



CITY OF PULLMAN

Public Works and Planning Departments

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MEMORANDUM

TO: Pullman Historic Preservation Commission

FROM: Jason Radtke, Assistant Planner *JR*

FOR: Meeting of May 14, 2012

SUBJECT: Review of HPC 2012 Goals

DATE: May 9, 2012

At its meeting of January 9, the Historic Preservation Commission adopted goals for 2012. These goals included:

- Apply for grant money;
- Use these funds to conduct a comprehensive inventory;
- Hold a community event to familiarize the public with the CLG;
- Select a public property to inventory; and
- Inventory the downtown district with consideration of forming a district there.

The first goal has been actualized, and its outcome will determine whether or not the second goal is implemented. The action currently being requested of the Commission is to discuss the other three goals, determine if any changes to these goals are appropriate, and decide how it wishes to proceed with these goals. To assist in this discussion, the first two pages of the minutes of the Commission's meeting of January 9, 2012, are included.

Attachment

CITY OF PULLMAN
HISTORIC PRESERVATION COMMISSION
Regular Meeting Minutes
January 9, 2012

The City of Pullman Historic Preservation Commission held a regular meeting at 7:30 p.m. on Monday, January, 9, 2012, in Council Chambers, City Hall, 325 SE Paradise, Pullman, Washington with Chair John Anderson presiding.

ROLL CALL: Present: Anderson, Hornback, McCoy, Munch-Rotolo, Root, Warnick
Absent: Handy
Staff: Dickinson, Radtke, Lane

ANDERSON Opened the meeting at 7:30 p.m. and called roll.

MOTION McCoy moved to accept the minutes for the Regular Meeting of November 14, 2011 as prepared by staff, with corrections made to spelling of commission member Hornback's name. Seconded by Root and passed unanimously.

MOTION Root moved to accept the minutes for the Special Meeting of November 28, 2011 as prepared by staff, with corrections made to spelling of commission member Hornback's name. Seconded by McCoy and passed unanimously.

REGULAR BUSINESS

2012 Goals

Anderson stated that the Certified Local Government application was approved and the city was now officially designated as a CLG.

DICKINSON Agreed with the CLG Coordinator for Washington State Department of Archaeology and Historic Preservation (DAHP), Megan Duvall's suggestion for the HPC to adopt goals each year. Staff recommends that the HPC adopt goals that are reasonable and attainable.

McCOY Stated he felt that developing a comprehensive inventory should be the HPC's top goal, applying for grants through DAHP should be second and holding a community event to educate the public should be third.

DISCUSSION

Root asked for clarification on how the commission should decide where to begin the comprehensive inventory, whether it should be by area and/or by neighborhood. McCoy suggested that the commission begin with Pioneer Hill since quite a bit of ground work has already been completed on College Hill. Warnick asked if holding a community event should be a higher priority than developing a community information packet. McCoy felt that both were equally

important. Root stated he felt that developing an information packet with the nomination form and instructions should be the first goal. Root suggested the HPC begin their comprehensive inventory with listing a public property such as the Pioneer Center/Old Franklin school. Warnick agreed that this works well with placing an emphasis on working with Pioneer Hill first. It was agreed that this property would need permission from both the City of Pullman and the Pullman School District. McCoy felt it would be better not to have the community event held at City Hall but perhaps at the Lentil Festival in conjunction with the College Hill Association. Hornback suggested having an open house at the Pioneer Center as another possibility and Munch-Rotolo agreed. Hornback also suggested that the event should be advertised in local newspapers.

HORNBACK

Suggested the downtown adopt a theme to encourage participation with the HPC, possibly a train theme.

DISCUSSION

Root agreed and felt the downtown would also be a good area to isolate for inventory. Suggested the HPC coordination with the Whitman County Historical Society for obtaining the history of some downtown buildings. McCoy stated that he has been involved with the downtown walking tour and felt there are still enough intact buildings in this area that are good examples of historic architecture. Root gave an example of the Flat Iron building.

ANDERSON

Stated the agreed goals to adopt by the commission as: 1) Apply for grant money, 2) use these funds to conduct a comprehensive inventory, 3) hold a community event to familiarize the public with the CLG, 4) select a public property to inventory and 5) inventory the downtown area with consideration of forming a district there.

McCoy

Reminded the commission that he will have approximately 20 students available this fall to help with property inventory as part of their coursework.

HORNBACK

Asked for clarification if the inventory was contingent on receiving grant funding or would staff be able to complete. Dickinson stated that outside money would be needed to do a complete inventory. Staff could begin the process but the City does not have the funding for this project. The City would apply for the grant, City Council would need to authorize with input/recommendation from the HPC.

MOTION

McCoy moved to accept the 5 goals. Root seconded and passed unanimously.