

MINUTES OF THE CITY COUNCIL  
OF THE CITY OF PULLMAN  
JANUARY 31, 2012

**Roll Call**

A regular meeting of the City Council of the City of Pullman was held on January 31, 2012, at 7:30 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
William F. Mulholland	Finance Director
Francis Benjamin	Councilmember
Keith Bloom	Councilmember
Jeff Hawbaker	Councilmember
Bill Paul	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

**Call to Order**

Mayor Johnson called the regular meeting to order at 7:30 p.m.

**Announcements**

There were seven announcements including the introduction of Janette Grahm, who will be a Finance Department intern for 20 weeks.

**Confirmation of Appointment**

Pullman-Moscow  
Regional Airport

Mayor Johnson announced that he had selected Councilmember Hawbaker to serve on the Airport Board for an indefinite term.

Councilmember Bloom moved, Councilmember Weller seconded to confirm the appointment. The motion carried unanimously.

**Confirmation of Reappointments**

Planning Commission

Mayor Johnson announced that he had reappointed Ken Paulson to the Planning Commission for a term expiring December 31, 2017.

Councilmember Wright moved, Councilmember Benjamin seconded to confirm this appointment. The motion carried unanimously.

**ORDER OF BUSINESS**

Approval of Recommendations of Consent Agenda Items

**CONSENT AGENDA**

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council request. Councilmember Bloom moved, Councilmember Weller seconded to read the items on the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Consent Agenda from the Council. There were none. Councilmember Paul moved, Councilmember Benjamin

seconded to adopt the Consent Agenda as presented.

Motion Carried.

**Motions**

- |   |    |   |
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| Minutes - January 10, 2012                      | 1. | The Council dispensed with the reading of the minutes of the regular meeting of January 10, 2011, and approved them as submitted.   |
| Public Hearing Date for Single-Stream Recycling | 2. | The Council set Tuesday, March 6, 2012, as the date for a public hearing to consider a proposal for single-stream recycling.  |
| Claim for Damages - State Farm for Steven Davis | 3. | The Council referred a Claim for Damages submitted by State Farm for Steven Davis for the sum of \$2,809.84 to the Washington Cities Insurance Authority (WCIA).  |
| Claim for Damages - Tong                        | 4. | The Council referred a Claim for Damages submitted by Andrew Tong for the sum of \$55.17 to the Washington Cities Insurance Authority (WCIA).   |
| Pre-Hospital Participation Grant                | 5. | The Council accepted a 2012 Pre-hospital Participation grant from the State of Washington Department of Health for distribution to trauma verified pre-hospital services for the estimated minimal amount of \$1,520. |
| Missouri Flat Creek Bridge Complete             | 6. | The Council accepted as complete Contract No. 10-16, Missouri Flat Creek Bridge.  |
| Quonset Building Electrical Remodel Complete    | 7. | The Council accepted as complete Contract No. 10-11A, Quonset Building Electrical Remodel.  |
| Data Ticket Contract                            | 8. | The Council authorized a contract with Data Ticket, Inc. for the processing of fines, bail, and forfeiture in connection with the issuance of parking infractions.  |

**Resolutions**

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|---|-----|---|
| Resolution No. R-6-12 - Architectural Services Agreement    | 9.  | Resolution No. R-6-12<br><br>A RESOLUTION AUTHORIZING THE EXECUTION OF AN ARCHITECTURAL SERVICES AGREEMENT BETWEEN THE CITY OF PULLMAN AND DESIGN WEST ARCHITECTS, P.A. FOR THE CITY HALL 2 <sup>ND</sup> FLOOR REMODEL PROJECT.<br><br>Resolution No. R-6-12 was adopted unanimously.                            |
| Resolution No. R-7-12 - Fire Stations - Exhaust Ventilation | 10. | Resolution No. R-7-12<br><br>A RESOLUTION REJECTING THE BID OF WEIDNER & ASSOCIATES AND ACCEPTING THE BID OF HILLIARD'S HEATING & PLUMBING FOR FIRE STATIONS - EXHAUST VENTILATION AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.<br><br>Resolution No. R-7-12 was adopted unanimously. |

**Ordinance**

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| Ordinance No. 12-1 - Ordinance Enactment Procedure | 11. | Ordinance No. 12-1<br><br>AN ORDINANCE OF THE CITY OF PULLMAN, WASHINGTON, RELATING TO ORDINANCE ENACTMENT PROCEDURE; AMENDING CHAPTER 1.74 AND PULLMAN CITY ORDINANCE NO. B-118 §1 (1974), AND OTHER MATTERS PROPERLY RELATED THERETO. |
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Ordinance No. 12-1 was adopted unanimously.

**REGULAR AGENDA**

**Presentations**

- Pullman 2020  
Presentations

College Hill  
Association
12. Mayor Johnson announced that a presentation from the College Hill Association is scheduled. City Supervisor Sherman gave the introduction. Allison Munch-Rotolo, representing the College Hill Association, gave the first presentation. She noted that the College Hill Association was formed in September, 1992, and they will be celebrating their 20-year anniversary this year. She went through significant events during the 20-year history. She noted that the College Hill Association focus is proactive. Their funding comes from diverse interests and they have increasingly become student focused. She noted that neighborhood change is inevitable, but neighborhood decline is not. She stated that one of their goals is applying the City of Spokane's Browne's Addition model to the College Hill core. She said there is no reason there cannot be a high-density rental neighborhood with a positive image. They need to increase the neighborhood's value to cultivate architectural stability, implement a street management system, continue enhancing pedestrian amenities, engage proactive code enforcement, and encourage small-scale commercial development along Colorado and Oak Streets. Councilmember Weller asked if they had looked into helping improve the other hills. She stated that they would be available to help them, but they had not done anything with the other hills. Councilmembers Bloom, Paul, and Wright also congratulated her on the presentation and the work they have done on the hill.
- Pullman Civic Trust
- Lisa Carloye, Pullman Civic Trust, pointed out that 2020 is just eight-years away. She also noted all the improvements that have been made in the last eight years in Pullman such as the trail system, sidewalk work, the Chipman Trail, and the Riverwalk. Their 2020 vision is expanded greenways and developing a network of greenways along the banks of Paradise Creek, the South Fork of the Palouse, and the Missouri Flat Creek for environmental, scenic, and recreational purposes; to allocate land for greenways for use by citizens on any City property located along the waterways; convert the Pullman Colfax Rail line to a trail; expand the non-motorized transportation system; and expand multi-use trail system with loops around each of the four hills that link the hills to the downtown with the Downtown Riverwalk as the connecting hub. This foundation links folks from the loops to schools, neighborhoods, parks, and businesses. They would like to see deliberate steps to facilitate and encourage non-motorized, safe routes to schools, including requiring inclusion of sidewalks, multi-use trails, and planning for non-motorized transportation needs in all aspects of the City planning process. This includes annexations, development, and transportation. She would like to see established improved bike lanes along primary roads not serviced with separate multi-use trails and to provide pedestrian bicycle access in all future street reconstruction projects. They would also

like to see bike racks in places where people use them; some which would be covered and also increase safety at tricky intersections or where cars cross bike lanes or where both cars and bikes head up hill together. Councilmember Weller mentioned that he was intrigued with the trail to Colfax. Councilmember Bloom also complimented Ms. Carloye on her presentation and all the work they have done in helping to make Pullman a great community. He mentioned the need for doggy doo doo stations along the trail system and also asked her opinion on skateboards. Ms. Carloye stated they supported all forms of transportation.

Pullman Chamber of  
Commerce

Marie Dymkoski, Pullman Chamber of Commerce, stated that the vision of the Chamber for 2020 is to encourage individuals to live, work, and do business in Pullman. Their mission is to promote, advocate, and support the businesses in the community of Pullman. Councilmember Bloom asked if the Chamber had seen any growth with their push and she said they had. Councilmember Paul commended her on her program of visiting various businesses opening and introducing them to the general public.

**Public Hearing**

Resolution No. 13.  
R-8-12 - Transit

Mayor Johnson announced that a public hearing is scheduled on Transit routes. Transit Manager Thornton provided the staff report and requested termination of the J Alternate and South Alternate Routes and establish new routes to better serve the Walmart and Fairmount Road areas. He went through the reasons for developing the route and stated that the additional cost would be appropriately \$9,500. If they receive approval they will start the route on February 6, 2012. Councilmember Weller commended them on the plan because it would give access to Walmart as well as the Community Action Center. Councilmember Benjamin asked him if, in the future, they would be going to the Golden Hills area. Transit Manager Thornton said at the present time it was not feasible, but it could be in the future. Councilmember Wright asked about how many parking spaces would be taken downtown. Transit Manager Thornton said it might be one vehicle where they plan on stopping at the Pine Street Plaza. He said that since it is part of an intersection most people do not normally park there, so it should not affect businesses that much. Councilmember Paul wanted clarification on the route. Transit Manager Thornton gave him the information.

Mayor Johnson opened the public hearing. Elizabeth Siler and Frances Bose, both volunteers at the Food Bank, commended the City on changing the route as it will help the needy.

Mayor Johnson closed the public hearing.

Resolution No. R-8-12 by title only reads as follows:

A RESOLUTION AUTHORIZING THE TERMINATION OF PULLMAN TRANSIT J-ALTERNATE ROUTE AND SOUTH ALTERNATE ROUTE, MODIFYING I-ROUTE AND ADDING A LOOP ROUTE.

Councilmember Weller moved, Councilmember Bloom seconded to approve Resolution No. R-8-12. The motion carried unanimously.

**Resolution**

Resolution No. 14. Mayor Johnson announced that a resolution had been prepared authorizing a fee schedule for ambulance services. Fire Operations Officer Heston presented the staff report by giving the background of the request. He said the last time the fee schedule was revised was 2007. Councilmember Bloom inquired if this would increase the write-offs. Fire Operations Officer Heston stated that he did not feel it would.

R-9-12 - Ambulance Fee Schedule

Resolution No. R-9-12 by title only reads as follows:

A RESOLUTION ADOPTING A REVISED FEE SCHEDULE FOR RESIDENT AND NON-RESIDENT AMBULANCE SERVICES, BASIC AND ADVANCED LIFE SUPPORT AND PER LOAD MILEAGE.

Councilmember Wright moved, Councilmember Benjamin seconded to approve Resolution No. R-9-12. The motion carried unanimously.

**Ordinance**

Ordinance No. 15. Mayor Johnson announced that an ordinance had been prepared granting a nonexclusive telecommunications franchise to Zayo Group. City Attorney McAloon presented the staff report. Councilmember Bloom thought the fee schedule was low, but City Attorney McAloon said that it really wasn't. Councilmember Paul wanted to know if this would prevent other individuals from doing this. City Attorney McAloon said no, it is nonexclusive.

12-2 - Telecommunications Franchise

Ordinance No. 12-2 by title only reads as follows:

AN ORDINANCE OF THE CITY OF PULLMAN, WASHINGTON, GRANTING A NONEXCLUSIVE TELECOMMUNICATIONS FRANCHISE TO ZAYO GROUP, LLC, AND OTHER MATTERS PROPERLY RELATING THERETO.

Councilmember Benjamin moved, Councilmember Weller seconded to adopt Ordinance No. 12-2. The motion carried unanimously.

**Motions**

Purchase of 16. Mayor Johnson announced that a discussion is scheduled on purchasing three hybrid buses. Transit Manager Thornton presented the staff report and went through the background. He stated that the Federal Transit Administration (FTA) had given them a grant of 80 percent or \$1,500,000 for the purchase of the buses. Transit's portion would be \$378,000 which would come from transit fund reserves. He said the actual purchase of the three new buses would be around 16 months from now based on delivery estimates from Gillig. It would not be until 2013 when they would be available.

Transit Buses

Councilmember Paul moved, Councilmember Bloom seconded to approve the purchase of three 35-foot, low-floor hybrid buses from the Gillig Corporation. The motion carried unanimously.

Interlocal Agreement with City of Spokane

17.

Mayor Johnson announced that a motion is requested authorizing an Interlocal Agreement with the City of Spokane for legal services for the Civil Service Commission. City Attorney McAloon presented the staff report and stated that changes the Council wanted to make were made. One was the imposition of a firm dollar amount not to exceed and the other was that if Spokane Assistant City Attorney Erin Jacobsen was not available that they would utilize another assistant with the same experience.

Councilmember Benjamin moved, Councilmember Bloom seconded to authorize the Interlocal Agreement. The motion carried unanimously.

Federal Emergency Management Agency (FEMA) Grant

18.

Mayor Johnson announced that a motion is requested authorizing a grant from the Federal Emergency Management Agency (FEMA) in the amount of \$404,250 to replace a fire engine. The fire engine would cost around \$583,000 and the grant is for \$404,250. The difference would be paid from CIP for the City and a portion will be paid by WSU.

Councilmember Bloom moved, Councilmember Benjamin seconded to authorize the grant. The motion carried unanimously.

### **Discussion**

Joint Meeting with ASWSU

19.

Mayor Johnson announced that a discussion is scheduled on the joint meeting with ASWSU. City Supervisor had a list of items and suggestions for discussion with ASWSU. He asked if these were okay or were additional points necessary. Councilmember Weller wanted hunger and homeless among WSU students discussed.

Councilmember Benjamin wanted added to the Planning issues a discussion with how the students feel with the College Hill residents other than students. Do they feel accepted and part of the community?

### **NEW BUSINESS**

Mayor Johnson asked if there was any new business from either the Council or audience. There was none.

### **ADJOURNMENT**

Councilmember Paul moved, Councilmember Benjamin seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 9:17 p.m.