

CITY OF PULLMAN, WASHINGTON

CLASS SPECIFICATION

LEAD PARKS MAINTENANCE WORKER

2305

GENERAL PURPOSE

Performs maintenance work at the level of parks maintenance worker and serves as lead worker over one or more crews of grounds maintenance personnel during the peak season.

CLASSIFICATION SUMMARY:

The Lead Parks Maintenance Worker is typically assigned as a lead worker over one or more crews of grounds maintenance personnel on a temporary seasonal basis. As such, the lead worker directs and participates in the work of maintenance crews. The Lead Maintenance Worker reports to the Parks Superintendent who reviews work for the successful and timely completion of projects and motivation and performance of maintenance crews.

ILLUSTRATIVE EXAMPLES OF ESSENTIAL DUTIES AND RESPONSIBILITIES:

Performs the work of a parks maintenance worker.

Directs the activities of one or more crews; provides information to Parks Superintendent for scheduling of maintenance personnel; schedules the activities of seasonal workers; schedules the activities of court-appointed workers and evaluates performance; schedules daily use of vehicles in department; performs safety checks at facilities.

Attends work on a regular and dependable basis.

Interacts in a professional and respectful manner with city staff and the public.

OTHER JOB FUNCTIONS:

Performs other tasks as assigned.

SELECTION FACTORS:

(Applicants should describe their previous experience and training for each of the following selection factors. These factors will be the basis for selecting the most qualified applicants to be interviewed. Candidates selected for employment must satisfactorily demonstrate possession of these factors during a prescribed probationary period, and afterwards, for continued employment.)

Knowledge of:

➤ Duties, responsibilities and skills of a parks maintenance worker.

Ability to:

- Effectively supervise one or more crews in the successful and timely completion of assignments;
- Perform the duties of a Parks Maintenance Worker;
- Obtain and maintain a valid driver's license and a safe driving record;
- Physically perform the essential functions of the job.

MINIMUM QUALIFICATIONS:

(Persons applying for a position of this class should have any combination of the following experience and training.)

One year of experience as a parks maintenance worker.

TOOLS AND EQUIPMENT:

Pickup truck; backhoe; tractor; dump truck; ditchwitch; oxygen, actelene, and arc welders; snowplow; swimming pool equipment including chlorination system, pumps, boiler, valves, filtration devices, gauges, etc; ladder truck; forklift; pipe tap and die; lawn mower; air compressor; front-end loader; all-terrain vehicle; blowers; backpack; weedeater; drill press; hydraulic press; miscellaneous hand and power tools for turf maintenance, carpentry, painting, plumbing, electrical, and cement finishing work.

WORK ENVIRONMENT:

(The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.)

While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions. The employee frequently works in high, precarious places and is frequently exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration. The employee is occasionally exposed to risk of electrical shock. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds.

The noise level in the work environment is usually loud.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

FLSA Classification: Non-Exempt

Adopted: 9/82

Revised: 9/91, 5/94, 6/99, 12/01, 05/07