

NOTICE OF SPECIAL MEETING

To: Francis Benjamin, 600 SW Fountain, Pullman, WA 99163  
Keith Bloom, 355 SW State, Pullman, WA 99163  
Ann Heath, 750 SE Edge Knoll, Pullman, WA 99163  
Bill Paul, 109 S.W. Verona, Pullman, WA 99163  
Barney Waldrop, 1300 NW Orion Drive, Pullman, WA 99163  
Nathan Weller, 1100 NE Stadium Way #25, Pullman, WA 99163  
Pat Wright, 1020 SE Sunnymeade, Pullman, WA 99163

KRPL Radio, Box 8849, Moscow, ID 83843 (883-3571)  
Lewiston Tribune, 112 West 4th, Moscow, ID 83843 (883-0565)  
Evergreen, 122 Murrow Communications Center, Pullman, WA 99164  
(335-7401)  
Daily News, 255 E. Main, Suite 104, Pullman, WA 99163 (334-2170)  
KZUU, CUB 3rd Floor, WSU, Pullman, WA 99164 (335-2493)  
Spokesman-Review, 115 N.W. State #25, Pullman, WA 99163 (334-0402)  
Local Government Access Channel, City Hall, Pullman, WA 99163  
Whitman County Gazette, P.O. Box 710, Colfax, WA 99111 (397-4527)  
KCLX/KZZL, P.O. Box 710, Colfax, WA 99111 (397-4752)

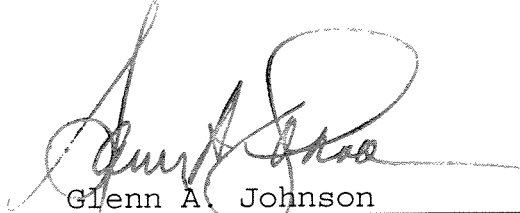
YOU AND EACH OF YOU ARE HEREBY NOTIFIED that I have called a special meeting of the City Council of the City of Pullman to be held:

DATE: Tuesday, April 13, 2010  
TIME: 6:30 p.m.  
LOCATION: Large Conference Room, City Hall, 325 SE Paradise,  
Pullman, WA 99163

THE PURPOSE OF THE SPECIAL MEETING IS:

See Attached Agenda

DATED this 9th day of April, 2010.

  
\_\_\_\_\_  
Glenn A. Johnson  
Mayor

CITY OF PULLMAN  
LG. CONFERENCE ROOM

COUNCIL MEETING  
AGENDA

APRIL 13, 2010  
6:30 p.m.

**City Motto:** HIGH Tech, HIGHER Education, HIGHEST Quality of Life

**City Mission Statement:** The mission of the City of Pullman is to provide the highest quality of life through essential infrastructure, public safety, recreation, and welcoming growth within the constraints of fiscally responsible government.

The Pullman City Council welcomes you to tonight's meeting. The Council appreciates and encourages public participation. For regular agenda items, an opportunity for public comment is usually provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations will be placed on the time allowed for comments. Citizens wishing to comment on business which is not on the agenda will be provided the opportunity to do so under NEW BUSINESS. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" on the public information table in the City Council Chambers. Thank you for your interest in City government.

A. Roll Call: \_\_\_\_\_ Francis Benjamin                      \_\_\_\_\_ Barney Waldrop  
                             \_\_\_\_\_ Keith Bloom                                      \_\_\_\_\_ Nathan Weller  
                             \_\_\_\_\_ Jeff Hawbaker                                      \_\_\_\_\_ Pat Wright  
                             \_\_\_\_\_ Bill Paul

B. Announcements

C. Regular Agenda

1. Goal-Setting Retreat

D. Tentative Council Agenda for April 27, 2010  
    Public Hearing on Transit Development Plan  
    Transit 2009 Annual Report  
    Police Annual Report  
    Motion on Senior Shuttle Service  
    Resolution on Taxi License Fee Schedule  
    Award Street Crackfill  
    Motion to Set Mader R1 Prezone Public Hearing  
    Award Engineering Services Agreement for Wawawai Basin Lift  
        Station  
    Confirmation of Appointments

Tentative Planning Commission Agenda for April 28, 2010  
Historic District Rezone  
Zoning Code Revisions Regarding Application Requirements

Tentative Board of Adjustment Agenda for May 17, 2010  
Walmart Sign Variance

THE COUNCIL CHAMBERS ARE ACCESSIBLE TO PERSONS WITH DISABILITIES. PERSONS REQUIRING SPECIAL ACCOMMODATIONS, SHOULD CONTACT THE FINANCE DEPARTMENT BEFORE 5:00 P.M. THE MONDAY PRECEDING THE COUNCIL MEETING. THE FINANCE DEPARTMENT IS LOCATED ON THE FIRST FLOOR OF CITY HALL, 325 SE PARADISE STREET, PULLMAN, WA 99163. TELEPHONE NUMBER 338-3209 or 338-3208, FAX NUMBER 334-2751, ADD NUMBER 7-1-1.



# CITY OF PULLMAN

## Administration/Finance


325 S.E. Paradise Street, Pullman, WA 99163

(509) 338-3208 Fax (509) 334-2751

[admin@pullman-wa.gov](mailto:admin@pullman-wa.gov)

### MEMORANDUM

TO: Mayor and City Council

FROM:  John Sherman, City Supervisor

RE: Second City Council Goal-Setting Retreat

DATE: April 8, 2010

The second goal-setting retreat will be held in the large conference room in City Hall at 6:30 p.m. on Tuesday, April 13. The purpose of this second retreat will be for the City Council to vote to adopt, modify, combine, or reject goals that were suggested at the initial City Council retreat that was held at the Hilltop Restaurant on Saturday, March 6. The City Council may also opt to suggest new goals. City department heads will be present at this second retreat. Once you create a final goal list, it will be brought back to you for formal adoption at a future regular City Council meeting.

The goals that were created at the initial City Council retreat are listed below:

1. Within the scope of budget constraints, make every effort to keep present city employees fully employed during this recessionary period. Continue to carefully track financial trends and apply year-end reserves to address the 2011 budget. Be prepared to respond promptly and appropriately to city revenue shortfalls or expenditure increases that would trigger changes in the adopted 2010 budget. Continue to provide updates on current economic conditions and the city's financial status throughout 2010 and be prepared to establish budget priorities should the financial situation deteriorate to the point that adopted 2010 service levels cannot be sustained.
2. Use any 2009 year-end savings to maintain the 13% General Fund reserve. As a long-term goal, evaluate increasing the reserve to 16% in keeping with the Government Finance Officers Association (GFOA) suggesting for having a two-month operating reserve.
3. Document long-term capital needs and establish a plan to fund priority projects. Consider earmarking some of the new revenues generated by new businesses to address capital needs. Establish an enterprise or other fund to preserve new tax revenue for capital requirements.

4. Continue to support the Pullman-Moscow airport improvement projects.
5. Continue to beautify highly visible public spaces. Continue to support the Grand Avenue Greenway, Pullman entrances and waterway beautification projects, and welcoming signs by exploring lodging tax funding options for such areas as the new Davis Way site. Encourage various organizations to join in updating the war memorial and landscaping.
6. Continue to proactively address College Hill issues and continue to work on the improvement of College Hill. Provide reports and make recommendations to the City Council on College Hill code enforcement and other College Hill improvements.
7. Continue to explore the creation of a self-supporting grant writer position that would be funded through grants and possibly partnering with an outside organization. Continue to pursue federal stimulus grant possibilities.
8. Continue to explore the concept of park & ride lots and vehicle storage lots. Have the Planning Commission consider including such lots in future development sites.
9. In order to protect the structural integrity of City Hall and to improve its appearance, consider making needed repairs to the City Hall façade.
10. Develop plans for a South Loop Trail consistent with the city of Pullman Pedestrian/Bicycle Circulation Plan (1996).
11. If the opportunity arises, work with other agencies and explore grant options to construct a trail between Pullman and Colfax.
12. Strengthen the economic growth of the city and surrounding area by encouraging private capital investment and development. Conduct a joint workshop on how to strengthen and promote the business climate in Pullman.
13. Continue to oppose the overwhelming stormwater regulation policies being enforced by the state. Encourage the state to do a cost/benefit analysis regarding stormwater regulations.
14. Continue to work with WSU to pursue the water re-use program, including utilization of water at the golf course.
15. Encourage promoting awareness of sledding areas in Pullman.
16. Promote Pullman's sustainability. Explore acquiring hybrid vehicles for city use. Support the city's efforts regarding water conservation by installing low-flush toilets in city facilities.
17. Enforce the rule regarding not having vegetation obscure road signs.
18. Continue to work on the installation of a new traffic signal at Bishop Boulevard and Klemgard Avenue near Franklin Elementary School.
19. Due to the narrow streets in certain sections of College Hill, explore creating a one-way grid system, making NE Michigan a one-way street, and eliminating parking on NE Monroe between Colorado and Campus Streets.

20. Review citizen and employee recommended changes pertaining to streets, signage, traffic signals, parking, and pedestrian issues.
21. Consider using lodging tax monies to design a plan for a Lawson Gardens wedding-meeting facility.
22. Consider making Fire Station Two floor drain repairs.
23. Conduct a review of pedestrian facilities in selected areas such as around the Aquatic Center, Pullman High School, and Copper Basin subdivisions.
24. Restructure and improve the city's Web site.
25. Authorize staff to seek grant funding to purchase, install and utilize surveillance cameras on College Hill such as by Adams Mall.
26. Consider, when future funds become available, televising the monthly Police Advisory Committee meetings.
27. Review fire station improvement concepts such as the first design and site concept plan being developed by the WSU School of Architecture for the modification of Station Two and the construction of a new fire station facility.
28. In support of our employee wellness program, continue discounts for city employees at the Pullman Aquatic and Fitness Center and explore the possibility of a group discount for city employees at other private fitness centers.
29. Publicize within the *Pullman Community UPDATE*, on the city Web page, etc. the need for increased donations to the Pullman Parks and Recreation "Care to Share" fund for disadvantaged youth.
30. Continue to explore opportunities/partnerships for the acquisition of land or the shared use of recreational fields.
31. Support the restoration of Sunday service at Neill Public Library within the constraints of the adopted budget.
32. Explore options for improving electrical inspections including considering taking over electrical inspections within the city of Pullman.
33. Develop a plan for upgrading the plumbing, HVAC, and electrical systems of City Hall.
34. Explore opportunities with Whitman County and Washington State University for establishing a Geographic Information System (GIS) for Pullman.
35. In conjunction with the other improvements taking place on North Grand Avenue, remove the recently city-acquired green, dilapidated building next to the R.O. Pyle block building.
36. Provide parking enforcement and possible adoption of a College Hill-like parking permit plan for the area above Stadium Way near McGee Park.
37. Broadcast the City Council meetings on YouTube.
38. Have a City Council meet-and-greet with new WSU students, possibly at orientation.

39. Fill in, possibly with asphalt on a temporary basis, the gaps in the Bishop Boulevard sidewalk/path system.
40. With the savings from this year's snow removal budget, emphasize making needed street repairs such as Olsen and Kamiaken near Swilly's, on Olsen Street near Gladish, and on Stadium Way from Grand Avenue to Orchard Drive. Make needed improvements to South Street, Spring Street, and Bleasner Drive.
41. Encourage volunteerism for the parks, the library, and other departments. Consider low-risk prisoners for certain jobs. Contact the WSU Center for Civic Engagement.
42. Explore amending the fighting ordinance to permit the citation of the living group president and officers when there are altercations involving organizational members.
43. Update the city's *Give and Donation Guide* to include new projects.
44. Move forward with the parking controls on College Hill, the development of park & ride lots, and WSU vehicle storage lots.
45. Leverage and highlight WSU successes. Encourage and support WSU. Proactively support WSU outreach efforts. Support higher education, including community colleges.
46. Explore the creation of an ordinance giving preference to local contractors on public works bids. Companies whose employees work, live, and pay taxes in Whitman County might be given a 2% bonus factor in keeping with "buy local" programming.
47. Provide a statement of support for the WSU arboretum project.
48. Evaluate other sources of revenue to replace lost Public Works Trust Fund dollars.
49. If there is a downzone from R-2 to R-T within the College Hill Historic District, ensure mitigations are provided to ease the impacts on landlords and private owners.
50. Place the emphasis on all hills, not just College Hill.
51. Approve the request of the Information Systems Manager to report directly to the City Supervisor.