

The Pullman City Council welcomes you to tonight's meeting. The Council appreciates and encourages public participation. For regular agenda items, an opportunity for public comment is usually provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations will be placed on the time allowed for comments. Citizens wishing to comment on business which is not on the agenda will be provided the opportunity to do so under NEW BUSINESS. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" on the public information table in the City Council Chambers. Thank you for your interest in City government.

- A. Roll Call: \_\_\_\_\_Francis Benjamin                      \_\_\_\_\_Barney Waldrop  
                             \_\_\_\_\_Keith Bloom                      \_\_\_\_\_Nathan Weller  
                             \_\_\_\_\_Ann Heath                      \_\_\_\_\_Pat Wright  
                             \_\_\_\_\_Bill Paul

B. Announcements

C. Consent Agenda

The items listed under the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council action.

**Motions**

1. Dispense with the reading of the minutes of the regular meeting of September 9, 2008, and approve them as submitted.
2. A motion to accept as complete Contract No. 07-09, Sunrise Terrace Sewer.
3. A motion to accept as complete Contract No. 08-07, Lawson Gardens Concrete Pavers.
4. A motion to ratify Change Order No. 1 to Contract No. 08-13, North Grand Pavement Repair.

5. A motion to ratify Change Order No. 1 to the North Grand Path and Maple Street Path.

#### **Resolution**

6. Resolution No. R-84-08 - A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE FIRST AMENDMENT TO FEDERAL TRANSIT ADMINISTRATION OPERATING ASSISTANCE GRANT AGREEMENT (GCA5329) TO ADD FTA 5311 FUNDS AND STATE RURAL MOBILITY FUNDS.

#### **D. Regular Agenda**

#### **Ordinance and Resolution**

- 7a. Ordinance No. 08-16 - AN ORDINANCE RELATING TO THE PARKING LOTS AND THE DOWNTOWN FREE PARKING ZONE; AMENDING PULLMAN CITY CODE 12.15.040 AND PULLMAN CITY ORDINANCES NOS. 82-12 \$4 (1982); 87-12 \$3 (1987); 87-37 \$3, (1987); 93-8 \$3 (1993); 95-10 \$1 (1995); 97-32 \$2 (1997); 98-12 \$1 (1998); 99-28 \$1 (1999); 03-4 \$1 (2003); 03-12 \$3 (2003); 04-12 \$2 (2004); 05-17 \$1 (2005); and 08-12 \$2 (2008) RELATING TO TIME LIMITS FOR SAID CITY-OWNED PARKING LOTS AND THE DOWNTOWN FREE PARKING ZONE.
- 7b. Resolution No. R-85-08 - A RESOLUTION ADOPTING FEES FOR RIVERWALK PARKING LOT (ZONE R) PARKING PERMITS OFFERED BY THE CITY OF PULLMAN.

#### **Discussions**

8. Riverwalk Parking Permits
9. Presentation by Schweitzer Engineering Laboratories

#### **E. New Business**

Members of the public may bring items of new business to the attention of the Council under this agenda item. However, we strongly encourage advising the Mayor or City Supervisor of your intention prior to the meeting to ensure the item is properly an item of new business and, if not, if the matter could be addressed in some other manner.

- F. Tentative Council Agenda for September 23, 2008
  - Discussion on Certified Local Government Program
  - Adopt 2009 Budget Schedule
  - Master License Service Contract
  - Discussion on WSU Fire Services Agreement

Tentative Planning Commission Agenda for September 24, 2008  
No business scheduled at this time

Tentative Board of Adjustment Agenda for October 20, 2008  
No business scheduled at this time

THE COUNCIL CHAMBERS ARE ACCESSIBLE TO PERSONS WITH DISABILITIES. PERSONS REQUIRING SPECIAL ACCOMMODATIONS, SHOULD CONTACT THE FINANCE DEPARTMENT BEFORE 5:00 P.M. THE MONDAY PRECEDING THE COUNCIL MEETING. THE FINANCE DEPARTMENT IS LOCATED ON THE FIRST FLOOR OF CITY HALL, 325 SE PARADISE STREET, PULLMAN, WA 99163. TELEPHONE NUMBER 338-3209 or 338-3208, FAX NUMBER 334-2751, ADD NUMBER 7-1-1.

MINUTES OF THE CITY COUNCIL  
OF THE CITY OF PULLMAN  
SEPTEMBER 9, 2008

**Roll Call**

The regular meeting of the City Council of the City of Pullman was held on September 9, 2008, at 7:30 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Troy Woo	Finance Director
Francis Benjamin	Councilmember
Keith Bloom	Councilmember
Ann Heath	Councilmember
Bill Paul	Councilmember
Barney Waldrop	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

**Call to Order**

Mayor Johnson called the regular meeting to order at 7:30 p.m.

**Announcements**

Mayor Johnson made three announcements including declaring September 11 as "911 Day" that honors dispatchers, rescue workers, and remembrance of the 9-11 victims.

**Reports**

2007 Police Department Annual Report

Mayor Johnson announced that Police Chief Weatherly was present to answer questions on this report. Councilmember Waldrop expressed his appreciation to Officers Dentler and Engle for their high graduation placement from the academy and asked for more information relating to the Emergency Communication Advisory Committee and an accountability report relating to the sales tax receipts. Police Chief Weatherly responded. Mayor Johnson asked if the emergency communication sales tax receipts were going to be used for the digital conversion or the inoperability between entities. Police Chief Weatherly responded.

Riverwalk Parking Permit Report

Police Chief Weatherly presented the staff report that included a description of the permit sales and the parking statistics since enforcement began.

Jon Anderson, business owner in downtown Pullman, presented his Riverwalk Parking Lot statistics and stated that the City Council has eliminated the park-and-ride use of the parking lot but now there is not sufficient parking for downtown employees. Mr. Anderson suggested that the City sell more permits at a lower price and reduce the number of two-and-three hour parking limit spaces. Councilmember Bloom asked if the elimination of the park-and-ride use of the lot has hurt downtown business. Mr. Anderson responded.

Stacy Williams, 340 E. Main, stated she chose the downtown area for her business because she was told that parking would be available for clients and employees. Ms. Williams stated that many of her clients spend up to seven hours at her business so those clients do not have anywhere to park.

Tammy Lewis, Executive Director of the Chamber of Commerce, shared comments that she had received from businesses which included that only permit holders are using the lot and those permit holders are taking the spaces closest to the street. Ms. Lewis suggested that the City sell more permits and that the permit holders be required to park at the far end of the lot.

The City Council reached a consensus to direct staff to prepare the necessary action items that will allow the City to sell a total of 60 permits, limit the permit parking to the farthestmost end of the parking lot, and to change the short-term parking to three hours only. Councilmember Heath asked if these changes would help the business owned by Ms. Williams. Ms. Williams responded.

## **ORDER OF BUSINESS**

Approval of Recommendations of Consent Agenda Items

## **CONSENT AGENDA**

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council request. Councilmember Bloom moved, Councilmember Benjamin seconded to read the items on the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Consent Agenda from either the Council or audience. Councilmember Benjamin requested that item No. 6 be removed for separate discussion. Mayor Johnson so ordered. Councilmember Paul moved, Councilmember Bloom seconded to adopt items 1 through 5 and No. 7 on the Consent Agenda.

Motion Carried.

### **Motions**

- |   |    |  |
|---|----|--|
| Minutes - August 26, 2008                                       | 1. | The Council dispensed with the reading of the minutes of the regular meeting of August 26, 2008, and approved them as submitted.   |
| Accounts Payable, Payroll, and Electronic Transfers - September | 2. | The Council approved disbursements represented by accounts payable checks numbered _____ through _____ totaling \$ _____ inclusive, payroll checks numbered _____ through _____ totaling \$ _____ inclusive, and electronic transfers totaling _____ and directed that they be paid upon approval of the Auditing Officer and Audit Committee. |
| High School Tank Exterior Painting Completed                    | 3. | The Council accepted as complete Contract No. 08-15, High School Tank Exterior Painting.   |
| Decant Waste Facility Completed                                 | 4. | The Council accepted as complete Contract No. 08-04, Decant Waste Facility.  |
| Stormwater Permit with WSU                                      | 5. | The Council authorized the execution of a contract with Washington State University entitled "Agreement Pertaining to Determination of Stormwater Permit Compliance Requirements and Stormwater Permit Compliance Planning".   |

### **Resolution**

- |  |    |  |
|--|----|--|
| Resolution No. R-82-08 - IOOF Cemetery Irrigation System Project | 7. | Resolution No. R-82-08<br><br>A RESOLUTION AUTHORIZING THE EXECUTION OF AN ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF PULLMAN AND THOMAS, DEAN & HOSKINS, INC. FOR |
|--|----|--|

THE PURPOSE OF PROVIDING DESIGN SERVICES FOR IOOF  
CEMETERY IRRIGATION SYSTEM PROJECT.

Resolution No. R-82-08 was adopted unanimously.

**REGULAR AGENDA**

**Motion**

- Chamber of Commerce Agreement      6. Mayor Johnson announced that this item had been removed from the Consent Agenda at the request of Councilmember Benjamin. Councilmember Benjamin asked how the increase to the contract would be funded. Finance Director Woo responded. Councilmember Benjamin moved, Councilmember Waldrop seconded to amend the agreement. The motion carried unanimously

**Ordinance**

- Ordinance No. 08-15 - Monetary Donation      8. Mayor Johnson announced that an ordinance had been prepared accepting a restricted monetary donation. Finance Director Woo presented the staff report. There were no questions.

Ordinance No. 08-15 by title only reads as follows:

AN ORDINANCE ACCEPTING A RESTRICTED MONETARY DONATION FROM THE FRIENDS OF NEILL PUBLIC LIBRARY TO THE CITY OF PULLMAN FOR THE NEILL PUBLIC LIBRARY PATIO AREA EXPENDITURES.

Councilmember Benjamin moved, Councilmember Bloom seconded to adopt Ordinance No. 08-15. The motion carried unanimously.

**Resolution**

- Resolution No. R-83-08 - University District      9. Mayor Johnson announced that a resolution had been prepared authorizing an interlocal agreement with WSU for the purpose of establishing a University District. City Supervisor Sherman presented a staff report which included a history of the University District, a description of the components and implementation phases of the agreement, and a review of selected areas of the agreement that included the goals, recitals, law enforcement, planning and zoning, housing, and the neighborhood environment. Mr. Sherman also noted the public input that has been received and that the Council had those comments before them in the form of handouts.

Mel Taylor, Executive Director of Real Estate and External Affairs, described WSU's commitment to the University District and stated that President Floyd urges that the Council not act on the agreement because of the large student turnout on the issue. Mr. Taylor stated that action should not occur until the students are heard from and that WSU will create avenues to accomplish that.

Councilmember Waldrop moved to continue the item to a future date. Councilmember Wright seconded the motion. The motion carried unanimously.

Mr. Taylor stated that all parties should be involved in those discussions and those parties include students, landowners, and business owners.

Dan Antoni, 101 NE Whitman, thanked the students and Kathy Wilson for their attendance and stated that student rights should be protected.

Reilly Davis, 815 NE California, stated that students do not want to see this issue continued but want to see it stopped. The students do not want more discussions on the item. Mr. Davis stated that safety issues do not exist on College Hill.

Johan Duon stated that the students do not want delays or for the vote to happen at a different time when the students are not in attendance. Mayor Johnson responded.

Preston Olan stated that he was opposed to the "U District" and felt that student views should be respected and heard and that the students will fight the "U District" proposal to the end.

Chrissy Ayers, 805 NE Ruby, described activities conducted by the students that do enhance the College Hill environment.

Bob Enslow, 600 NE Colorado, stated he knows these students as well as anyone, that the Pullman Police Department does a good job, and asked who would pay for these additional services. Mr. Enslow described the alumni support that comes from the "Greek System" and asked if the University District would fall under the Liquor Control Board. City Attorney McAloon and Mayor Johnson responded.



Kathy Wilson, DRA Real Estate, stated that the Council should listen to the students since they are here to speak.

Lauren Edholm stated that the University District was an important issue to students and stated that the current ASWSU body has not been approached on the issue. Mayor Johnson asked if the fall joint meeting with ASWSU had been scheduled. City Supervisor Sherman responded.

Eileen Macoll described past civil unrest and described Police Department efforts, the Pullman Police Guild issue with unfair labor practices, the fact that citizens have voted to improve public safety, and urged the City Council to consider this issue carefully.

Donald Schneider, business owner within the proposed University District, stated that he was opposed to the University District because safety is not an issue and that WSU should bear the burden of proof, that issues exist, that the market should dictate the standards of living, that code enforcement equates to harassment, and concerns related to lowered property values because of the University District.

Alaina Robertson, 805 NE Ruby, stated she was opposed to the University District, questioned the police internship program, and stated that design standards should be a collaboration between the owners and the City without WSU in the mix.

Julie Schneider, landowner and student, questioned the agreement's value, stated that the agreement was just an outline without any basis, and stated that the "U District" would allow WSU to expand commercial retail space which would cause traffic issues. Ms. Schneider urged the Council to slow the process and to consider the item carefully.

Eric Wynkoop, employee of the Pita Pit, stated that the current police response to issues is very fast and money for additional police officers should be spent on roads. Mayor Johnson responded.

Ryan Bartholomew stated he hasn't felt safer on College Hill, that he trusts the Pullman Police, and stated he felt that too many police would create unease.

Kimberly Kern, 805 NE Ruby, stated that Pullman is not what it used to be and that she chose WSU because of "community". Ms. Kern stated she did not want to see the increased expenses related to the "U District" because it will impact students and the "Greek" community.

Brandon Brooks stated that safety was not an issue and that the students have built relationships that promote safety and that business development in the "U District" would hurt the downtown area.

Greg Baldridge, 6601 Clearcreek Road, Palouse, stated that the "U District" is moving too quickly and that there is a profound difference with this interlocal agreement because WSU is not held to the standards of the voters. Mr. Baldridge stated that the City should not relinquish its authorities because under the agreement the City will have to have the consent of WSU to make changes.

Bob Cady, business owner in the proposed district, stated that the wrong stakeholders were engaged and that all the owners within the district should be notified of this proposal. Councilmember Bloom and Mr. Cady discussed the stakeholders of the "U District" proposal.

Courtney Clayton stated she was not associated with the "Greek" groups but was still opposed to the issue. Ms. Clayton described improvements she had made to her front yard and that owners are taking initiatives to improve College Hill.

Brian Floyd, speaking as a member of the Housing Board and a student, urged the Council to consult the Housing Board on the issue.

Terry Carlson, property owner within the proposed district, described concerns he had with the agreement by using specific sections of the proposed agreement and stated that owners would be losing control of their own properties.

Dave Gibney, 760 Reaney Way, stated that there were positives and negatives of the agreement and that the City Council should address the parking issue on College Hill.

Alex Hammond, 1110 NE Indiana, College Hill Association, urged the University to put the

public forums together, that there was a great deal of self-interest involved with the "U District", that there is substandard housing issues that need to be resolved, and that the "U District" addresses many long-term problems.

Alison Munch-Rotolo, 635 NE Illinois, College Hill Association, urged the City Council to continue their efforts in moving the "U District" forward, that the "U District" proposal is a claim to the area, that the proposed "U District" addresses many of the improvements that students have asked for for years, and urged the Council to continue the discussion to mold future efforts.

An unidentified subject stated that great progress has been made on College Hill, described issues that she has faced, and stated that long-term residents of College Hill are impacted as well.

Mayor Johnson closed the discussion on the issue and stated that the City Council will not act on the item tonight and that further discussion will take place.

### **Motions**

- Palouse Basin Water Summit      10. Mayor Johnson announced that a motion is requested to authorize \$1,000 as the City of Pullman's financial contribution to the 4<sup>th</sup> Annual Palouse Basin Water Summit. Public Works Director Workman presented the staff report. There were no questions.

Councilmember Waldrop moved, Councilmember Heath seconded to authorize the payment of \$1,000 as the City of Pullman's financial contribution to the 4<sup>th</sup> Annual Palouse Basin Water Summit scheduled for October 7 of this year. The motion carried unanimously.

- Sidewalk Plaques 11. Mayor Johnson announced that a motion is requested to authorize covering the downtown sidewalk plaques with traction tape during the winter months. Public Works Director Workman presented the staff report. Councilmember Bloom stated this is an ongoing issue in which the costs will escalate in the future. Councilmember Bloom expressed concern related to additional risk of litigation and that the City should look for a long-term solution rather than this temporary fix. Mayor Johnson suggested that the plaques be installed on the walls of downtown buildings. Councilmember Weller if any

additional work to the plaques such as roughing up the surface could be done. Public Works Director Work responded.

Councilmember Bloom, Councilmember Weller, and Public Works Director Workman discussed the issues related to snow and the slippery surface. Mayor Johnson suggested that the Chamber of Commerce present the issues to downtown business owners. Councilmember Benjamin spoke in favor of mounting the plaques on walls and suggested the plaques be located at the edge of the sidewalk near the building to remove them from the main traffic areas. Councilmember Waldrop suggested that if the plaques are moved, that the orientation of the plaques be improved so that they could be read from two different directions. Councilmember Bloom and Mayor Johnson stated that the temporary fix should be moved forward this year.

Councilmember Bloom moved, Councilmember Wright seconded to authorize covering the plaques with traction tape during the winter months. The motion carried unanimously.

**NEW BUSINESS**

There were no items of new business.

**ADJOURNMENT**

Councilmember Bloom moved, Councilmember Waldrop seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 9:07 p.m.

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Mayor

ATTEST:

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Finance Director

Consent Agenda

9-16-08  
2

2. A motion to accept as complete Contract No. 07-09, Sunrise Terrace Sewer.

NOTES:

## REQUEST FOR COUNCIL ACTION

For Meeting of : 09/16/08

### ACTION REQUESTED:

Accept the Sunrise Terrace Sewer contract

### BACKGROUND:

The scope of contract 07-09, Sunrise Terrace Sewer, included the construction of new 8-inch and 10-inch sewer line from the lower end of Sunrise Drive to Wawawai Subdivision. The goal of this project was to replace a sewer lift station that served the Sunrise Terrace Subdivision with a gravity system. It was the construction of the infrastructure for Wawawai Subdivision that made this project possible. The contractor for this project was Atlas Sand and Rock, Inc. and all work has now been completed in substantial conformance with the contract documents. The final contract amount was \$87,772.54 compared to the bid amount of \$88,180.40. A copy of the final estimate of work completed is attached for reference. Funding for this project was from the Sewer Budget of the Utility Fund as a miscellaneous line replacement.

### RECOMMENDATION:

By motion, accept contract 07-09, Sunrise Terrace Sewer, as complete.

### FISCAL IMPACT:

\$87,772.54
401.4100.594.35.65.00
BARS Code Number

### SUBMITTED BY:

Name Mark Workman  
Title Public Works Director  
Dept. Public Works

### ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

1. Final Estimate of Work Completed

### REVIEWED BY:

	Initial	Date
Department Head	<u>MW</u>	<u>9/8/08</u>
City Supervisor	<u>JSA</u>	<u>9/16/08</u>
City Attorney	<u>[Signature]</u>	<u>9-9-08</u>
(As to Form)		

**CITY OF PULLMAN**

Sunrise Terrace Sewer

Contract Title:

Sunrise Terrace Sewer

Progress Payment No.: 4

Contract No.:

07-09

Month of: June, 08

Contractor:

Atlas Sand and Rock, Inc

P.O. No.: en-80565

Item No.	Bid Item	Estimated Quantity	Unit Price	Amount	Total Units to Date	Total Amount to Date
<b>GENERAL</b>						
1	Mobilization	1 LS	2,000.00	2,000.00	1.00	\$ 2,000.00
2	Construction Surveying	1 LS	3,000.00	3,000.00	1.00	3,000.00
3(a)	Construction Signs, Class A	2 EA	125.00	250.00	2.00	250.00
3(b)	Construction Signs, Class B	1 LS	1,500.00	1,500.00	1.00	1,500.00
3(c)	Traffic Control Labor	40 HR	39.00	1,560.00	18.00	702.00
<b>EARTHWORK</b>						
4	Unsuitable Foundation Excavation including Haul	20 CY	25.00	500.00	20.00	500.00
5	Roadway Excavation and Haul	50 CY	10.00	500.00	50.00	500.00
6	Furnish and Install Trench Shoring	1 LS	6,000.00	6,000.00	1.00	6,000.00
<b>CRUSHED SURFACING</b>						
7	Crushed Surfacing Top or Base Course	1400 TON	15.00	21,000.00	1,151.75	17,276.25
<b>SANITARY SEWER</b>						
8	Sanitary Sewer Manhole, 48-inch Diameter	7 EA	1,800.00	12,600.00	7.00	12,600.00
9	PVC Sewer Pipe, 8-inch Diameter	345 LF	22.00	7,590.00	335.00	7,370.00
10	PVC Sewer Pipe, 10-inch Diameter	45 LF	35.00	1,575.00	60.00	2,100.00
11	PVC Sewer Pipe, 6-inch Diameter	45 LF	20.00	900.00	55.00	1,100.00
12	PVC Sanitary Sewer Service Connections	2 EA	700.00	1,400.00	2.00	1,400.00
13	Remove Existing Manholes	1 EA	700.00	700.00	1.00	700.00
14	Abandon Existing Sewage Pump Stations	1 LS	2,000.00	2,000.00	1.00	2,000.00
<b>MISCELLANEOUS</b>						
15	Removal of Structures and Obstructions	1 LS	2,000.00	2,000.00	1.00	2,000.00
16	Remove and Replace Portland Cement Concrete Curb and Gutter	60 LF	24.00	1,440.00	83.00	1,992.00
17	Remove and Replace Portland Cement Concrete Sidewalk 5-1/2" Thick	15 SY	35.00	525.00	15.00	525.00
18	HMA Class 1/2" Commercial Mix	70 TON	138.00	9,660.00	92.80	12,806.40
19	Furnish and Install Safety Fence	1 LS	600.00	600.00	1.00	600.00
20	Landscape Restoration	1 LS	3,000.00	3,000.00	1.00	3,000.00
21	Erosion Control	1 LS	500.00	500.00	1.00	500.00
22	Trench Safety for Sewer line	1 LS	1,000.00	1,000.00	1.00	1,000.00
<b>PREVIOUS PAYMENTS:</b>				<b>SUMMARY:</b>		
1	\$41,284.48	7		Total Work to Date	\$	81,421.65
2	\$21,921.53	8		Less Retainage (5%)		
3	\$20,495.45	9		Sales Tax 7.8%		6,350.89
4		10		Due to Date		87,772.54
5		11		Less Previous Payments		83,701.46
6		12		Amount Due This Payment	\$	4,071.08
Total Previous Payments: \$ 83,701.46						

BARS Code 401-4100-594.35.65.00

Checked: \_\_\_\_\_  
Inspector

Date: \_\_\_\_\_

Approved: Mark Workman  
Engineer

Date: 8/25/08

Approved: Steve Bruner  
Contractor

Date: 8/29/08

3. A motion to accept as complete Contract No. 08-07, Lawson Gardens Concrete Pavers.

NOTES:



## REQUEST FOR COUNCIL ACTION

For Meeting of : 09/16/07

### ACTION REQUESTED:

Accept the Lawson Gardens Concrete Pavers contract as complete

### BACKGROUND:

The scope of contract 08-07, Lawson Gardens Concrete Pavers, provided for the construction of Old Dominion concrete pavers along the south side of the parking lot, at the entrance to the formal garden area, and across the driveway where a sanitary sewer line was constructed to support the Well 8 project. The contractor for this project was Segmental Systems, Inc. and all work has now been completed in substantial conformance with the contract documents. The final contract amount was \$73,954.24, compare to the bid amount of \$75,564.57. The final area was slightly less than estimated in the contract. Funding for this project was from the Lawson Gardens Fund and the Utility Capital Projects Budget of the Utility Fund.

### RECOMMENDATION:

By motion, accept contract 08-07, Lawson Gardens Concrete Pavers, as complete

### FISCAL IMPACT:

<u>\$68,424.64</u>	<u>\$5,529.60</u>
<u>607.9600.594.76.63.00</u>	<u>403.3331.594.34.63.00</u>
BARS Code Number	BARS Code Number

### SUBMITTED BY:

Name Mark Workman  
Title Public Works Director  
Dept. Public Works

### ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

### REVIEWED BY:

	Initial	Date
Department Head	<u>MW</u>	<u>9/10/08</u>
City Supervisor	<u>JSD</u>	<u>9-11-08</u>
City Attorney (As to Form)	<u>Maj</u>	<u>9-11-08</u>

4. A motion to ratify Change Order No. 1 to Contract No. 08-13, North Grand Pavement Repair.

NOTES:

## REQUEST FOR COUNCIL ACTION

For Meeting of : 09/16/07

### ACTION REQUESTED:

Ratify approval of Change Order No. 1 to the North Grand Pavement Repair contract

### BACKGROUND:

The scope of contract 08-13 provides for the repair of the concrete pavement of North Grand and a portion of the asphalt apron in front of Enterprise Car Rental that was damaged last winter by a water line break. To the original scope of work was added a small area of additional paving at the south driveway to Enterprise Car Rental. Also added was asphalt repair of a water service extension to a new landscape bed at the property line between Enterprise Car Rental and the Daily Grind espresso building. The preparation of these areas for paving was performed by the contractor on a time and materials basis for a total amount of \$939.00. Change Order No. 1 provides for this compensation to the contractor. The paving will be paid for through an existing bid item. The Parks Department will pay for 80% of the noted preparation work and for paving the water service trench.

### RECOMMENDATION:

By motion, ratify approval of Change Order No. 1 to the North Grand Pavement Repair contract

### FISCAL IMPACT:

\$751.00	\$188.00
<u>001.7600.576.80.41.02</u>	<u>401.3400.501.34.48.00</u>
BARS Code Number	BARS Code Number

### SUBMITTED BY:

### ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

Name Mark Workman  
Title Public Works Director  
Dept. Public Works

1. Change Order No. 1

### REVIEWED BY:

	Initial	Date
Department Head	<u>MW</u>	<u>9/10/08</u>
City Supervisor	<u>Yato</u>	<u>9-11-08</u>
City Attorney	<u>Maj</u>	<u>9-10-08</u>
(As to Form)		

S.R. #108

City of Pullman  
**CONTRACT CHANGE ORDER NO. 1**

**Date:** August 21, 2008

**Contract No.:** 08-13

**Contract Title:** North Grand Pavement Repair

**To: (Contractor)** Motley-Motley, Inc.

You are hereby requested to comply with the following changes from the contract plans and specifications:

Item No. (1)	Description of Changes - Quantities, Units, Unit Prices, Change in Completion Schedule, Etc. (2)	Decrease in Contract Price (3)	Increase in Contract Price (4)
1	Extra pavement patching preparation		\$939.00
<b>TOTAL DECREASE</b>		<b>\$0.00</b>	
<b>TOTAL INCREASE</b>			<b>\$939.00</b>
<b>NET INCREASE TO CONTRACT</b>			<b>\$939.00</b>

☒ Price changes are lump sum.

Price changes in Columns 3 and 4 are estimates; final costs will be based on contract unit prices  
— and final quantities.

Price changes in Columns 3 and 4 are estimates; this change order work will be performed by force  
— account.

The sum of \$939.00 is hereby added to the total contract price, and the total adjusted contract price to date thereby is \$55,565.50.

The time provided for completion in the contract is unchanged. This document will become an amendment to the contract and all provisions of the contract will apply hereto.

Accepted by:

[Signature]  
Contractor's Representative

9/9/08  
Date

Title: \_\_\_\_\_

Approved by:

Mark D. Workman, P.E.  
Director of Public Works

9/8/08  
Date

5. A motion to ratify Change Order No. 1 to the North Grand Path and Maple Street Path.

NOTES:

## REQUEST FOR COUNCIL ACTION

For Meeting of : 09/16/08

### ACTION REQUESTED:

Authorize approval of Change Order No. 1 to the North Grand Path and Maple Street Path contract

### BACKGROUND:

With the high price of gasoline and diesel, a direct effect has been a decrease in the availability and an extreme increase in the cost of liquid asphalt oil used to make hot mix paving asphalt. The cost to the paving subcontractor for the North Grand Path and Maple Street Path project for asphalt oil increased from \$415/ton at the time of bid to \$725/ton at the time of construction. The contractor has paved the paths, but is asking for an adjustment in the bid price for paving. Industry wide, this is not an uncommon occurrence in the last few years with the unpredictable nature of oil prices. In fact WSDOT actually has an asphalt price adjustment specification that they incorporate into their contracts so as to be fair to the paving contractors. Using the WSDOT adjustment specification, 5.7% asphalt oil content, and the noted price increase, the adjustment requested is an increase of \$16.52 per ton of hot mix asphalt, from \$83.35/ton to \$99.87/ton. Based on the bid quantity, this adds approximately \$10,738.00 to the contract. Funding for this project is from the 2007 Parks and Paths Bond fund.

Typically change orders are approved by the Public Works Director and then ratified by Council. In this case, however, approval by Council is being requested first.

### RECOMMENDATION:

By motion, approve Change Order No. 1 to the North Grand Path and Maple Street Path contract and authorize the Public Works Director to execute the change order document.

### FISCAL IMPACT:

\$10,738.00
316.3355.595.62.63.00
BARS Code Number

### SUBMITTED BY:

Name Mark Workman  
Title Public Works Director  
Dept. Public Works

### ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

1. Change Order No. 1

### REVIEWED BY:

	Initial	Date
Department Head	<u>MLW</u>	<u>9/9/08</u>
City Supervisor	<u>YFD</u>	<u>7-11-08</u>
City Attorney	<u>Cmaj</u>	<u>9-10-08</u>

(As to Form)

City of Pullman  
CONTRACT CHANGE ORDER NO. 1

☐ REC'D ☐ FAXED ☐

AUG 27 2008

Date: August 21, 2008  
Contract No.: 08-05  
Contract Title: North Grand Path and Maple Street Path  
To: (Contractor) Atlas Sand and Rock, Inc

☐ SENT ☐ DRAFT ☐  
PULLMAN PUBLIC WORKS

You are hereby requested to comply with the following changes from the contract plans and specifications:

Item No. (1)	Description of Changes - Quantities, Units, Unit Prices, Change in Completion Schedule, Etc. (2)	Decrease in Contract Price (3)	Increase in Contract Price (4)
1	Asphalt oil price increase adjustment. Increase the unit price bid for 1/2"HMA \$16.52 per		\$10,738.00
TOTAL DECREASE		\$0.00	
TOTAL INCREASE			\$10,738.00
NET INCREASE TO CONTRACT			\$10,738.00

Price changes are lump sum.

☒ Price changes in Columns 3 and 4 are estimates; final costs will be based on contract unit prices and final quantities.

☐ Price changes in Columns 3 and 4 are estimates; this change order work will be performed by force account.

The sum of \$10,738.00 is hereby added to/deducted from the total contract price, and the total adjusted contract price to date thereby is \$190,383.00.

The time provided for completion in the contract is unchanged. This document will become an amendment to the contract and all provisions of the contract will apply hereto.

Accepted by:

Steve Berman  
Contractor's Representative

8/25/08  
Date

Title:

Contract Administrator

Approved by:

Mark D. Workman, P.E.  
Director of Public Works

9/9/08  
Date

6. RESOLUTION NO. R-84-08

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE FIRST AMENDMENT TO FEDERAL TRANSIT ADMINISTRATION OPERATING ASSISTANCE GRANT AGREEMENT (GCA5329) TO ADD FTA 5311 FUNDS AND STATE RURAL MOBILITY FUNDS.

NOTES:



# REQUEST FOR COUNCIL ACTION

For Meeting of: 9/16/08

## ACTION REQUESTED:

Authorize the acceptance of an amendment to Pullman Transit's Operating Assistance Grant (GCA5329) for the remaining \$400,000 in Federal funds and \$74,886 State Rural Mobility funds for the fiscal year 2008-2009.

## BACKGROUND:

In order for Pullman Transit to receive the remaining \$400,000 in Federal operating assistance funds awarded for the 2007-2009 biennium the City Council must approve this amendment to our existing operating grant. These funds are essential for the continued operation of the fixed route and Dial-A-Ride services. In addition to these funds, Pullman Transit has been awarded \$74,886 in State Rural Mobility funds to also aid in funding our services.

With the approval of this amendment, the total award Pullman Transit will receive in operating assistance from State and Federal sources will total \$1,223,612 for the 2007-2009 biennium.

## RECOMMENDATION:

That the City Council by resolution accepts this amendment to Pullman Transit's Operating Assistance Grant (GCA5329) for additional State Rural Mobility funds and authorize the Mayor and Finance Director to sign all documents.

## FISCAL IMPACT :

\$ 474,886

## SUBMITTED BY:

Name Rod Thornton  
Title Transit Manager  
Dept. Public Works/Transit

## ATTACHMENTS FOR COUNCIL REVIEW/ACTION

1. Resolution No. R-84-08

## REVIEWED BY:

Department Head  
City Supervisor  
City Attorney

Initial	Date
<u>MW</u>	<u>9/7/08</u>
<u>PSB</u>	<u>9-11-08</u>
<u>maj</u>	<u>9-8-08</u>

(As to form)

S.R. #104

RESOLUTION NO. R- 84 -08

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE FIRST AMENDMENT TO FEDERAL TRANSIT ADMINISTRATION OPERATING ASSISTANCE GRANT AGREEMENT (GCA5329) TO ADD FTA 5311 FUNDS AND STATE RURAL MOBILITY FUNDS.

WHEREAS, the City Council for the city of Pullman accepted a Federal Transit Administration Operating Assistance Grant (GCA5329) and State Rural Mobility Allocation; and,

WHEREAS, the Washington State Department of Transportation agrees to amend the existing operating grant agreement for the 2008-2009 fiscal year as detailed in Exhibit "A" attached hereto; and,

WHEREAS, this Council believes it to be in the best interests of the city of Pullman to authorize the acceptance of said grant amendment; now, therefore,

IT IS HEREBY RESOLVED that the Mayor and the finance director be and they are hereby authorized and directed to accept the grant amendment, Exhibit "A" attached hereto.

IT IS FURTHER RESOLVED that the Mayor and finance director are each hereby authorized and directed to take such further action as may be appropriate in order to effect the purpose of this Resolution.

ADOPTED by the City Council of the city of Pullman at a regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2008.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Finance Director

Approved as to form:

\_\_\_\_\_  
City Attorney

The FIRST AMENDMENT to AGREEMENT GCA5329 entered into between the Washington State Department of Transportation (hereinafter referred to as "WSDOT"), and the City of Pullman dba Pullman Transit (hereinafter referred to as "CONTRACTOR"), and/or individually referred to as the "PARTY" and collectively referred to as the "PARTIES",

WHEREAS, both PARTIES agree to amend AGREEMENT GCA5329 to add the remaining \$400,000 in 2008-2009 Projected FTA 5311 funds, to add the \$74,886 in 2008-2009 Projected Rural Mobility Transit Tax Equalization Formula funds, and to reduce the 2008-2009 Projected Contractor share by the same amount of \$74,886, and to move all funding into 2007-2009 Current Funds for Project A.

NOW THEREFORE, the following AMENDMENTS are hereby incorporated into AGREEMENT GCA5329:

1. Amend Caption heading 'PROJECT COST', on the first page of the AGREEMENT to read as follows:

<b>Project Costs</b>	
Federal Funds	\$ 800,000
State Funds	\$ 423,612
Contractor Funds	\$ 4,661,160
Total Cost	\$ 5,884,772

2. Amend the existing language in Exhibit I SCOPE OF PROJECT AND BUDGET and replace it to read as follows:

**EXHIBIT I  
SCOPE OF PROJECT AND BUDGET**

<b>Total Project Costs</b>	
Federal Funds	\$ 800,000
State Funds	\$ 423,612
Contractor Funds	\$ 4,661,160
Total Cost	\$ 5,884,772

EXHIBIT "A"

3. Amend the current language set forth in Exhibit I, Funding by Project: Project A to read as follows:

***Funding by Project***

**PROJECT A**

**Scope of Work:** To provide operating funding assistance to maintain existing fixed route and paratransit services within the City of Pullman.

<b>Funding</b>	<b>Percentage</b>	<b>2007-2009 Current</b>	<b>Totals</b>
FTA 5311	14%	\$ 800,000	\$ 800,000
Rural Mobility Transit Tax Equalization Formula	5%	\$ 302,816	\$ 302,816
Contractor Share	81%	\$ 4,496,620	\$ 4,496,620
Total Project Cost	100%	\$ 5,599,436	\$ 5,599,436

4. A copy of this AMENDMENT to the AGREEMENT shall be attached to and made a part of the original AGREEMENT. Any references to the "AGREEMENT" shall mean "AGREEMENT as amended".

5. All other terms and conditions of the original AGREEMENT not hereby amended shall remain in full force and effect. This document may be simultaneously executed in several counterparts, each of which shall be deemed original having identical legal effect.

IN WITNESS WHEREOF, the PARTIES hereto have executed this AMENDMENT the day and year last written below.

**WASHINGTON STATE  
DEPARTMENT OF TRANSPORTATION**

By: \_\_\_\_\_  
Kathryn W. Taylor  
Director, Public Transportation Division

Date: \_\_\_\_\_

**CONTRACTOR**

By: \_\_\_\_\_  
Authorized Representative  
Title: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

7. AN ORDINANCE AND RESOLUTION RELATING TO PARKING LOTS.

STAFF REPORT

QUESTIONS FROM COUNCIL ON STAFF REPORT

READING OF ORDINANCE NO. 08-16

AN ORDINANCE RELATING TO THE PARKING LOTS AND THE DOWNTOWN FREE PARKING ZONE; AMENDING PULLMAN CITY CODE 12.15.040 AND PULLMAN CITY ORDINANCES NOS. 82-12 §4 (1982); 87-12 §3 (1987); 87-37 §3, (1987); 93-8 §3 (1993); 95-10 §1 (1995); 97-32 §2 (1997); 98-12 §1 (1998); 99-28 §1 (1999); 03-4 §1 (2003); 03-12 §3 (2003); 04-12 §2 (2004); 05-17 §1 (2005); and 08-12 §2 (2008) RELATING TO TIME LIMITS FOR SAID CITY-OWNED PARKING LOTS AND THE DOWNTOWN FREE PARKING ZONE.

READING OF RESOLUTION NO. R-85-08

A RESOLUTION ADOPTING FEES FOR RIVERWALK PARKING LOT (ZONE R) PARKING PERMITS OFFERED BY THE CITY OF PULLMAN.

DISCUSSION

ACTION TAKEN

NOTES:

## REQUEST FOR COUNCIL ACTION

For Meeting of : 09/16/05

### ACTION REQUESTED:

Revise the parking restrictions and the permit system parameters for the Riverwalk Parking Lot

### BACKGROUND:

The Riverwalk Parking Lot located east of Kamiaken Street between the South Fork of the Palouse River on the south and Palouse Street on the north was used for parking on an unregulated basis from the completion of its construction until the Council meeting on August 12, 2008. At that meeting, Council passed an ordinance and adopted a resolution incorporating the parking lot into the Downtown Free Parking Zone, establishing 2 hour and 3 hour parking spaces, and establishing a permit system for longer parking. Since then, it has become apparent that the 2 hour parking limit is too restrictive and not enough permits for longer parking are allowed. An ordinance and resolution have been prepared that will make the entire lot 3 hour parking, increase the number of permits that can be sold from 30 to 60, and confine the spaces where permits can be used to the easterly 60 spaces in the lot. The number of permits that can be sold to any one business remains at five. A map showing the parking lot layout and the proposed time limits is attached for reference. The parking limits will continue to be effective Monday through Friday from 8 a.m. to 5 p.m., except holidays. The lot will also continue to be signed for no parking between 3 am and 6 am to facilitate snow removal and sweeping, which will take precedent over all other parking regulations.

### RECOMMENDATION:

Pass the attached ordinance establishing a 3 hour parking limit for the entirety of the Riverwalk Parking Lot and a permit system for the easterly 60 parking spaces; and adopt the attached resolution establishing parameters and cost for Downtown Riverwalk Parking Lot permits and designating authority to the Chief of Police to administer said permit system.

### FISCAL IMPACT:

BARS Code Number

### SUBMITTED BY:

Name Mark Workman  
Title Public Works Director  
Dept. Public Works

### ATTACHMENTS FOR COUNCIL REVIEW/ACTION:

1. Ordinance No. 08-16
2. Map
3. Resolution No. R-85-08

### REVIEWED BY:

	Initial	Date
Department Head	<u>MW</u>	<u>9/10/08</u>
City Supervisor	<u>JSD</u>	<u>9-11-08</u>
City Attorney	<u>May</u>	<u>9-11-08</u>

(As to Form)

ORDINANCE NO. 08-16

AN ORDINANCE RELATING TO THE PARKING LOTS AND THE DOWNTOWN FREE PARKING ZONE; AMENDING PULLMAN CITY CODE 12.15.040 AND PULLMAN CITY ORDINANCES NOS. 82-12 §4 (1982); 87-12 §3 (1987); 87-37 §3, (1987); 93-8 §3 (1993); 95-10 §1 (1995); 97-32 §2 (1997); 98-12 §1 (1998); 99-28 §1 (1999); 03-4 §1 (2003); 03-12 §3 (2003); 04-12 §2 (2004); 05-17 §1 (2005); AND 08-12 §2 (2008) RELATING TO TIME LIMITS FOR SAID CITY-OWNED PARKING LOTS AND THE DOWNTOWN FREE PARKING ZONE.

WHEREAS, the City Council finds it necessary to adjust permit spaces and time limits in the city-owned parking lot known as the Riverwalk Parking Lot; now, therefore,

THE CITY COUNCIL OF THE CITY OF PULLMAN DO ORDAIN AS FOLLOWS:

SECTION 1: Pullman City Code 12.15.040 and Pullman City Ordinance No. 82-12 §4 (1982) as amended by Pullman City Ordinances Nos. 87-12 §3 (1987); 87-37 §3, (1987); 93-8 §3 (1993); 95-10 §1 (1995); 97-32 §2(1997); 98-12 §1 (1998); 99-28 §1 (1999); 03-4 §1, 2003; 03-12 §3 (2003); 04-12 §2 (2004); 05-17 §1 (2005); and 08-12 §2 (2008) are each amended to read as follows:

12.15.040 Overtime parking prohibited within downtown free parking zone.

- (1) No person shall park any vehicle on streets or in public parking lots within the downtown free parking zone for a consecutive period of more than two hours between the hours of 8 a.m. and 6 p.m. Monday through Saturday, except as follows:
  - (a) Twelve hours on the west side of the City-owned parking lot located west of the Old Post Office building on Lot 9, Block 10, Original Town of Pullman and by Zone D parking permit only on the east side of said lot; and,
  - (b) Twelve hours in the two most easterly rows of parking spaces in the City-owned parking lot located at the northeast corner of the intersection of Grand Avenue and McKenzie Street on Lots 5, 6, and 7, Block 5, Original Town of Pullman and McKenzie Street right-of-way adjacent thereto; and,
  - (c) Unlimited hours in the parking lot beneath the Pullman city hall between the hours of five p.m. and eight a.m., Monday through Friday, and all day on Saturdays,

Sundays, and holidays; and,

- (d) By temporary parking permits for persons using the senior center as authorized by rules and regulations issued by the Chief of Police and administered by his/her designee, provided the permits shall not be issued to City of Pullman employees; and,
- (e) Twelve hours in the westerly row and the two center rows of parking spaces in the city-owned parking lot located at the southwest corner of the intersection of Grand Avenue and Davis Way on Lots 1 and 2, Block 47, Original Town of Pullman; and,
- (f) Twelve hours on both sides of Main Street from State Street to Grand Avenue; and,
- (g) Unlimited hours by permit (Zone D) in the City-owned and leased parking lots located on the north side of Paradise Street between High Street and Kamiaken Street on all or portions of Lot 2 and Assessor's Tracts J, K, and L, Block 4, and Lots 3, 5, and 6, Block 8, Original Town of Pullman except for four (4) spaces designed by the Traffic Engineer as one-hour parking for which Zone D parking permits will not be applicable. The cost of said permit shall be authorized by resolution of the Pullman City Council and administered pursuant to written policy of the Chief of Police; and,
- (h) Three (3) hours ~~in the easterly forty nine (49) parking spaces~~ in the City-owned parking lot located on the east side of Kamiaken Street between Olsen Street and Palouse Street on all or portions of Lots 1,2,3,5,6 and 7, Block 32, Original Town of Pullman and adjacent street and alley right-of-way and unlimited hours ~~anywhere in the easterly 60 parking spaces~~ in said lot by permit (Zone R) and in all the parking spaces between the hours of 5 p.m. and 8 a.m., Monday through Friday and all day on Saturdays, Sundays and holidays. The cost of said permit shall be authorized by resolution of the Pullman City Council and administered pursuant to written policy of the Chief of Police; and,
- (i) By temporary parking permits applicable to designated



parking lots in the downtown free parking zone not to exceed one day for official visitors as authorized by rules and regulations issued by the Chief of Police and administered by his/her designee; and,

- (j) The Chief of Police shall have authority to void parking tickets under the following circumstances:
1. Improperly posted area,
  2. Emergency situation,
  3. Medical emergency,
  4. Disabled vehicle,
  5. Governmental duties,
  6. Disabled parking permit,
  7. Circumstances beyond control of the owner,
  8. Infraction improperly filled out.

It shall be no defense that the vehicle has been moved from one parking space to another within the downtown free parking zone or that the vehicle traversed streets not within said zone in so being moved.

- (2) A first infraction shall constitute "overtime parking" and shall result in a penalty as specified in this Chapter. If on the same day that a vehicle has been ticketed for overtime parking in the downtown free parking zone, the same vehicle is ticketed for a second infraction, then this shall constitute "chain parking" and shall result in a penalty as specified in this Chapter, and shall be a penalty imposed in addition to the penalty for the previous overtime parking penalty.
- (3) The prohibition contained in this section shall not be construed as to permit the parking of vehicles in any area designated by the City as a no-parking area or an area containing any other restriction on the parking of vehicles.

SECTION 2: This ordinance shall be in full force and take effect five (5) days from and after its publication, or a summary thereof is published, in The Daily News the official newspaper of the city of Pullman.

PASSED by the City Council of the city of Pullman at a special meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2008.

SIGNED by the Mayor in Authentication and Approval Thereof on the \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Mayor

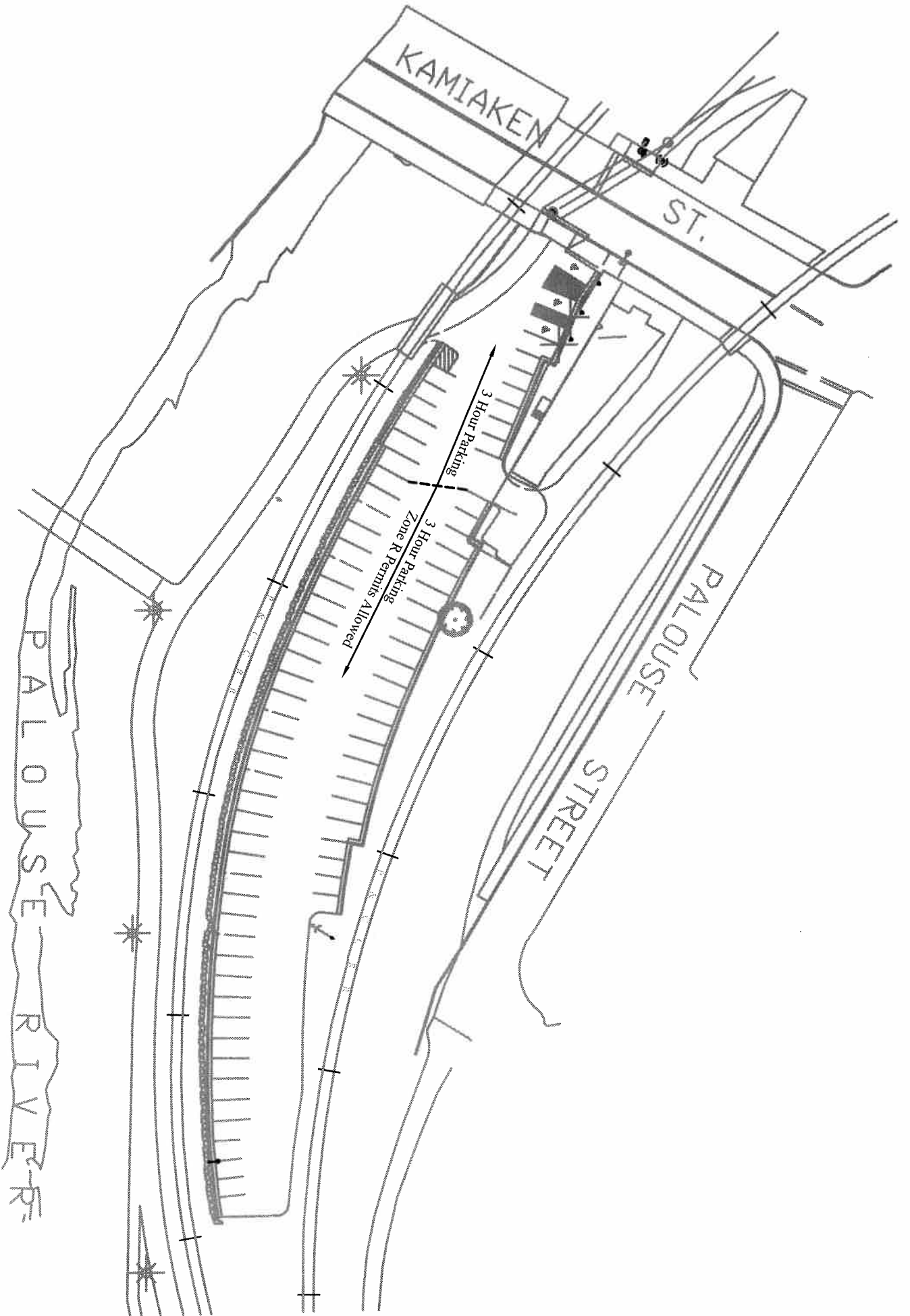
ATTEST:

\_\_\_\_\_  
Finance Director

Approved as to Form:

\_\_\_\_\_  
City Attorney

Summary published: \_\_\_\_\_



Downtown Riverwalk Parking Lot

RESOLUTION NO. R-85 -08

A RESOLUTION ADOPTING FEES FOR RIVERWALK PARKING LOT (ZONE R) PARKING PERMITS OFFERED BY THE CITY OF PULLMAN.

WHEREAS, the City Council of the City of Pullman has the authority to establish parking zones, regulate the zones, and to set fees and charges; now, therefore,

THE CITY COUNCIL OF THE CITY OF PULLMAN HEREBY RESOLVES AS FOLLOWS:

1. Parking Fee and Number. The Chief of Police or his designee shall have the authority to issue a maximum of sixty (60) annual Zone R parking permits in the Riverwalk Parking Lot, east of Kamiaken Street between Olsen Street and Palouse Street to businesses located within, or adjacent to, the boundaries of the Downtown Free Parking Zone, at a charge of Fifty dollars (\$50) per year. A maximum of five annual permits may be issued to any one business.
2. Permit Period. The period of the permit will be from September 1 of each calendar year through August 31 of the following calendar year.
3. Authority. The Chief of Police is delegated the authority to adopt policies and regulations related to the issuance of permits, the priority for renewal of the permit and a waiting list in the event that more than 60 permits are requested.

ADOPTED by the City Council of the City of Pullman at the regular meeting this \_\_\_\_ day of \_\_\_\_\_, 2008.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Finance Director

Approved as to form:

\_\_\_\_\_  
City Attorney

8. RIVERWALK PARKING PERMITS

STAFF REPORT

QUESTIONS FROM COUNCIL ON STAFF REPORT

DISCUSSION

ACTION TAKEN

NOTES:



# CITY OF PULLMAN

## Police Department

260 S.E. Kamiaken, Pullman, WA 99163


Police Business (509) 334-0802 Police Fax (509) 332-0829

<http://www.pullman-wa.gov/departments/police>

### MEMORANDUM

Date: September 12, 2008

To: Mayor Johnson  
City Council

From: William T Weatherly Jr.   
Chief of Police

RE: River Walk Parking Permits

Based on the direction of the City Council at the September 9 meeting a total of 30 additional permits have been ordered to sell to downtown businesses for the River Walk parking lot. Up to 5 permits per business will be sold and the businesses who bought less than five in the first round of sales will be eligible.

Below is a capsulation of the first round of sales:

- 5 permits – 3 businesses
- 4 permits – 2 businesses
- 2 permits – 3 businesses
- 1 permit – 1 business

Our intent is to begin the sales on Monday, September 22 at 8 a.m. Following formal Council approval on September 16 flyers will be delivered to the downtown businesses announcing the additional permit sales on a first come, first served basis.

9. PRESENTATION BY SCHWEITZER ENGINEERING LABORATORIES.

STAFF REPORT

QUESTIONS FROM COUNCIL ON STAFF REPORT

DISCUSSION

ACTION TAKEN

NOTES:



# CITY OF PULLMAN

## Administration/Finance

325 S.E. Paradise Street, Pullman, WA 99163

(509) 338-3208 Fax (509) 334-2751

[admin@pullman-wa.gov](mailto:admin@pullman-wa.gov)

### MEMORANDUM

TO: Mayor and City Council  
FROM: John Sherman, City Supervisor  
RE: Presentation by Schweitzer Engineering Laboratories, Inc.  
DATE: September 10, 2008

We are very pleased to have a presentation by Schweitzer Engineering Laboratories, Inc. at our City Council meeting next Tuesday night. SEL President Ed Schweitzer will be giving the presentation.

Each year we attempt to provide updates from our major Pullman employers. This gives the City Council and the public an opportunity to gain information on the progress that is being made within the community. We will have additional presentations by other major employers as part of our Pullman Progress Presentation on October 14.