

# Pullman Aquatic & Fitness Center Usage Agreement

Please allow 10 days for scheduling of lifeguards for your party

APPLICATION DATE: \_\_\_\_\_ APPLICANT'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_ # ADULTS \_\_\_\_\_ # CHILDREN \_\_\_\_\_ AGE OF PARTICIPANTS \_\_\_\_\_

NATURE OF ACTIVITY: \_\_\_\_\_ DATE OF USAGE \_\_\_\_\_ RECEIPT # \_\_\_\_\_

<input type="checkbox"/> <b>Package I &amp; IV</b> (Check day/time)	<b>Day</b>	<b>Times</b> (includes set up and clean up time)		
	<input type="checkbox"/> M <input type="checkbox"/> Tu <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F	<input type="checkbox"/> 9:00pm-		
	<input type="checkbox"/> Sa <input type="checkbox"/> Su	<input type="checkbox"/> 10:00am-12:00pm	<input type="checkbox"/> 12:00-2:00pm	<input type="checkbox"/> 6:00-8:00pm

<input type="checkbox"/> <b>Package II &amp; III</b> (Check day/time)	<b>Day</b>	<b>Times</b> (includes set up and clean up time)		
	<input type="checkbox"/> M <input type="checkbox"/> Tu <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F (Rec Pool)	<input type="checkbox"/> 8:00am-10:00pm		
	<input type="checkbox"/> Sa <input type="checkbox"/> Su	<input type="checkbox"/> 1:00-3:00pm	<input type="checkbox"/> 5:00-7:00pm	

<input type="checkbox"/> <b>Party Package I</b> Private pool usage	<b>Option</b>	<b>Amount</b>	<b>Fee</b>	<b>Total</b>
	Per hour up to 50 people	#	\$105.00 /per hour	\$
	Per hour per 15 extra people	#	\$20.00 /per hour	\$
	<b>TOTAL</b>			\$

<input type="checkbox"/> <b>Party Package II</b> Bring and serve refreshments for your guests. We provide chairs and tables for your party up to 50 people.	<b>Option</b>	<b>Amount</b>	<b>Fee</b>	<b>Total</b>
	Per Youth	#	\$3.75 each	\$
	Per Adult	#	\$5.00 each	\$
	Dry Time per hour/1 staff member	#	\$105.00 /per hour	\$
	<b>TOTAL</b>			\$

<input type="checkbox"/> <b>Party Package III</b> Admittance to Pool during regular open swim and one hour of private deck time. We provide decorations, gift bags, cake, ice cream, balloons, paper goods, and juice.	<b>Option</b>	<b>Amount</b>	<b>Fee</b>	<b>Total</b>
	<b>Cake:</b> <input type="checkbox"/> Chocolate <input type="checkbox"/> Vanilla		<b>Frosting:</b> <input type="checkbox"/> Chocolate <input type="checkbox"/> Vanilla	
	<b>NAME:</b> _____		<b>Ice Cream:</b> <input type="checkbox"/> Chocolate <input type="checkbox"/> Vanilla	
	<b>Party theme:</b> <input type="checkbox"/> Jungle <input type="checkbox"/> Glamour Girl <input type="checkbox"/> Hawaiian <input type="checkbox"/> Sports <input type="checkbox"/> Under the Sea			
	<b>Color scheme:</b> <input type="checkbox"/> Blue <input type="checkbox"/> Green <input type="checkbox"/> Pink <input type="checkbox"/> Purple <input type="checkbox"/> White <input type="checkbox"/> Yellow			
	First 10 people	#	\$200.00	\$
	Each Additional person	#	\$8.00 each	\$
	<b>TOTAL</b>			\$

<input type="checkbox"/> <b>Party Package IV</b> Private Pool and deck usage for two hours. We provide decorations, gift bags, cake, ice cream, balloons, paper goods, and juice.	<b>Option</b>	<b>Amount</b>	<b>Fee</b>	<b>Total</b>
	<b>Cake:</b> <input type="checkbox"/> Chocolate <input type="checkbox"/> Vanilla		<b>Frosting:</b> <input type="checkbox"/> Chocolate <input type="checkbox"/> Vanilla	
	<b>NAME:</b> _____		<b>Ice Cream:</b> <input type="checkbox"/> Chocolate <input type="checkbox"/> Vanilla	
	<b>Party theme:</b> <input type="checkbox"/> Jungle <input type="checkbox"/> Glamour Girl <input type="checkbox"/> Hawaiian <input type="checkbox"/> Sports <input type="checkbox"/> Under the Sea			
	<b>Color scheme:</b> <input type="checkbox"/> Blue <input type="checkbox"/> Green <input type="checkbox"/> Pink <input type="checkbox"/> Purple <input type="checkbox"/> White <input type="checkbox"/> Yellow			
	First 10 people	#	\$270.00	\$
	Each Additional person	#	\$4.50 each	\$
	<b>TOTAL</b>			\$

<b>Extra Options</b>	Snack/paper goods	#	\$2.50 /per adult	\$
	Party Player	#	\$25.00 /per hour	\$
	Tubes and Boats	#	\$20.00 /per hour (Free w/Package IV)	\$
	Wibit	#	\$30.00 /per hour	\$
	Wibit Installation	#	\$60.00 /per use	\$

**TOTAL DUE FOR USAGE** \$

- Food and non-alcoholic beverages must be served in designated areas. Glass containers are NOT permitted.

# **Pullman Aquatic & Fitness Center Usage Agreement**

2. In case of children's (17 years and under) party, **a ratio of one adult to ten children must be in attendance**, preferably at least one adult male and one adult female.
3. Supervision:
4. Children 7 years and under are REQUIRED to be supervised by a responsible caregiver 16 years old or older within arm's reach in the water.
5. We RECOMMEND that children age 8 to 12 years old be supervised by a responsible caregiver 16 years old or older.
6. All non-swimmers, including those wearing flotation devices, must be within arm's reach of a responsible caregiver 16 years old or older in the water.
7. Children 7 years and under and/or non-swimmers wearing flotation devices, require 1 caregiver per 5 children in the water at all times.
8. Children 7 years and under who have successfully demonstrate the PAFC/Reaney swim screening requirements may receive a wrist band for future swims. Caregivers of children with wristbands are REQUIRED to actively supervise their children. Screening requirements are Gator level entry skills. \_\_\_\_\_ Number of adults required \_\_\_\_\_ (initial)
9. The user agrees that all pool rules are applicable and will be strictly enforced. Violators may be reprimanded and/or ejected and the party may be terminated. \_\_\_\_\_ (initial)

**PRIORITY I GROUPS:** CITY, SENIOR AND YOUTH PROGRAMS SPONSORED BY THE CITY OF PULLMAN AND THE PULLMAN SCHOOL DISTRICT

**PRIORITY II GROUPS:** ALL OTHER GROUPS - FEE REQUIRED

1. Request for use must be submitted to the PULLMAN AQUATIC & FITNESS CENTER located at 500 NW Larry Street, Pullman
2. Pullman Aquatic & Fitness Center cannot be reserved without a completed application and payment received at the time of booking. Advanced reservations may be limited by staff, in consideration of Priority I potential use. Payment must be received no less than 10 days in advance
3. The Pullman Aquatic & Fitness Center office must be notified three business days (excluding holidays) Monday-Friday, 8:00am-5:00pm prior to reservation. You must talk to a Parks & Recreation employee; phone messages will not be accepted.
  - Transfer to another program or date.
  - Receive a refund minus a \$10 administration fee per refund voucher.
  - Transfer fee to your customer account to be used at a later date.
  - Donate the registration fee to the Care-to-Share scholarship program.
  - Refunds for \$10.00 or less may only be applied to customer account or donated to the Care-to-Share scholarship program.
  - With less than three business days notice, but prior to the reservation start date, permit holders may receive a 50% refund minus a \$10 administrative fee; credit or transfer full value to another reservation date less any costs already incurred by the department (at no fee). If at a later date a refund is requested from account, monies refunded will be at the 50% rate plus the \$10 processing fee. No monetary refunds will be granted the day the program/reservation starts or after permit holders may transfer (prorated value) to another session/date or to customer account as long as class minimums are maintained.
4. Pool must be booked for a minimum of one hour, and booked in half hour increments there after. Pool usage does not include the fitness room.
5. Clean-up of City Property: The Applicant is responsible for clean-up of all City of Pullman premises utilized under the terms of this Permit. Clean-up includes wiping surfaces, cleaning spills and bagging and removing garbage resulting from the Applicant's use of city properties as needed and complying with any other directions given by the staff of Parks & Recreation.
6. Drugs, smoking, alcoholic beverages or weapons are not allowed on city property at any time. \_\_\_\_\_ (initial)
7. Applicant agrees to reimburse Parks & Recreation for any damage that result in repair to City property resulting from the Applicant's use under the terms of the Permit. Groups are responsible for any damage or breakage of equipment at replacement cost.
8. Emergency Access: Applicant agrees to maintain access across city property for emergency personnel throughout period of use of premises under the permit.
9. Hold Harmless: To the maximum extent permitted by law, Applicant agrees to defend, indemnify and hold harmless the City, its appointed and elected officers, employees, agents and representatives, from and against all loss or expense, including but not limited to judgments, settlements, attorney fees, and costs for bodily injury, death or property damage, by reason of the acts of any and all agents and representatives, arising out of any act or omission under or in connection with the use of this Special Events Permit, except only such injury as shall have been occasioned by the sole negligence of the City, its appointed and elected officers, employees, agents or representatives. To the extent any of the damages referenced herein were caused by or resulted from the concurrent negligence of the City, its elected and appointed officers, employees, agents or representatives and the Applicant, its officers, or employees, agents or representatives, this obligation to indemnify, defend and hold harmless is valid and enforceable only to the extent of the negligence of the Applicant, its officers, employees, agents or representatives.
10. Non-Discrimination Requirement: The Applicant agrees that, during the use of this Parks & Recreation facility, \_\_\_\_\_ (Name of organization/applicant) will not exclude anyone in participation in, deny anyone benefit of, or otherwise subject anyone to discrimination because of the person's race, color, national origin, age or handicap.
11. Certification: The applicant certifies that the information given in the application is correct. The undersigned further states that he/she has the authority to make this application for the applicant and agrees that the applicant has received and will observe the City's policies and procedures. The applicant agrees to exercise the utmost care in the use of the facility.
12. I agree to pay additional fees for use beyond original time agreed upon. You will be billed for each additional guest and in 15 minute increments for additional time spent in the Pullman Aquatic & Fitness Center. \_\_\_\_\_ (initial)

Applicant \_\_\_\_\_ date \_\_\_\_\_ City of Pullman \_\_\_\_\_ date \_\_\_\_\_