

MINUTES

Special Joint Meeting of the Pullman Police Advisory Committee and
Washington State University Police Advisory Board
Pullman City Hall – Upstairs Large Conference Room
November 14, 2011 at 5:30 pm

The regular special joint meeting of the Pullman Police Advisory Committee and the WSU Police Advisory Board was held at 5:30pm on Monday, November 14th, 2011, in the Large Upstairs Conference Room, City Hall, 325 SE Paradise Street, Pullman, Washington, with Committee Chairs Arlene Parkay and Zach Hays presiding.

ROLL CALL

Pullman Police Advisory Committee

Present:	Arlene Parkay	WSU Staff & Faculty Representative (Chair)
	KNona Liddell	College Hill Alternate
	Zach Hays	Military Hill Representative
	Kim Barrett	Multicultural Representative
	Jordan Graham	ASWSU Representative
	Chelsea Humphries	ASWSU Alternate
	Dan Hornfelt	Pullman School District Representative
	Rosemary Fleener	Pullman High School Parent Representative
	Wayne Popeski	Pullman At-Large Representative
Absent:	Marcus Crossler	WSU Staff & Faculty Alternate
	Barbara Hammond	College Hill Representative
	Richard Hume	Pioneer Hill Representative
	Greg Wilson	Pioneer Hill Alternate (Vice Chair)
	Phyllis Stallcop	Sunnyside Hill Representative
	Al Sorensen	Business Community Representative
	DaVina Hoyt	Multicultural Alternate
	Bill Holman	Pullman School District Alternate
	Dalton Dice	Pullman High School Representative
Staff:	Chief Gary Jenkins	Pullman Police Department
	Elysia Spencer	Pullman Police Department

Washington State University Police Advisory Board

Present: Zach Hays (Co-Chair)
Arlene Parkay
A.D. Gonzales
William Delashmutt
Chief Bill Gardner
Marcia McNannay

CALL TO ORDER

Parkay and Hays called the meeting to order at 5:30pm. There was a quorum of the Pullman Police Advisory Committee.

MINUTES

The minutes from the October 10th meeting will be ready for approval at the December meeting.

REGULAR BUSINESS

Police Department Updates

WSU Police Department – Chief Gardner:

- Just contracted with LexiPol, a company which will provide an updated policy manual which is can be updated electronically to come into compliance with new case law, as well as providing daily training updates for officers. The last substantial revision to WSU PD policy 15 years ago, and this will be the first step towards the department pursuing accreditation.
- Football game – Student fans rushed the field, but there were no injuries.

Pullman Police Department – Chief Jenkins:

- Representatives from Washington Association of Sheriffs and Police Chiefs (WASPC) came for a voluntary organizational assessment of the department. First draft of recommendation from the panel recently received. The Pullman PD also included budgetary request for LexiPol in 2012 with goal of improving their policy manual as well.
- Budget – In the middle of preliminary budget process with City. At this point, no anticipated personnel cuts at this time. City Council will monitor situation and possibly reassess the budget in 1st quarter 2012.
- Recruitment continues for a 4/5 Records Specialist, as the previously selected candidate resigned.
- Fulltime Records Specialist position was recently filled by Stefanie Hagemann.
- Recent discussions about the department obtaining its own pair of Fatal Vision “beer goggles” subsequent to the positive reception received when the PAC borrowed WSU PD’s set for the Lentil Festival in August. The department solicited donations from community organizations, and the Kiwanis Club of Pullman and the Associated Students of WSU (ASWSU) pledged donations to cover the entire cost of a kit. Once funds received, the department will move forward with purchase.

REGULAR BUSINESS

Update on Committee Fundraising

Spencer provided follow-up information to Pullman PAC members regarding questions to the City Attorney about the Committee’s ability to engage in fundraising activities to support the committee’s activities and/or police department initiatives. The guidance from the City Attorney was that if the Committee wants a fundraising mechanism to support its own activities and/or a community-wide initiative, that a revision to the Committee’s governing documents to amend the Committee’s duties and responsibilities. Topic to be added for further discussion to next month’s agenda.

REGULAR BUSINESS
Update on WSU Police
Face-to-Face Forums

The final forum of the semester is this week. Topic is “Crime Scene Investigation”, which will include a mock crime scene in the CUB on Thursday from 4-5 pm. WSU Board is looking for ideas for additional forum topic ideas for next semester.

REGULAR BUSINESS
Credit Card Fraud Cases

Chief Jenkins advised that there have been 650 fraud reports of debit/credit card fraud since mid-September. This includes some individuals were victimized, had new cards issued by their bank, and then were victimized again. So one concern is that the data breach is still ongoing. Rumors of one location being the being responsible for all of frauds is false. Chief Jenkins advised that he has been in contact with the special agent-in-charge with the Secret Service this week, and will be receiving additional updates next week. Information was provided on the rate of reporting, as well as the online reporting mechanism.

REGULAR BUSINESS
Pullman PD’s Safety
Camera Initiative (Smart
Policing Grant)

Since last meeting, final budget approval from BJA was received, so the project is moving forward. There has been a teleconference held with a policy advisor from BJA and additional meetings with research partners from WSU, Zach Hays and Mike Gaffney.

Chief Jenkins advised that he wants to host a series of public forums to solicit input from the community on the policy issues that will govern the department’s use of the cameras. Topic to be added to next month’s agenda to discuss possibly host one of the public forums.

Smart Policing Initiative website, resources, and grant training were discussed. Discussion of existing vehicle dash camera policy, proposed new video policy, and how cameras are handled in other jurisdictions were discussed.

REGULAR BUSINESS
Review changes to City
of Pullman website &
online submission
capabilities

Spencer provided an online visual tour of the new City of Pullman website, specifically highlighting the new interactive features, including online fraud and nuisance reporting mechanisms.

REGULAR BUSINESS
Review Committee and
Board websites

Spencer provided an online visual tour of both the Pullman Committee website and the WSU Board website.

CONSTITUENCIES
POLL

- Women’s Transit is taking on a walking component. Working with risk management and Cougar Security. Project is still in development stages, with hopes to launch in spring or next fall. Participants would wear “Safe Walk” vests, and walking routes would be communicated via radio.

**CONSTITUENCIES
POLL
(Continued)**

- Issues at the football game, including snowball throwing, which led to some ejections.
- WSU PD seeing a recent spike in drug cases, which were all initiated by people calling to report drugs in residence halls. Pullman PD not seeing a similar spike.
- Discussion of the campus blue emergency phones and their utility, function, and locations.
- Discussion of recent emergency alert test conducted by the federal government, and the local systems in place.

**MEMBER AND
ALTERNATE
SEARCH RESULTS**

Current vacancies on the Committee are:

- Military Hill Alternate
- Sunnyside Hill Alternate
- Business Alternate
- Pullman High School Alternate
- Pullman High School Parent Alternate
- Lincoln Middle School Parent Representative & Alternate
- Pullman At-Large Alternate

Member vacancies were not discussed.

PUBLIC COMMENT

No public comment.


NEXT MEETING

- Pullman Police Advisory Committee: Monday, December 12, 2011 at 5:30 p.m.
- WSU Police Advisory Board: Tuesday, December 6, 2011 at 3:00 p.m.

ADJOURNMENT

Parkay entertained a motion to adjourn the meeting. The motion for adjournment was seconded, and the motion carried unanimously. The meeting was adjourned at 7:00 p.m.

ATTEST:



Committee Chair

3-12-12
Date



Committee Secretary

3/12/12
Date