

MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
DECEMBER 6, 2011

Roll Call

A regular meeting of the City Council of the City of Pullman was held on December 6, 2011, at 7:30 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

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| Glenn A. Johnson | Mayor |
| William F. Mulholland | Finance Director |
| Francis Benjamin | Councilmember |
| Keith Bloom | Councilmember |
| Jeff Hawbaker | Councilmember |
| Bill Paul | Councilmember |
| Barney Waldrop | Councilmember |
| Nathan Weller | Councilmember |
| Pat Wright | Councilmember |

Call to Order

Mayor Johnson called the regular meeting to order at 7:30 p.m.

Announcements

There were three announcements.

Mayor Johnson adjourned the meeting to conduct the Metropolitan Park District meeting at 7:32 p.m.

Mayor Johnson reconvened the regular meeting at 7:35 p.m.

**Confirmation of
Appointment and
Reappointments**

Parks and Recreation
Commission

Mayor Johnson announced that he had appointed Kelly L. Forsyth to a term on the Parks and Recreation Commission expiring December 31, 2014.

Reappointments

Mayor Johnson announced that he had made the following reappointments:

Richard Berry and Mike Yates to terms on the Arts Commission expiring December 31, 2014. Keith Lincoln to a term on the Cemetery Committee expiring December 31, 2014. Mitch Chandler and Pam McEachern to terms on the Lawson Gardens Committee expiring December 31, 2014. William E. Brock to a term on the Library Board of Trustees expiring December 31, 2016 and Steve Myers, Jr., to a term on the Parks and Recreation Commission expiring December 31, 2014.

Councilmember Bloom moved, Councilmember Weller seconded to confirm these appointments. The motion carried unanimously.

Presentation

Schweitzer
Engineering Lab

Mayor Johnson announced that a presentation is scheduled by Ed Schweitzer of Schweitzer Engineering Laboratories (SEL). Mr. Schweitzer talked about wind power along with hydro electric dams. He mentioned that in the organization they use a lot of verbs such as invent, design, manufacture, sell, support, teach, install, and test. He mentioned that Washington State was 48th in regulatory and economic freedom. He said the regulatory climate of the State needs to change.

The government needs to made it easy to start a business. He mentioned that SEL creates three new careers a day. He has 1,835 employees in Pullman and 1,100 in the rest of the world. Right now they have 200 openings. Shortly they will be opening the 109,730 square foot building in Lewiston. When they initially started, SEL had 114 that were driving up here from Lewiston and now they have 200 that will be working there. They are working on the interior of the Solution Delivery Center building which will be 90,000 square feet and the building in San Luis Potosi Mexico is 68,500.

Councilmember Benjamin wanted to know, since he had mentioned about individuals and clients coming to the City, how the City can be involved in welcoming people to the City. Mr. Schweitzer indicated that it was pretty much under control.

Report

College Hill Core Neighborhood Plan Mayor Johnson announced that a report is scheduled on the College Hill Core Neighborhood Plan. Planning Director Dickinson gave an update of the College Hill Plan and asked if there were any questions. There were none.

ORDER OF BUSINESS

Approval of Recommendations of Consent Agenda Items

CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council request. Councilmember Bloom moved, Councilmember Benjamin seconded to read the items on the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Consent Agenda from the Council. There were none. Councilmember Benjamin moved, Councilmember Weller seconded to adopt the Consent Agenda as presented.

Motion Carried.

Motions

- Minutes - November 11, 2011
1. The Council dispensed with the reading of the minutes of the regular meeting of November 15, 2011, and approved them as submitted.

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| Accounts Payable, Payroll, and Electronic Transfers - December, 2011 | 2. | The Council approved disbursements represented by accounts payable checks numbered _____ through _____ totaling \$ _____ inclusive, payroll checks numbered _____ through _____ totaling \$ _____ inclusive, and electronic transfers totaling _____ and directed that they be paid upon approval of the Auditing Officer and Audit Committee. |
| Grant to Fund Two Radar Units | 3. | The Council authorized a grant application to the Washington Association of Sheriffs and Police Chiefs (WASPC) to fund the purchase of two Lidar Radar units. |
| Itani Park Sewer Access Complete | 4. | The Council accepted as complete Contract No. 11-03, Itani Park Sewer Access. |
| Tank 9 Painting Change Order | 5. | The Council ratified Change Order No. 1 to Contract No. 11-05, Tank 9 Painting. |
| ERD Expansion Change Order | 6. | The Council ratified Change Order No. 3 to Contract No. 08-21, ERD Expansion. |
| 2012 Paramedic Agreement | 7. | The Council approved the 2012 Paramedic Services Agreement with Pullman Hospital District 1-A. |
| ZirMed, Inc. Agreement | 8. | The Council approved a one-year subscription for services with ZirMed, Inc. for electronic processing of insurance claims for ambulance services. |

Resolutions

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| Resolution No. R-75-11 - SCADA Assistance | 9. | <p>Resolution No. R-75-11</p> <p>A RESOLUTION AUTHORIZING THE EXECUTION OF AN ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF PULLMAN AND CH2M HILL FOR THE PURPOSE OF WWTP ON-CALL SCADA ASSISTANCE.</p> <p>Resolution No. R-75-11 was adopted unanimously.</p> |
| Resolution No. R-76-11 - Short-Term Facilities Use Agreement | 10. | <p>Resolution No. R-76-11</p> <p>A RESOLUTION AUTHORIZING THE EXECUTION OF A SHORT-TERM FACILITIES USE AGREEMENT BETWEEN WASHINGTON STATE UNIVERSITY AND THE CITY OF PULLMAN.</p> <p>Resolution No. R-76-11 was adopted unanimously.</p> |
| Resolution No. R-77-11- WWTP Disinfection Upgrades | 11. | <p>Resolution No. R-77-11</p> <p>A RESOLUTION ACCEPTING THE BID OF WILLIAM CHARLES WEST FOR WWTP DISINFECTION UPGRADES AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.</p> <p>Resolution No. R-77-11 was adopted unanimously.</p> |
| Resolution No. R-78-11 - Smart Policing Initiative Grant | 12. | <p>Resolution No. R-78-11</p> <p>A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF PULLMAN AND WASHINGTON STATE UNIVERSITY FOR THE PURPOSE OF RECEIVING FUNDS AS A SUB-GRANTEE OF A SMART POLICING INITIATIVE GRANT AWARDED TO PULLMAN POLICE DEPARTMENT.</p> <p>Resolution No. R-78-11 was adopted unanimously.</p> |

REGULAR AGENDA

Ordinances

- Ordinance No.
11-17 - Budget
Amendment
13. Mayor Johnson announced that an ordinance had been prepared amending the 2011 budget. Finance Director Mulholland gave the staff report and mentioned that two funds had to be adjusted. \$73,985 in the Stormwater budget as a result of accelerated street rehabilitation and more repairs and improvements than planned. Binding arbitration was settled with the Fire Department creating an adjustment of \$57,997 in salaries and overtime benefits in the General Fund.

Ordinance No. 11-17 by title only reads as follows:

AN ORDINANCE AMENDING ORDINANCE NO. 10-28 ADOPTED DECEMBER 7, 2010, AND ENTITLED "AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF PULLMAN FOR THE YEAR 2011".

Councilmember Bloom moved, Councilmember Weller seconded to adopt Ordinance No. 11-17. The motion carried unanimously.

- Ordinance No.
11-18 - Budget
Adoption
14. Mayor Johnson announced that an ordinance had been prepared adopting a budget for 2012. Finance Director Mulholland stated that since the initial presentation of the preliminary budget, the adopted budget would only be changed by a total of \$64,099. This was a result of changes in the Fire Control and Ambulance as a result of settling the binding arbitration.

Ordinance No. 11-18 by title only reads as follows:

AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF PULLMAN FOR THE YEAR 2012.

Councilmember Benjamin moved, Councilmember Weller seconded to adopt Ordinance No. 11-18. The motion carried unanimously.

Resolutions

- Resolution No.
R-79-11 - Waste
Water Treatment
Plant Loan
15. Mayor Johnson announced that a resolution had been prepared authorizing a Washington State Water Pollution Control Revolving loan for a \$12.5 million dollar construction loan. Deputy Public Works Director Gardes presented the staff report and went through the background on the loan. Councilmember Bloom wanted to know when the work would start. Deputy Public Works Director Gardes said it would be in the spring.

Resolution No. R-79-11 by title only reads as follows:

A RESOLUTION AUTHORIZING THE EXECUTION OF A WASHINGTON STATE WATER POLLUTION CONTROL REVOLVING LOAN AGREEMENT NO. L1200011 FOR A \$12.5 MILLION DOLLAR CONSTRUCTION LOAN FOR THE WASTE WATER TREATMENT PLANT SECONDARY PROCESS IMPROVEMENTS PROJECT.

Councilmember Waldrop moved, Councilmember Bloom seconded to adopt Resolution No. R-79-11. The motion carried unanimously.

Resolution No. 16. Mayor Johnson announced that a resolution had been prepared declaring certain accounts receivable as bad debts. Finance Director Mulholland presented the staff report and said that the amount to be written off was \$62,048.45. Councilmember Bloom, after a comment by the Mayor that he remembered when the write-offs were in six figures, said the write-off amount seems to be going down when our ambulance billings continue to go up. Finance Director Mulholland pointed out that even though the trend has been going down, last year the write-off was at \$30,660 and the year before \$56,735, \$124,470 in 2008, and \$64,723 in 2007. Councilmember Paul asked about if the contract approved earlier with ZirMed was involved with the billing process. Finance Director Mulholland said that it was and it would aid to shorten the period to be able to send out invoices.

Councilmember Benjamin asked about the collectability with the students at WSU who by their very nature are transient. He wanted to know if the University has been helping us with the location of students or if we could add this into the contract negotiations with them for ambulance. City Supervisor Sherman stated that they had already been working on this and they have been very helpful in this matter.

Resolution No. R-80-11 by title only reads as follows:

A RESOLUTION DECLARING CERTAIN ACCOUNTS RECEIVABLE DUE TO THE CITY OF PULLMAN TO BE BAD DEBTS AND REMOVING SAID ACCOUNTS FROM THE ACTIVE ACCOUNTING RECORDS OF THE CITY.

Councilmember Bloom moved, Councilmember Hawbaker seconded to adopt Resolution No. R-80-11. The motion carried unanimously.

Discussions

2020 Presen- 17. Mayor Johnson announced that a 2020 Presentation by the League of Women Voters is scheduled. Alice Schroeder, who is president of the League, gave a brief presentation of some of the goals of the League of Women Voters. She appreciated Council actions. The League of Women Voters have been advocates for the Planning Department and the recycling programs. They would like to see as part of the 2020 Vision process an update of the Comprehensive Plan, and would like to see zoning changes to go along with the Comprehensive Plan.

Final Draft of 18. Mayor Johnson announced a discussion is scheduled on the final draft of the WSU Master Plan. Bobbie Ryder stated that the last time the Master Plan had been updated was 1994. The plan would be presented to the Regents for approval. The plan gave them a timeline and also a game plan for building and construction at WSU for the next 20 years. A visioning process went into what they want the campus to look like. They are very happy with the plan. The Council has been involved with this as well as other members of the City during the planning process on the Master Plan.

Councilmember Weller stated that it appeared to him that they are going away from a concentrated to a more open plan for the campus. Bobbie Ryder said that based on the plans that was the case.

Councilmember Weller also asked about parking lot elimination. Bobbie Ryder stated that there are going to be some parking lots, but there also will be enhanced Transit through the campus as part of the plan. Councilmember Waldrop said that having vision and a plan reduces chaos. He asked about the arboretum and what affect that would have on the grizzly bears. Bobbie Ryder stated that the arboretum was moving forward. Councilmember Paul asked about long-term parking. Bobbie Ryder stated that they have some lots that they have set aside for this. Councilmember Bloom wrapped up the discussion.

Emerald Pointe
Park Donation

19. Mayor Johnson stated that a discussion is scheduled on the Emerald Pointe Park donation. Parks Superintendent Davis went through the additions to the park system over the years and stated that this would be a welcome addition to the park system.

Councilmember Bloom stated that he had heard from some residents from the area that the park was not in the best location. Councilmember Paul indicated that he had one person approach him and that they were in favor of the park.

Planning Director Dickinson stated that they had held public hearings and all property owners were notified, but the Council wanted to have further discussion and hearings to obtain additional comments.

NEW BUSINESS

Mayor Johnson asked if there was any new business from either the Council or audience.

Councilmember Waldrop stated that it was time for him to pass the torch to another. Due to personal family obligations in the new year it is time to make a change at this time and it is even more compelling if continuity of the Council is to be maintained. He made his resignation effective December 31, 2011.

Mayor Johnson adjourned the regular meeting to Executive Session at 9:36 p.m. for the purpose of:

To evaluate the qualifications of an applicant for public employment and to discuss the strategy or position to be taken by the City during the course of collective bargaining or grievance proceedings.

Mayor Johnson stated that they would take a five-minute recess and start the Executive Session at 9:41 p.m. The Executive Session was extended for an additional 30 minutes.

Mayor Johnson reconvened the regular meeting at 10:12 p.m.

ADJOURNMENT

Councilmember Waldrop moved, Councilmember Bloom seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the
City Council at 10:12 p.m.