

## MINUTES

Pullman Police Advisory Committee  
Pullman City Hall – Council Chambers  
August 8, 2011 at 5:30 pm

The regular meeting of the Pullman Police Advisory Committee was held at 5:30pm on Monday, August 8th, 2011, in the Council Chambers, City Hall, 325 SE Paradise Street, Pullman, Washington, with Committee Chair Arlene Parkay presiding.

### ROLL CALL

Present:	Arlene Parkay	WSU Staff & Faculty Representative (Chair)
	Zach Hays	Military Hill Representative
	Richard Hume	Pioneer Hill Representative
	Phyllis Stallcop	Sunnyside Hill Representative
	Al Sorensen	Business Community Representative
	Kim Barrett	Multicultural Representative
	Riley Myklebust	ASWSU Representative
	Dalton Dice	Pullman High School Representative
Absent:	Marcus Crossler	WSU Staff & Faculty Alternate
	Barbara Hammond	College Hill Representative
	KNona Liddell	College Hill Alternate
	Greg Wilson	Pioneer Hill Alternate (Vice Chair)
	DaVina Hoyt	Multicultural Alternate
	Dan Hornfelt	Pullman School District Representative
	Bill Holman	Pullman School District Alternate
	Rosemary Fleener	Pullman High School Parent Representative
Staff:	Chief Gary Jenkins	Pullman Police Department
	Elysia Spencer	Pullman Police Department

**CALL TO ORDER** Parkay called the meeting to order at 5:30pm. There was a quorum.

**MINUTES** Motion to approve the June 16th meeting minutes passed.

**REGULAR BUSINESS** Updates on Committee membership:

Committee Membership Changes

- Daniel Hawbaker graduated in June and is no longer serving as a representative for Pullman High School students.
- Bill Hawbaker is no longer serving as a representative for Pullman High School Parents, since his child graduated.
- Mike Lowery retired from the Committee after over 15 years of service to open up his position to new membership.

Committee alternates for these constituencies have been moved into the role of primary representative.

**REGULAR BUSINESS**  
Police Department  
Update

Chief Jenkins provided follow-up information on issues raised at the previous meeting:

- Police Officer use of cell phones while driving. Chief Jenkins advised that he reviewed that the department policy regarding this issue was not very strong. He advised that the department has implemented a new policy that prohibits non-hands free use of cell phone in a police car unless it is for an urgent or emergency situation. The policy also provides cautions and guidance on using the in-vehicle mobile computers.
- Question about enforcement of state-run liquor stores. Chief Jenkins advised that he contacted the Liquor Control Board, and they advised that they do perform undercover compliance investigations at state-run stores similar to what they do at contract-run stores.
- Assertive Enforcement of Cell Phone While Drive Law. On June 10th, the department began an assertive enforcement cell phone and texting while driving violations. Resulted in 17 infractions and 49 warnings so far. This followed a press release and Twitter message announcing the campaign. Members discussed various methods to continue to get the word out, especially when new students come to town this fall.
- Bicycle Helmet Laws. Currently, there is no state law regulating this; it is left to local jurisdictions to pass local ordinances. The City of Pullman does not have an ordinance regulating this issue.
- Smart Policing Initiative Grant Application. Chief Jenkins advised that the department received preliminary notification of the grant award from the Department of Justice. Official notification will be made in September. The Pullman Police Department is one of twelve agencies nationwide to receive this grant award. The grant award amount is \$300,000, the maximum allowed for a department in a city with a population our size. This grant will fund the Safety Camera Initiative, being coordinated with assistance from the WSU Division of Governmental Studies and Services.
- Online Reporting for Nuisance Violations. Following up on citizen suggestions, Chief Jenkins advised that department has developed a mechanism for citizens to report non-emergency nuisance violations online, instead of having to call dispatch. The feature is almost ready to be launched, and will likely go live when the new City website is launched.

**REGULAR BUSINESS**  
Police Department  
Update (Continued)

- New City Website. The new City website is scheduled to go live between August 15-17. Members showed interest in learning more about the new website features. Laptop and projection screen will be brought to September meeting to tour the new website.
- Detective Selection Process. Chief Jenkins had previously advised that Detective Greg Umbright would be rotating back to patrol on September 1st. The detective selection process has occurred, and Officer Brock Germer was selected to move into the Detective Bureau.
- College Hill Officers. Chief Jenkins advised that Officer Don Heroff rotated back to patrol and Officer Heidi Lambley was selected to replace him. Additionally, the department's goal is to have the College Hill Officers involved in more outreach programs than in previous years. They are participating in the WSU *Alive!* Program for the first time, and will also be at the campus-wide picnic. Member asked if they could attend the WSU Police Face-to-Face Forums.

Chief Jenkins provided the following updates from the police department:

- New WA Law. State law requiring mandatory 12-hour vehicle impound for DUI arrests went into effective in July.
- Online Graffiti Reporting. Department is working to launch an online reporting mechanism to report new graffiti. Once graffiti has been reported and it has been established if the location is private or public property, the property owner will be notified of the graffiti and the requirements and resources available to remove graffiti per City Code, including referrals for assistance to the Center for Civic Engagement.

Members asked for information on the following:

- News report of students getting arrested behind the police department. Chief Jenkins confirmed the information in the news report.

**REGULAR BUSINESS**  
Citizen Letter About  
Business Lights

A concerned citizen submitted a letter about some flashing business lighting that looked like emergency response vehicles. Spencer advised that she had sent a letter requesting additional information, including the location(s) of the lighting in question, and would advise the Committee when she received additional information.

**REGULAR BUSINESS**

Commercial Business  
Signs Posted on Utility  
Poles & City Property

Discussion about businesses posting signs on utility poles advertising business. Member advised that they believed that it not only is this against Pullman City Code, but they also believed that it was against Avista pole regulations. Discussion on how to report improper signage to the City.

**REGULAR BUSINESS**

Community Outreach

Committee discussed different ways to engage public involvement and input. Ideas discussed included:

- Committee participation in local events and parades
- Listing and Articles in the Community Update
- Televising Meetings

**REGULAR BUSINESS**

Public Access Television

Spencer advised that the Committee that the police department launched content onto the City of Pullman public access channel. There are currently two different informational police campaigns being featured:

- Cell Phone and Texting While Driving Law
- Generic Laws and Safety Information

Spencer advised that if the Committee wanted to advertise meetings or launch an awareness campaign about a specific issue, members would simply need to create a PowerPoint and submit it to run for a certain period of time. There is no cost associated with this resource.

**REGULAR BUSINESS**

Lentil Festival  
Preparation

Members discussed and plans and finalized preparations for the upcoming Lentil Festival.

**CONSTITUENCIES  
POLL**

Due to time constraints, Committee constituencies were not polled during this meeting; instead, floor was opened to anyone who had any issues to address.

- A member asked whether Pullman officers utilize the I.C.E. (In Case of Emergency) functions on cell phones.
- Women's Transit will begin providing services on September 12th.

Committee members were encouraged to send any items for inclusion on next meeting agenda.

**MEMBER AND  
ALTERNATE  
SEARCH RESULTS**

Current vacancies on the Committee are:

- Military Hill Alternate
- Sunnyside Hill Alternate
- ASWSU Alternate
- Pullman High School Alternate
- Pullman High School Parent Alternate
- Lincoln Middle School Parent Representative & Alternate
- Pullman At-Large Representative & Alternate

Member vacancies were not discussed.

**PUBLIC COMMENT**

No public comment.


**NEXT MEETING**

Monday, September 12th, 2011 at 5:30 p.m. at Pullman City Hall.

**ADJOURNMENT**

Parkay entertained a motion to adjourn the meeting. The motion for adjournment was seconded, and the motion carried unanimously. The meeting was adjourned at 6:35 pm.

**ATTEST:**

  
\_\_\_\_\_  
Committee Chair

10-12-11  
Date

  
\_\_\_\_\_  
Committee Secretary

10-12-11  
Date