departments to be conservative in their expenditures and in their 2009 budget requests based upon the current financial conditions.

Given the severity of the current economic situation, we are recommending a very conservative approach as it pertains to the preparation of the 2009 preliminary budget. For the time being, we will continue to monitor closely the economic situation at the federal, state and local levels. We are also continuing to take steps to closely monitor and tighten expenditures during the current budget year.

Attached is the full memorandum that was sent out to all employees in September. Also attached is the copy of the latest building permit information from September 2008.

Jensen, Michol Ann

From: Jensen, Michol Ann
Sent: Friday, September 19, 2008 12:35 PM
To: Everybody
Subject: Message from John Sherman on city's financial situation
Attachments: StateFacingBudgetTrouble.pdf; SchweitzerExpansionPlans.pdf; Schweitzer'sGrowth.pdf

Also attached are news articles referenced in the memo

MEMORANDUM

TO: All City Employees
FROM: Mayor Glenn A. Johnson and City Supervisor John Sherman
RE: Financial Situation
DATE: September 19, 2008

With economic news dominating the media we feel it is appropriate to keep an open line of communications with our employees regarding the city of Pullman's financial situation. As you will note from the attached front page article from today's *Spokesman-Review*, much of the financial information is very bad. For example, the article details an estimate \$3 billion shortfall over the next two years for the state's budget. With WSU as our major local employer, this could have significant negative implications in terms of the local economy. As the article states, "Gov. Chris Gregoire recently called on state agencies and colleges to save \$90 million by implementing a hiring freeze, using less fuel and delaying equipment purchases". On the other hand, there are some very positive signs within the local economy. Articles also attached detail the continued growth of Schweitzer Engineering Laboratories, Inc. (SEL).

In order to keep employees up to date on our financial situation, we are in the process of conducting employee chats. Finance Director Troy Woo and Human Resources Manager Karen Sires have been joining us in these chats so that we can factually communicate the most accurate financial information that we have available. In these employee chats we have been distributing excerpts from the same financial information that we have provided to the City Council.

As we conduct these employee chats we are emphasizing that the city is a complex organization with many different funds. Some employees work in the General Fund which draws its major sources of revenue from the property tax and the sales tax. Other employees work for an enterprise fund, such as the Utilities Fund, that is financed by user fees. The Street Fund and the Transit Fund also have their own distinct sources of funding. Thus the severity of the financial situation is somewhat impacted by the city fund in which you work, although all funds are certainly susceptible to certain factors such as escalating costs.

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We are very fortunate to have an excellent finance director in Troy Woo. Troy provides monthly revenue and expenditure reports to all departments. Troy also provides quarterly financial reports at City Council meetings.

In anticipation of a very challenging 2009 budget year, the City Council conducted a Public Hearing in July and adopted a 2009 Capital Improvement Program (C.I.P.) that significantly restricts capital expenditures within the General Fund. We are now in the process of receiving departmental operational budget requests for 10/10/2008

2009. These departmental submittals are due on Monday. During the week of October 13 we will conduct budget review meetings with all the department heads. On October 21 we will hold a pre-budget workshop with the City Council. Budget hearings will commence at the City Council meeting on November 11. The final 2009 budget will be adopted in December.

Given the requirement of state law to adopt a 2009 budget before the end of the year, we obviously have to make some difficult decisions. We must present a balanced budget for the City Council's consideration and the City Council must then adopt a balanced budget before year's end. We cannot simply run a deficit like the federal government.

At this point we are continuing to track our financial situation. The mid-year report contained encouraging news in the short term but challenging information for the 2009 budget. We are experiencing a significant slow down in construction activity in 2008 in off-campus construction. Many large WSU projects are also being completed in 2008. We are hopeful that Wal-Mart and other related construction projects will move forward in 2009. There is also a housing construction initiative on campus.

We will continue with our employee chats and will also hold a citywide staff meeting on the budget in the future. We continue to have controls in place on expenditures, such as travel approvals and minor capital request approvals. We have urged departments to be conservative in their expenditures and in their 2009 budget requests based upon the current financial conditions.

If you have any questions or concerns, please feel free to contact us.

State facing budget trouble

Forecaster predicts \$3 billion shortfall

BY RICHARD ROESLER

Staff writer

OLYMPIA - Washington state is unlikely to dip into recession, a top economic forecaster said Thursday. But its weaker-than-expected economy means state government faces an estimated \$3 billion shortfall over the next two years.

That's about 10 percent of the state's discretionary spending.

"We are definitely slowing down," said Steve Lerch, interim director of the state's Economic and Revenue Forecast Council.

"Not as fast as the U.S. economy has, but definitely slowing."

On Thursday, the council revised its expectations for the next 33 months, saying the state's treasury will probably have \$529 million less than it expected just three months ago.

See **SHORTFALL, A15**

SHORTFALL

Continued from A1

Gov. Chris Gregoire recently called on state agencies and colleges to save \$90 million by implementing a hiring freeze, using less fuel and delaying equipment purchases.

Amid the worsening budget picture Thursday, she upped the ante, calling for \$200 million in savings over the next 9 1/2 months.

"It's going to be tough," said Gregoire's budget director, Victor Moore.

Republicans, including Gregoire challenger Dino Rossi, have been criticizing the governor and Democratic lawmakers all year for state budget increases of more than 30 percent over four years.

"We've ignored what is a real problem," said Sen. Joe Zarelli, R-Ridgefield. Lawmakers knew in March that the economy was likely softening, he said, yet they approved a budget in which new spending exceeded new revenues.

Zarelli says the shortfall is now likely to be about \$3.2 billion.

Gregoire has defended the additional spending, much of it on health care, education and salaries, as investments in the state's future.

The governor has also long disputed that the projected shortfall based on nonpartisan Senate staff budget numbers is a meaningful figure. She said she wanted to wait for more revenue forecasts to get a clearer picture.

On Thursday, just three months before Gregoire must propose her next two-year budget, Moore wouldn't say what he thinks the shortfall will be. Pressed by reporters to confirm the \$3 billion or offer an alternative, Moore refused.

"I think putting a number out there is not useful for me as a budget writer," he said. "... I'll know in November."

That's when the final revenue forecast of the year will come out. The forecast is slated for Nov. 19, about two weeks after Election Day.

Moore pointed out, however, that while about 30 states have watched their current budgets fall into the red, Washington has not.

Rossi continued to blast Gregoire.

"This deficit is a bear that has been sitting on the front porch of state government for more than a year," he said in a statement Thursday. "Every

three months the governor looks out the window and the bear is bigger, but then she tells us not to worry, everything is fine. Meanwhile, she keeps feeding it and making it bigger."

In Idaho, tax revenues are expected to fall \$174.3 million below earlier projections this year, prompting Gov. Butch Otter to order agency heads to begin considering how they would cut spending.

Gregoire, meanwhile, has said that tax increases to help bridge Washington's budget gap would be a last resort. Asked about his budget planning Thursday, Moore seemed to agree.

"I'm looking at the spending side" to find savings, he said.

Lerch said the economic data suggests that although people's income isn't dropping, their spending is.

"Big, big declines in auto sales," he said, citing one chart. "People are just not buying cars."

Auto sales in July were down 20 percent compared to last July. The reasons are no mystery, Lerch said: Gas prices are high, home values are down, unemployment's up and there's turmoil in the national financial markets. None of that, he pointed out, is conducive big purchases by consumers.

Real estate tax collections also have plummeted, falling 40 percent compared to last summer.

"Not as many houses are selling, and the houses that are selling, on average, are selling for less," Lerch said.

"Consumers have shown some caution in recent months," observed state Rep. Jim McIntire, D-Seattle.

"It's very normal, rational, prudent behavior on their part."

The impact of the financial-market woes in recent days remains to be seen, McIntire said.

At the end of Thursday's meeting, he presented Lerch - who was temporarily filling in for a departed staffer - with a going-away present. It was a crystal ball, with a lot of little bubbles in the glass.

"There's still a lot of froth in the outlook," McIntire said. "... We're in a very volatile time."

Richard Roesler can be reached at (360) 664-2598 or richr@spokesman.com.

Schweitzer announces plans for expansion

By Hillary Hamm
Daily News staff writer

Construction of a new Schweitzer Engineering Laboratories engineering facility on the company's Pullman campus could begin this fall.

Company founder and President Edmund O. Schweitzer announced the plans Tuesday during a presen-

tation to the Pullman City Council. He said the 30,000-square-foot laboratory is in the concept phase, and ground could be broken as early as October.

"We're growing all over the world, and a lot of it is right here in Pullman," he said.

SEL, Director of Public Affairs Susan Fagan said the new facility is a necessity.

"We are getting crowded. As we hire more people, we have to have space to put them," she said, noting the company currently has 142 open positions. "With this new building we're making room for more people."

SEL introduced the world's first

See SEL, Page 4A

QUICKREAD

- **WHAT HAPPENED:** Schweitzer Engineering Laboratories founder and President Edmund O. Schweitzer announced that ground soon will be broken on a 30,000-square-foot engineering facility on the Pullman campus. Entry-level manufacturing employees also will be given a nearly \$1-per-hour raise and will make about \$10 per hour.
- **WHAT IT MEANS:** More facility space could lead to more jobs.
- **WHAT HAPPENS NEXT:** Schweitzer said he'll continue to push the company to create new products and launch them in new markets.
- **WHY YOU SHOULD CARE:** Growth means more sales tax for the community.

SEL

from Page 1A

digital relay in 1984, and manufactures parts used to generate electric power. The company has created products used in oil refineries, wind farms and high voltage substations. Products include clocks that are accurate to the microsecond, encryption devices used to protect secure equipment, and systems for the U.S. Navy that allow ships to run electrically rather than on steam power.

SEL's products are sold in 124 countries.

Schweitzer told the council the new facility isn't the only good news coming out of his company. He also announced a nearly \$1 per hour raise for entry-level workers starting in October. He said that by the end of this year, the company will have paid about \$64 million in payroll to its Pullman employees.

The Pullman headquarters has grown from a little more than 600 employees in 2003 to about 1,200 today. Schweitzer said SEL con-

tinues to hire more people to invent products and service more markets around the world despite a national trend of decreasing manufacturing jobs.

"Every year, the growth you see here is like adding a new company. ... It just shows the kind of opportunity that's there if you want to make something," Schweitzer said.

Growth in Washington state hasn't come without hurdles. Schweitzer said more employees means more insurance in a state with steep requirements when it comes to health care, and added that it costs \$4 per hour to insure his Washington employees. Negotiations with the Moscow-Pullman Regional Airport to build more aircraft hangers for the company's growing fleet of planes also is slow-going because development availability at the facility is limited.

The company's aviation growth "might have to take place outside of Pullman, but I don't want that," he said.

Schweitzer added that there's "pent-up demand"

in the Pullman housing market, estimating that only 25 percent of new company employees live within Pullman city limits. He said a majority of them move to Moscow, Whitman and Latah counties or the Lewiston-Clarkston valley.

"There's a very big difference in the price of homes in Pullman and the Lewiston-Clarkston valley," he said. "I don't want to single out housing, but it sometimes is a concern for folks."

In addition to more affordable housing, Schweitzer said the city could do more to provide entertainment and shopping opportunities. He said he's pleased Walmart will soon build a super center on Bishop Boulevard.

Still, Schweitzer assured the council that the company will always call Pullman home.

"Every now and then I hear SEL isn't going to stay in Pullman, but we are," he said. "We're really proud to be in Pullman."

In other business:

- The council amended a downtown parking ordinance to change the num-

ber of permits allotted to business owners for the Riverwalk Parking Lot on Kamiaken Street.

The city has struggled to find a balance between permits and three-hour parking limitations on the lot commonly used as a park-and-ride for College Hill. The changes increase the number of permits to 60, as the original 30 permits sold out within a day. Up to five permits are allowed for downtown Pullman business owners and their employees and will be available for sale starting Monday at the Pullman Police Department.

The 16 spaces closest to Kamiaken Street will be three-hour parking only, to help keep spots available for business customers.

Councilwoman Anne Heath said she hopes the changes are positive and leave enough room for customers to easily park. If not, she warned, "I, for one, will be here encouraging the council to take those permits away."

Hillary Hamm can be reached at (208) 882-5561, ext. 307, or by e-mail at hhamm@dnnews.com.

DAILY NEWS

Wednesday

September 17, 2008

City council outlines Schweitzer's growth

**Schweitzer's progress was
attributed to quality products,
service and new markets.**

By Stephanie Telen
Evergreen staff

The Pullman City Council members all agreed on one thing at the meeting Tuesday night – Schweitzer Engineering Laboratories is doing extremely well.

SEL President Edmund Schweitzer gave a slideshow presentation to the council, outlining the company's growth during the past five years. He said SEL accounts for 10 percent of Pullman's economy.

"You may hear rumors that we're moving out of Pullman," he said. "But we're staying right here."

During the slideshow, Schweitzer talked about how the company's shareowners have jumped from 800 in 2003, to 1,800 this year. He attributed the company's progress to quality products and services, new markets with applications for different industries and additional geographic markets.

SEL has businesses all over the United States and the world, most recently opening a facility in San Luis Potosi, Mexico, which exports products to 14 countries.

"When a customer has a question, we want to make sure we're there to answer them in real time," he said.

Schweitzer said company expansion turned aviation into a vital part of the business. SEL employees fly about 600,000 miles every year.

There are 142 career opportunities at SEL and many available internships.

Schweitzer said assemblers with high school educations start at \$10 per hour and get full benefits, as do all SEL employees.

"When people say there's no jobs, I don't understand it," he said.

Schweitzer revealed most Pullman SEL employees do not live in town.

"For every four people that join us, only one lives in Pullman," he said.

Council members praised Schweitzer for his contribution to the company and to Pullman.

"We appreciate all you do for the community," Mayor Glenn Johnson said.

**The Daily Evergreen
September 18, 2008**

CITY OF PULLMAN BUILDING DEPARTMENT MONTHLY REPORT FOR SEPTEMBER 2008

	2008						2007					
	SEPTEMBER			YEAR TO DATE			SEPTEMBER			YEAR TO DATE		
	# OF PERMITS	UNITS	VALUATION	# OF PERMITS	UNITS	VALUATION	# OF PERMITS	UNITS	VALUATION	# OF PERMITS	UNITS	VALUATION
NEW CONSTRUCTION												
Residential:												
Single Family	7	12	1,744,753	45	50	9,350,336	3	3	587,836	83	83	14,392,405
Duplex	0	0	-	9	18	3,005,863	0	0	-	2	4	421,504
Multi-Family	1	4	365,947	1	4	365,947	0	0	-	3	21	3,610,367
Added Unit	0	0	-	0	0	-	0	0	-	0	0	-
Mobile Home	0	0	-	0	0	-	0	0	-	5	5	164,500
Group Quarters	0	0	-	0	0	-	0	0	-	1	81	5,350,145
SUBTOTAL:	8	16	2,110,700	55	72	12,722,146	3	3	587,836	94	194	23,938,920
Church	0		-	0		-	0		-	0		-
Commercial	0		-	0		-	1		635,808	2		1,141,709
School	0		-	0		-	0		-	0		-
Public	0		-	0		-	0		-	0		-
Garage/Carport	1		7,376	8		171,502	0		-	1		7,368,978
SUBTOTAL:	1		7,376	8		171,502	1		635,808	2		181,871
REMODELS/ADDITIONS												
Church	1		1,000	2		66,000	0		-	1		3,000
Commercial	0		-	7		727,000	2		9,000	14		549,171
Public	0		-	0		-	0		-	3		924,400
School	0		-	0		-	0		-	0		-
Residential	1		125,000	41		995,207	2		5,000	43		568,228
Miscellaneous	15		141,051	131		1,344,510	20		411,168	134		1,889,687
Tenant Improvements	0		-	0		67,000	0		-	0		491,316
SUBTOTAL:	17		267,051	181		3,199,717	24		425,168	195		4,425,801
DEMOLITIONS - Res.	0		-	0		-	0		-	0		-
DEMOLITIONS - Other	0		-	1		5,000	0		-	5		10,800
SIGNS	3		7,900	12		43,055	0		-	7		12,500
MECH. & PLUMB.	45		18,328	144		155,566	18		19,207	159		493,668
MISCELLANEOUS	7		145,500	51		238,000	5		-	31		10,000
BUILDING TOTALS:	81	16	2,556,856	452	72	16,534,986	51	3	1,668,019	496	194	37,584,249
INSPECTIONS		QUANT			QUANT			QUANT			QUANT	
Building		135			1655			195			1955	
Mechanical		15			255			16			256	
Plumbing		18			289			32			284	
Miscellaneous		13			114			25			171	
Special Inspections		0			149			2			55	
Life Safety		0			10							
Erosion		6			15							
TOTAL INSPECTIONS:		187			2472			270			2721	
FEES COLLECTED			\$28,688.04			\$207,835.58			\$21,766.33			\$395,138.01