

NOTICE OF SPECIAL MEETING

To: Francis Benjamin, 600 SW Fountain, Pullman, WA 99163
Keith Bloom, 355 SW State, Pullman, WA 99163
Ann Heath, 750 SE Edge Knoll, Pullman, WA 99163
Bill Paul, 109 S.W. Verona, Pullman, WA 99163
Barney Waldrop, 1300 NW Orion Drive, Pullman, WA 99163
Nathan Weller, 1100 NE Stadium Way #25, Pullman, WA 99163
Pat Wright, 1020 SE Sunnymead, Pullman, WA 99163

KRPL Radio, Box 8849, Moscow, ID 83843 (883-3571)
Lewiston Tribune, 112 West 4th, Moscow, ID 83843 (883-0565)
Evergreen, 122 Murrow Communications Center, Pullman, WA 99164
(335-7401)
Daily News, 255 E. Main, Suite 104, Pullman, WA 99163 (334-2170)
KZUU, CUB 3rd Floor, WSU, Pullman, WA 99164 (335-2493)
Spokesman-Review, 115 N.W. State #25, Pullman, WA 99163 (334-0402)
Local Government Access Channel, City Hall, Pullman, WA 99163
Whitman County Gazette, P.O. Box 710, Colfax, WA 99111 (397-4527)
KCLX/KZZL, P.O. Box 710, Colfax, WA 99111 (397-4752)

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that I have called a special meeting of the City Council of the City of Pullman to be held:

DATE: Tuesday, April 15, 2008
TIME: 6:30 p.m.
LOCATION: Large Conference Room, City Hall, 325 S.E. Paradise,
Pullman, WA 99163

THE PURPOSE OF THE SPECIAL MEETING IS:

See Attached Agenda

DATED this 11th day of April, 2008.



Mayor

CITY OF PULLMAN
LARGE CONFERENCE ROOM

COUNCIL MEETING
AGENDA

APRIL 15, 2008
6:30 p.m.

The Pullman City Council welcomes you to tonight's meeting. The Council appreciates and encourages public participation. For regular agenda items, an opportunity for public comment is usually provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations will be placed on the time allowed for comments.

A. Roll Call: _____Francis Benjamin _____Barney Waldrop
 _____Keith Bloom _____Nathan Weller
 _____Ann Heath _____Pat Wright
 _____Bill Paul

B. Announcements

C. Regular Agenda

Workshop

1. Goal-Setting Retreat

D. Tentative Agenda for April 22, 2008

First-Quarter Financial Report
Award Parks Shop Re-Roof Contract
Award McKenzie/Church Sewer Contract
Report - Parks and Recreation Draft 5-Year Plan
Public Hearing on Transit Summer Service
Award Sidewalk Infill Contract
Motion Adopting 2008 City Council Goals
Nuisance Code Enforcement Report
Pullman Arts Commission Report
Whitman County Junk Vehicle Report
Public Hearing on Transit Development Plan

Tentative Agenda for Planning Commission on April 23, 2008 -
Canceled

Tentative Agenda for Board of Adjustment on April 21, 2008 -
Public Hearing on YMCA Child Care Program at Sunnyside School



CITY OF PULLMAN

Administration/Finance


325 S.E. Paradise Street, Pullman, WA 99163

(509) 338-3208 Fax (509) 334-2751

admin@pullman-wa.gov

MEMORANDUM

TO: Mayor and City Council

FROM:  John Sherman, City Supervisor

RE: Second City Council Goal Setting Retreat

DATE: April 10, 2008

This year's second City Council goal setting retreat will be held at 6:30 p.m. on Tuesday, April 15 in the large conference room. Attached is a list of the goals from the initial City Council retreat that was held on Saturday, March 22.

Department heads will be in attendance for this second retreat. The intent of the retreat is to vote on each goal to include within your final goal list. You may wish to adopt, modify, or reject goals from the initial retreat. You may also opt to add additional goals. The final goals are scheduled to be adopted at your regular City Council meeting on Tuesday, April 22.

Please bring your goal setting notebooks to the retreat.



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CITY COUNCIL RETREAT
SATURDAY, MARCH 22, 2008
HILLTOP RESTAURANT

The following is a summary of the goals from the City Council goal-setting retreat that was held on Saturday, March 22. As always, many goal suggestions were considered to be ongoing or administrative in nature. Therefore many suggestions were embraced even though they may not be included in the goal list that follows.

1. In view of the anticipated financial challenges within the General Fund for 2009, utilize the remaining 2007 year-end savings that are left after fully funding the 13 percent General Fund reserve and the City Hall Plaza project as a set aside for the 2009 General Fund budget.
2. Continue to pursue Pullman-Moscow Regional Airport improvement projects including the airport fire flow project and the realignment of the runway.
3. Continue to work with the Port of Whitman County on the expansion of the Industrial Park.
4. Continue to meet with Whitman County to discuss tax sharing options in order to extend water and sewer utilities into the Pullman-Moscow corridor.
5. Continue to support Grand Avenue and Pullman entrances beautification projects.
6. Continue to support water conservation and water reuse.
7. At a City Council meeting, provide a presentation on city facilities with the intent of commencing a process to identify future facility needs and to explore options for funding.
8. Pursue the creation of design standards within the College Hill Historic District and becoming a Washington Certified Local Government Program for historic preservation.
9. Consider the recommendations for creating a University District as well as the recommendations of the College Hill Neighborhood Study. Continue to pursue options with WSU relating to the creation of an off-campus housing office. Collaborate on helping to rejuvenate College Hill.

10. Encourage economic growth by promoting a welcoming business atmosphere. Consider passing a City Council resolution in support of the proposed Wal-Mart Supercenter in Pullman.
11. In the interest of public safety, continue to explore the creation of a business registration program that includes rental housing.
12. Continue to explore affordable housing options.
13. Coordinate with the Pullman Chamber of Commerce on developing a brochure that will provide a comprehensive listing of activities for youth and young adults.
14. Review the number and location of handicapped parking spaces within the downtown area.
15. To ensure that the needs of elderly and disabled individuals are addressed with respect to snow removal requirements, encourage the formation of a volunteer snow shovel brigade to keep sidewalks and driveways clear.
16. Ensure that sidewalk, trail, and pedestrian crossing needs are addressed within the Bishop Boulevard study recommendations for implementation.
17. Adopt motions regarding City Council committee assignments for 2008 and on raising the threshold to \$10,000 and above for projects that must be reviewed under the Capital Improvement Program (CIP).
18. Consider adopting an emergency snow removal and street cleaning ordinance to address the problem of parked vehicles that impede snow and gravel removal efforts. Ensure alternate parking areas are identified for those who need to remove their vehicles from the streets.
19. Clear the banks of the South Fork of the Palouse River as it flows through Pullman to open up the view of the river and to prevent debris accumulation when it floods.
20. Consider the creation of a self-supporting grant writer that would be funded through grants and possibly partnering with an outside organization.
21. Consider reducing rates to the Pullman Aquatic Center for city employees as part of the wellness program.
22. Work to promote Pullman as a conference center.
23. Promote increased tourism by working with WSU to develop athletic fields for soccer tournaments and softball tournaments during the summer after WSU student use ends at the conclusion of the school year in early May.

24. Consider accepting payment methods other than cash or checks in the Finance Department.
25. Color code city street signage as green and private street signage as blue.
26. Consider the use of Homeland Security grant funds to install surveillance cameras at key critical intersections and high risk public locations to deter crime and aid in the identification of criminal suspects.
27. Evaluate extending Reaney Park swimming pool and Aquatic Center pool hours of operation during the summer. Consider keeping Reaney Pool open more days during the summer.
28. Explore the creation of Park & Ride lots at all four major entrances to Pullman so that we can reduce the demands for in-town parking.
29. Enforce existing ordinances rather than putting the emphasis on the creation of new regulations.
30. In order to market Pullman's "brand", publicize the city's mission statement, vision statement, and slogan.
31. Change the mission statement for the city of Pullman to state, "The mission of the city of Pullman is to provide the highest quality of life through essential infrastructure, public safety, recreation, and welcoming growth within the constraints of fiscally responsible government."
32. Engage the WSU Architecture School to provide design concepts for a parking garage at the intersection of Grand Avenue and Davis Way that would not require interior vehicle ramps.
33. Create greater public awareness of city of Pullman meetings. For example, upcoming Planning Commission and Board of Adjustment meeting agendas could be listed at the end of the City Council agenda under the space listing the agenda items for the next City Council meeting. Make announcements about upcoming meetings. List meetings taking place the following week in the weekend paper. Put the City Council agenda packet on the city web page.
34. Take a look at the existing ward districts and reconfigure them to reflect a balance in population.
35. Identify employee designated parking areas within the downtown area and make these locations more recognizable.

36. Explore turning the Downtown Riverwalk parking lot behind the Spot Shop into a two-hour parking lot with an exception to be provided for downtown employee parking permits. In order to allow shoppers at certain businesses to remain on downtown streets longer than the two-hour parking restriction, explore the possibility of providing merchants with customer parking vouchers.
37. Promote ourselves by creating greater awareness of what is available through various Pullman businesses.
38. Improve handicapped accessibility at least in the downstairs restrooms in city hall.