

CITY OF PULLMAN, WASHINGTON

CLASS SPECIFICATION

PARKS MAINTENANCE WORKER II

2303

GENERAL PURPOSE:

Performs a wide variety of journey level maintenance tasks on city-owned park grounds, recreational facilities, or other areas.

CLASSIFICATION SUMMARY:

Work involves the skillful operation of a variety of hand and power tools and power equipment in the care of lawns, trees, plants, flowers, recreational facilities, or buildings on or near the location of park and recreational facilities. Positions of this class are characterized by the demonstrated skillful and safe operation of power and motorized equipment, the wide variety of tasks assigned and the skill level involved, the ability to perform all tasks with a minimum of supervision, and the knowledge of horticulture required by the job. The skill involved in performing the work will vary from one assignment to another, and from one season to another. Employees may be assigned to a specific project or specialized area of responsibility at one park or recreational facility or at several parks or facilities. The Parks Maintenance Worker may supervise and provide on-the-job training to lower level full- or part-time parks maintenance and court appointed personnel. May occasionally direct the work of a crew of maintenance workers. Work is performed independently based on instructions received in the form of oral or written directives or activity schedules from the Parks Superintendent. Work performance is evaluated through on-site inspections and the timely completion of assignments.

ILLUSTRATIVE EXAMPLES OF ESSENTIAL DUTIES AND RESPONSIBILITIES:

Performs the full range of grounds maintenance tasks; mows, rakes, edges, sweeps, plants, prunes, irrigates, fertilizes, and trims lawns, trees, flowers, and shrubs; operates riding mowers and tractor-powered gang mowers to mow lawns and remove snow; operates dump truck, loader and compressor; conducts safety checks of playground equipment; measures and lines out fields for use by the public; collects trash; cleans restrooms.

Performs building maintenance work involving minor repairs and plumbing, electrical, and carpentry tasks to maintain or repair shelters, fences and other facilities, remodel facilities, install playground systems and fabricate equipment.

Mixes the proper amounts of pest and weed control chemicals and operates tractor-mounted spraying equipment to apply the proper amount of chemicals in the particular area; operates and prunes trees from bucket truck.

Plows parking lots, sidewalks and bus stops with truck, plow equipment or hand shovel for snow removal.

Maintains cemeteries including preparing site for burials and maintaining records.

Performs plumbing and facility maintenance by maintaining and repairing swimming pools, buildings, boilers, pumps, and chlorine feeder; may install, test, or repair backflow prevention assemblies.

Performs preventive maintenance on parks equipment; repairs, overhauls, and reassembles gasoline powered engines.

Excavates and prepares sites for construction; designs and installs irrigation systems; repairs and maintains irrigation systems including automatic timers; repairs broken irrigation heads, valves, and lines; applies proper levels of water to grounds; orders supplies and parts; develops and maintains a comprehensive irrigation manual.

Operates oxygen and acetylene/arc welding equipment to repair or fabricate equipment.

Attends work on a regular and dependable basis.

Interacts in a professional and respectful manner with city staff and the public.

OTHER JOB FUNCTIONS:

Performs other tasks as assigned.

SELECTION FACTORS:

(Applicants should describe their previous experience and training for each of the following selection factors. These factors will be the basis for selecting the most qualified applicants to be interviewed. Candidates selected for employment must satisfactorily demonstrate possession of these factors during a prescribed probationary period, and afterwards, for continued employment.)

Knowledge of:

- The skillful and safe operation and maintenance of tools and equipment used in parks maintenance;
- The proper methods of maintaining lawns, trees, plants, flowers, recreational facilities, or buildings;
- A variety park maintenance program procedures.

Ability to:

- Operate assigned equipment skillfully, safely, and in conformance with applicable laws or regulations;
- Make independent judgments and decisions and work under minimum direct supervision;
- Use hand and power tools related to work;
- Work outdoors for extended periods under unfavorable weather conditions and without constant supervision;
- Understand and execute oral and written instructions;
- Establish and maintain effective working relationships with other employees, supervisors, and the public;
- Relate to and work with the general public;
- Provide quality services in a safe, cost-effective manner and to recommend improved methods of performing the work;
- Physically perform essential duties of the position;
- Obtain and maintain a valid Washington State Pesticide Applicator License, as required by the position;*
- Obtain and maintain a certification as a pool-spa operator, as required by the position;*
- Obtain and maintain a cross connection control specialist certificate as required of the position;*
- Obtain and maintain a valid playground safety certificate;*
- Obtain and maintain a valid driver's license and safe driving record. *

* May be required to have one or more of these certifications.

MINIMUM QUALIFICATIONS:

Successful completion of the apprentice training program; or previous parks maintenance experience at a level equivalent to parks maintenance worker 1 which demonstrates the application of parks maintenance procedures.

TOOLS AND EQUIPMENT:

Pickup truck; backhoe; tractor; dump truck; ditch witch; oxygen, acetylene, and arc welders; snowplow; swimming pool equipment including chlorination system, pumps, boiler, valves, filtration devices, gauges, etc; ladder truck; forklift; pipe tap and die; lawn mower; weed eater; backpack; chain saws, bucket truck, blowers; various spray equipment; air compressor; front-end loader; all-terrain vehicle; drill press, hydraulic press; miscellaneous hand and power tools for turf maintenance, carpentry, painting, plumbing, electrical, and cement finishing work.

WORK ENVIRONMENT:

(The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.)

While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions. The employee frequently works in high, precarious places and is frequently exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration. The employee is occasionally exposed to risk of electrical shock. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds.

The noise level in the work environment is usually loud.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

FLSA Classification: Non-Exempt

Adopted: 9/82 Revised: 9/91, 5/94, 6/99, 12/01