

MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
SEPTEMBER 20, 2011

Roll Call

A regular meeting of the City Council of the City of Pullman was held on September 20, 2011, at 7:30 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
William F. Mulholland	Finance Director
Keith Bloom	Councilmember
Jeff Hawbaker	Councilmember
Bill Paul	Councilmember
Barney Waldrop	Councilmember
Nathan Weller	Councilmember

Call to Order

Mayor Johnson called the regular meeting to order at 7:30 p.m. Councilmember Bloom moved, Councilmember Weller seconded to excuse Councilmembers Benjamin and Wright from this meeting.

Motion Carried.

Announcements

There were three announcements.

Confirmation of Appointment

Planning Commission

Mayor Johnson announced that he had appointed Liza Morris to a term on the Planning Commission expiring December 31, 2016.

Councilmember Bloom moved, Councilmember Waldrop seconded to confirm this appointment. The motion carried unanimously.

Report

Economic and Revenue Update

Mayor Johnson announced that an economic and revenue update was distributed in the Council the agenda packet. City Supervisor Sherman stated this is the quarterly report from the Washington State Revenue Committee. It is a brief update with the latest information. He stated that the economy is continuing to deteriorate. There were no questions on the report.

ORDER OF BUSINESS

Approval of Recommendations of Consent Agenda Items

CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council request. Councilmember Bloom moved, Councilmember Hawbaker seconded to read the items on the Consent Agenda by title only.

Motion Carried.

City Attorney Werst read the items on the Consent Agenda by title only. Mayor Johnson announced that item No. 8 is being removed at the request of staff. He asked if there were any requests for removal of items from the Consent Agenda from the Council. Councilmember Weller requested that item No. 10, Resolution No. R-64-11, be removed for separate discussion. Councilmember Paul moved, Councilmember Bloom seconded to adopt items 1 through 7 and 9 on the Consent Agenda.

Motion Carried.

Motions

- | | | |
|---|----|--|
| Minutes - August 30, 2011 | 1. | The Council dispensed with the reading of the minutes of the regular meeting of August 30, 2011, and approved them as submitted. |
| Accounts Payable, Payroll, and Electronic Transfers - September, 2011 | 2. | The Council approved disbursements represented by accounts payable checks numbered _____ through _____ totaling \$ _____ inclusive, payroll checks numbered _____ through _____ totaling \$ _____ inclusive, and electronic transfers totaling _____ and directed that they be paid upon approval of the Auditing Officer and Audit Committee. |
| Wawawai Basin Lift Station Complete | 3. | The Council accepted as complete Contract No. 10-09, Wawawai Basin Lift Station. |
| Claim for Damages - Oeurn | 4. | The Council referred a Claim for Damages submitted by Kiry Oeurn for the sum of \$237.70 to the Washington Cities Insurance Authority (WCIA). |
| Claim for Damages - Lam | 5. | The Council referred a Claim for Damages submitted by Loi Lam for the sum of \$29,088.40 to the Washington Cities Insurance Authority (WCIA). |
| Public Hearing Date for 2007 Bond Funds | 6. | The Council set October 11, 2011, as the date for a public hearing on the expenditure of the remaining 2007 bond funds. |

Resolutions

- | | | |
|---|----|---|
| Resolution No. R-61-11 - Wireless Communication Facility Permit Agreement | 7. | Resolution No. R-61-11

A RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 2 TO THE WIRELESS COMMUNICATION FACILITY PERMIT AGREEMENT BETWEEN THE CITY OF PULLMAN AND CELLCO PARTNERSHIP, d/b/a VERIZON WIRELESS, FOR THE COLLOCATION OF A WIRELESS COMMUNICATION FACILITY AT THE HIGH SCHOOL WATER TANK, AS AUTHORIZED BY COUNCIL RESOLUTION NO. R-60-04.

Resolution No. R-61-11 was adopted unanimously. |
| Resolution No. R-63-11 - Headworks Control System Project | 9. | Resolution No. R-63-11

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF PULLMAN AND AEI ENGINEERING, INC. FOR THE PURPOSE OF DESIGNING THE HEADWORKS CONTROL SYSTEM PROJECT.

Resolution No. R-63-11 was adopted unanimously. |

REGULAR AGENDA

Resolution

Resolution No. 10.
R-64-11 - Grant for
Cameras

Mayor Johnson announced that this item had been removed from the Consent Agenda at the request of Councilmember Weller.

Councilmember Weller stated that there have been several questions about if Pullman needs cameras. With the growth of Pullman and WSU there are additional challenges. The Police have been proactive in dealing with challenges and he feels the cameras will be a benefit.

Councilmember Bloom stated he has a problem with the loss of freedom. He understands the need, but he has two issues. First, it is a government grant. Second, he understands the problems, but he thinks there is a point where we will lose track of why the cameras are there in the first place.

Mayor Johnson stated there have been felony assaults in the area.

Councilmember Waldrop stated there can be a mob psychology. Cameras can make people realize what is going on and can reduce the problems. He is in support for areas with high crime.

Councilmember Paul stated he supports having the cameras. It has been stated that a lot of the problems are caused by non-students. The cameras might help identify who is causing problems.

Resolution No. R-64-11 by title only read as follows:

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE GRANT FOR THE PULLMAN POLICE DEPARTMENT SMART POLICING SAFETY CAMERA INITIATIVE PROJECT.

Councilmember Weller moved, Councilmember Hawbaker seconded to adopt Resolution No. R-64-11. The motion carried unanimously.

Public Meeting

State Environ- 11.
mental Review
Process (SERP) for
WWTP Secondary
Process Improvements
Project

Mayor Johnson announced that a public meeting is required for public comment by the State Environmental Review Process (SERP) for the WWTP Secondary Process Improvements project. Public Works Director Workman presented the staff report and stated we are required to hold this public meeting. He presented an aerial photo of the Wastewater Treatment Plant and explained each structure. He stated that in 2002 CH2M Hill was hired to analysis the Wastewater Treatment Plant operations. They came back with several recommendations for improvements. The old blowers have been replaced and a new digester is online. The final project is the Secondary Process improvements. With this project, we need to make sure we address all State and Federal guidelines.

Public Works Director Workman presented a 135 page Environmental Information Document titled *City of Pullman Wastewater Treatment Plant Secondary Process Improvements* which was compiled by CH2M

Hill. This phase is the construction of a new aeration basin, upgrades to the existing aeration basin, and new process pumps. There is a old bio tower that has been abandoned. It is scheduled to be demolished and they will pave the area.

The cost of the work is \$12,754,685 and we will receive \$12,500,000 in loans from the Department of Ecology's State Revolving Fund. The loan interest rate is 2.6 percent. As a condition of the loan, the City must complete the State Environmental Review Process (SERP) for the project. The SERP required that the City prepare an Environmental Information Document, which has been completed, and hold a public meeting.

Public Works Director Workman stated that we are completing the loan application with the Department of Ecology. The project is expected to start in the spring of 2012 and be completed in the fall of 2014.

Mayor Johnson asked if there were any questions or comments from the Council. There were none. Mayor Johnson asked if there were any questions or comments from the audience. There were no questions or comments from the audience.

Ordinance

- Ordinance No. 11-11 - Ward Boundaries
12. Mayor Johnson announced that an ordinance has been prepared revising the boundaries of the wards of the City of Pullman. Planning Director Dickinson presented the staff report stating that after the census, if necessary, the City must adjust its wards. He stated that the City held a public hearing on the revisions of the wards on August 23, 2011. He explained the changes to the ward boundaries.

Ordinance No. 11-11 by title only reads as follows:

AN ORDINANCE REVISING THE BOUNDARIES OF THE THREE WARDS OF THE CITY OF PULLMAN, WHITMAN COUNTY, WASHINGTON, AMENDING PULLMAN CITY CODE 1.76.030 AND PULLMAN CITY ORDINANCES A-974 §4, 1971; 86-19 §1, 1986; 92-2 §1, 1992; 95-14 §1, 1995; AND 02-3 §1, 2003.

Councilmember Paul moved, Councilmember Waldrop seconded to adopt Ordinance No. 11-11. The motion carried unanimously.

Resolutions

- Resolution No. R-65-11 - Use of WSU Indicia and R-66-11- Transit Bus Wraps
13. Mayor Johnson announced that two resolutions have been prepared relating to the use of WSU's indicia and bus wraps on Transit buses. Public Works Director Workman presented the staff report. He stated that WSU approached us about putting WSU wraps on Pullman Transit buses. WSU will reimburse the City's costs. This would include at least 10 buses, possibly all 18 buses. Councilmember Paul asked Public Works Director Workman to explain what a wrap is. Public Works Director Workman stated it sticks to the shell of the bus and has an image on it. It is like a mylar and peels on and off.

Councilmember Paul asked if WSU will reimburse the City at 100 percent. Public Works Director

Workman stated that is correct. Mayor Johnson stated that WSU does a lot to support Pullman Transit.

Councilmember Weller asked if the wraps will obstruct the view of the buses. Public Works Director Workman stated they are full bus wraps, but you can see out the windows. They will not obstruct the view of the Transit driver.

Resolution No. R-65-11 by title only reads as follows:

A RESOLUTION AUTHORIZING THE EXECUTION OF A BUSINESS USE AGREEMENT BETWEEN THE CITY OF PULLMAN AND WASHINGTON STATE UNIVERSITY FOR THE USE OF WASHINGTON STATE UNIVERSITY INDICIA ON THE PULLMAN TRANSIT BUSES.

Councilmember Bloom moved, Councilmember Waldrop seconded to adopt Resolution No. R-65-11. The motion carried unanimously.

Resolution No. R-66-11 by title only reads as follows:

A RESOLUTION ACCEPTING THE BID OF PEROVICH PARTNERS, INC. d/b/a SPEEDPRO IMAGING FOR THE TRANSIT BUS WRAPS PROJECT AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.

Councilmember Paul moved, Councilmember Bloom seconded to adopt Resolution No. R-66-11. The motion carried unanimously.

Motions

Reclassification 14.
of Fire Employee

Mayor Johnson announced that a motion is requested approving the reorganization and reclassification of an employee who works 1/2- time in Finance and 1/2-time in the Fire Department. Human Resources Manager Sires presented the staff report stating that this is a minor reorganization of a current position. She stated that early in 2009, the Fire Department used casual employees to help the administrative position. A full-time employee in the Finance Department was changed to 1/2-time in Finance and 1/2-time in the Fire Department. The workload and complexity of the work at the Fire Department has since increased. This position cannot complete ambulance billing and then take the money at the Finance office. The proposal is to increase the fire employee to 3/4-time and reclassify it to an administrative specialist. This is an increase of .25 full-time equivalent. The position in Finance will remain a 1/2-time position. There will be savings in benefits for both the Fire Department and the Finance Department. The Finance Department is planning on purchasing new software that will help with its workload. This change in personnel would be effective on October 1, 2011.

Acting Fire Chief Mike Heston stated there is currently no backup for the administrative staff. This would allow them to catch up with ambulance billing and help with collections.

Councilmember Waldrop asked if the increased revenue would take care of the extra staff cost. Acting Fire Chief Heston stated that it would.

Councilmember Waldrop moved, Councilmember Keith seconded to approve the 1/2-time Administrative Clerk in the Fire Department be changed to a 3/4-time Administrative Specialist. The position in the Finance Department will remain a 1/2-time position. The motion carried unanimously.

Fire Contract 15.
with Whitman County
Fire Protection
District No. 12

Mayor Johnson announced that a contract has been prepared with Whitman County Fire Protection District No. 12. Acting Fire Chief Heston presented the staff report. He stated that Fire District No. 12 now has its own ambulance and responds to lower priority calls. The compensation for Pullman is \$400 per each individual EMS ambulance response from Pullman. Mayor Johnson stated that Fire District No. 12 backs up Pullman on structure fires and wildland fires in the City. Acting Fire Chief Heston stated that Fire District No. 12 is also available to respond to lower priority calls in Pullman.

Councilmember Bloom moved, Councilmember Weller seconded to approve the contract with Whitman County Fire District No. 12 for the purpose of providing emergency medical services. The motion carried unanimously.

Discussion

Joint Meeting 15.
with ASWSU

Mayor Johnson announced that a discussion is scheduled on the joint meeting with ASWSU. City Supervisor Sherman presented the staff report by going through the memo of planned discussion topics. On item No. 1, Public Safety, Councilmember Waldrop asked that a sexual assault update be added. On item No. 2, Transportation Issues, Councilmember Bloom requested that mass Transit from Spokane/Seattle to Pullman be added. City Supervisor Sherman stated that Devon Felsted of Pullman Disposal will be present for the solid waste discussion. On item No. 4, Planning Issues, Councilmember Weller asked that it be changed from a discussion of College Hill to a discussion of all hills in Pullman.

NEW BUSINESS

Mayor Johnson asked if there was any new business from either the Council or audience. There was none.

ADJOURNMENT

Councilmember Bloom moved, Councilmember Weller seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 8:14 p.m.