

CITY OF PULLMAN

Public Works and Planning Departments

325 S.E. Paradise Street, Pullman, WA 99163
(509) 338-3220 or (509) 338-3213 Fax (509) 338-3282
www.pullman-wa.gov

MEMORANDUM

TO: Pullman Historic Preservation Commission

FROM: Pete Dickinson, Planning Director 

FOR: Meeting of May 14, 2012

SUBJECT: Preservation Commissions Conference Scholarships

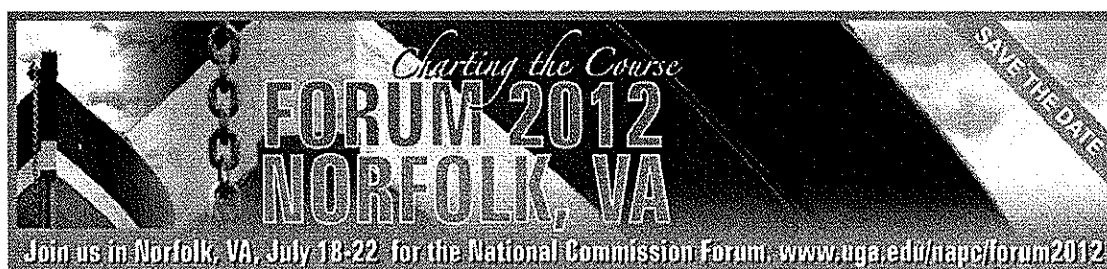
DATE: May 9, 2012

The National Alliance of Preservation Commissions is holding its 2012 conference in Norfolk, Virginia from July 18 to 22. Information about this conference, obtained from the organization's website, is provided in Attachment "A." On April 9, Megan Duvall of the Department of Archaeology and Historic Preservation (DAHP) distributed an email message (Attachment "B") offering the opportunity to apply for scholarships to attend this conference. As stated in Ms. Duvall's message, \$500 is the minimum amount allocated per applicant. The maximum amount is dependent on the number of applicants; DAHP has a total of \$5,000 in scholarship funds for all recipients. Scholarship requests are due via email by May 17.

Unfortunately, the city does not have any funding available to supplement this scholarship money. The successful applicant would need to pay for all other conference expenses out-of-pocket.

At the meeting of May 14, Historic Preservation Commission members will be queried as to their interest in applying for these scholarships.

Attachments



Contact

Paul Trudeau
National Alliance of Preservation Commissions
napc@uga.edu
706-369-5881

When

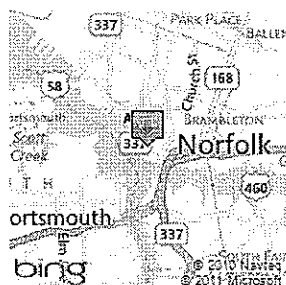
Wednesday July 18, 2012 at 1:00 PM EDT
-to-
Sunday July 22, 2012 at 1:00 PM EDT

[Add to my calendar](#)

Where

Norfolk Waterside Marriott

235 East Main Street
Norfolk, VA 23510



Driving Directions

Norfolk is easily accessible by car, bus, train or plane. A Greyhound bus station is just .7 miles and an Amtrak station is just 24 miles from the conference hotel. Norfolk International Airport is just minutes from downtown Norfolk...offering over 200 arriving & departing flights daily, with service by several major airlines including: USAirway, United, Delta, American, Continental and Southwest.

Try it FREE today!



National Alliance of Preservation Commissions

FORUM 2012

What is Forum and Who Attends?

Forum is the only national conference focused around the needs and issues of preservation commissions and commission staff. It is an interactive conference that blends traditional educational sessions, discussion panels, and mobile workshops and tours, providing participants with essential training and networking opportunities. Forum is held every other year in interesting destination cities and brings local commission members from across the country together with representatives from local, state and national organizations, governments and federal agencies.

It is supported by the National Conference of State Historic Preservation Officers (NCSHPO), the National Trust for Historic Preservation, Preservation Action and the National Park Service.

Typical attendees include commissioners of preservation and architectural review boards, planning commissions, local and state government staff and elected officials, preservation consultants, architect/designers, and local community leaders.

Download the Preliminary Program



Conference Registration Rates

Early Registration Before June 10, 2012:

NAPC Members \$140

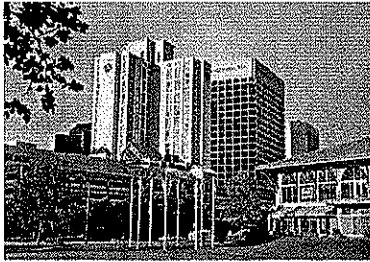
Non-Members \$190 (includes one-year NAPC membership at a special introductory price)

Student Rate \$ 99 (includes one-year NAPC membership at a special introductory price)

Registration After June 10, 2012:

NAPC Members \$190

Attachment "A"



Marriott
NORFOLK WATERSIDE

[Click here to reserve your room at the special
Forum rate of](#)

\$99 per night

The Marriott Waterside Hotel is located in downtown Norfolk within walking distance of independently- and chef-owned restaurants, waterfront parks, the historic Ghent neighborhood, the urban mall, MacArthur Center, and independent shops.

[Click Here for a Downtown Norfolk Dining Guide](#)

[Click Here for Downtown Norfolk Attractions](#)

We recommend staying at the conference hotel as you will have a better conference experience and support NAPC. The Marriott Waterside is the center of conference activity. You will be able to network easily with other conference attendees. It's a quick trip to get to the programs and functions, and just as quick to nip back to your room for a break.

In addition, you assist NAPC with making the financial commitment needed to negotiate the best room rate for you.

Make the Marriott your home base for a regional vacation!

Airport Transportation

[RideFly Reservations](#)

[Orange Peel Transportation](#)



**"Like" NAPC on Facebook to receive up to
the minute updates on Forum 2012!**

Try it FREE today.

Constant Contact
Norfolk

Non-Members \$240 (includes one-year NAPC membership at a special introductory price)

Student Rate \$140 (includes one-year NAPC membership at a special introductory price)

Groups:

Bringing a group of 10 or more? You may qualify for a special group discount rate. Contact us for details.

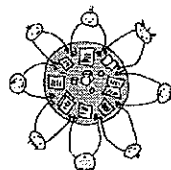
Cancellation Policy:

Cancellations must be made in writing by mail, fax, or email by June 10, 2011. Ticketed events cannot be refunded. No refunds will be processed after June 10, 2011. Registration and tickets may be transferred.

Register Now!

Continuing Education

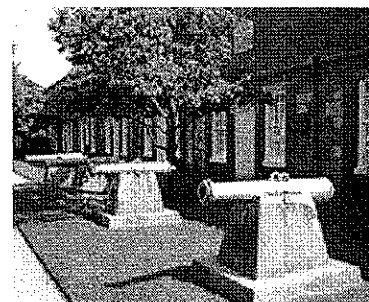
Forum is one of the best ways to obtain the continuing education that is often mandatory as a condition of Certified Local Government (CLG) status. We also offer AIA and AICP credits.



What are Roundtables?

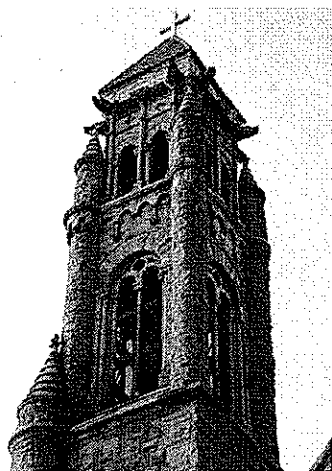
You are the one in the trenches fighting the good fight every day. Who better to hear from than you about the hottest topics and how to address them? Roundtables are centered around a specific issue or topic with presenters giving short presentations to set the stage for discussion. It is then up to you to explore options with your peers. The initial result of these roundtables will be presented on Sunday morning. Often these sessions result in articles, best practices, and development of future education and policy.

What are Ignite Sessions?

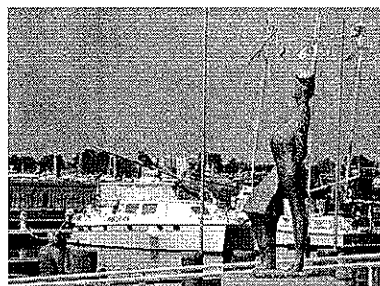




Freemason Historic District



Granby Street



"The Tourists", Waterside Marina



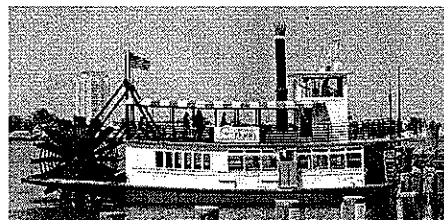
Fort Monroe

Participants are given five minutes and up to 20 slides to speak about their ideas or case studies. The Ignite format is similar to Pecha Kucha. The presentations are meant to "ignite" the audience on a subject, i.e. to generate awareness and to stimulate thought and action on the subjects presented.



What are Meetups?

These are scheduled get-togethers. Different venues, within walking distance of the Marriott Waterside, have been chosen for meetups and are offering discounts on food and drink to anyone with a Forum conference badge. Meet up with old friends and make new ones at these informal get-togethers.



Getting Around

Downtown Norfolk is extremely easy to navigate independent of a vehicle. Get lost easily? Don't worry, downtown maps can be found throughout the downtown area. There are also ambassadors on the streets ready to give you directions or provide suggestions on the best place to grab a sandwich.

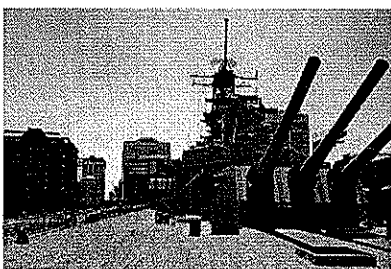
Most everything you need is probably within walking distance but if you want to venture a little further, there are several options to get you there, including a Paddlewheel Ferry and F.R.E.D. (Free Ride Every Day.)

[Click here to go to the Downtown Norfolk website for maps, schedule of downtown events, and everything else you will need to know during your stay in downtown Norfolk.](#)



Try it FREE today.

Trusted Events from
Constant Contact



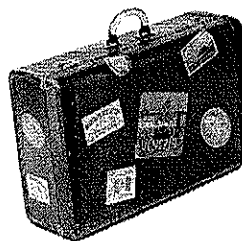
Battleship Wisconsin



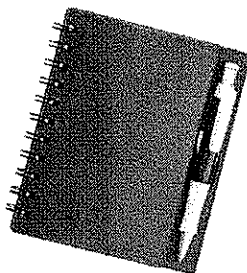
Downtown Norfolk

[Register Now!](#)

What should I bring?



Although we have traditional sessions in the hotel, we also offer walking and bus tours and workshops. Please read the descriptions of the sessions you plan to attend for any advice on what to wear. Bring comfortable walking shoes and cool clothing. We also recommend bringing a water bottle. In our efforts to be green, all presentations and hands out will be provided on a flash drive. If you do not want to wait to view handouts until you get home, you might want to bring a laptop computer. The hotel provides free wireless internet access in the common areas and wireless in your room at an additional daily charge.



Planning

Norfolk is a great place to bring the entire family. There is plenty for them to do while you are in sessions as well as the opportunity to purchase additional tickets for tours and events.

[For local tours and itineraries click here to go to the website for the Norfolk Convention & Visitors Bureau](#)

VISIT *Norfolk*

Try it FREE today.



Dickinson, Pete

From: Duvall, Megan (DAHP) [Megan.Duvall@DAHP.WA.GOV]
Sent: Monday, April 09, 2012 8:17 AM
To: Adam Trimble; Alissa Thurman; Amber Raney; Bob Naucht; Brandi Eyerly; Brian Frampton; Bunny Haugan; Cami Petersen; Celeste Miller; Charlie Sundberg; chavez@ci.edmonds.wa.us; Christine Palmer (Christine.Palmer@ci.bothell.wa.us); Cliff Moore; Dan Catron; Daniel LaPlaunt; Dave Koenig; David Keeley (dkeeley@kettle-falls.com); Debbie Snell; Debi Balfe; Diane Cunningham; Dickinson, Pete; dikendean@comcast.net; Doug Fortner; Emil Pierson; Erik Birk; Gary Carlson; hbeckmann@ci.bainbridge-isl.wa.us; Jackie Lynch; Jan Bader; Jan Meston; Janine Brodine; Jennifer Kenny; Jennifer Schreck; Jeroldine Hallberg (Jeroldine@concretewa.gov); John McDonagh (jmcDonagh@cityofpt.us); Julie Koler (julie.koler@kingcounty.gov); Kamp, Jacqueline; Karen Gordon; Katie Franks; Kris Hansen (kris.hansen@ritzville-wa.gov); Kristen Griffin; Larry Kwaresick; Lauren Prentice; Lindsey Sehmel; Lisa Haley; Lisa Scott (lscott@aberdeenwa.gov); Lori Flemm; Lynda Kramlich; Matt Morton; Michael MacSems; Morales, Michael; Mike Smith; Reuben McKnight; Sean Gaffney; Shaun Martin; stantonl@cityofgigharbor.net; steilacoom_hpo@yahoo.com; Steve Morrison; Steve Oakley; Susan Beeman; Susan Rooks (sgr@frontier.com); Tammy Baraconi; Tammy Regimbal; Trina Cole; Vaughn McBride; Wendy Becker
Subject: NAPC FORUM 2012 SCHOLARSHIP ANNOUNCEMENT
Attachments: 2012 Scholarship NAPC Conference.doc
Importance: High

Hello Everyone -

I am pleased to announce that DAHP will be giving \$5000 worth of scholarships to the National Alliance for Preservation Commission's Biennial Conference - Forum 2012 in Norfolk, Virginia (for more conference information, see their website at <http://napc.uga.edu/forum2012/>). Forum will bring hundreds of commission members, municipal staff, and preservation professionals from across the country to downtown Norfolk for five days of training, networking, exploring, and fun!

The scholarships will be available only to CLG staff and commissioners for the July 18-22 conference. **I'm relying on you as my staff contact to let your commissioners know of this opportunity!** Attached you will find the scholarship application form. Pass this on to your commissioners or fill it out yourself to be considered for the scholarship money. We will be giving the scholarships to a **maximum** of 10 staff and commissioners - \$500 is the minimum amount available per applicant. If we have less than 10 applicants, the \$5000 will be divided equally among those recipients.

Scholarship applications are due by Thursday, May 17th by 4:00 pm - email only unless you have received special permission for another method of application. I will notify the scholarship recipients on Monday, May 21st of their award.

The selection process will generally be on a first-come, first-served basis. If we receive more than ten applicants, then we will look at the applicants based on achieving the widest geographic diversity. For instance - if we receive three applications from one CLG jurisdiction (say, 1 staff person and 2 commissioners); and we have 11 applicants, we will more than likely choose to include a different CLG to be represented - knocking the CLG with three applicants back to two that can access our scholarship. Who gets bumped will be determined by the order their application was received unless the CLG itself wants to make the decision as to who will receive the scholarship money. **Please only apply if you are committed to attending the conference - in the past we have had last minute cancellations that make it impossible for someone else to take the vacated place, so only apply if you are sure you'll attend.**

I would encourage you to get applications in as quickly as possible to assure a scholarship.

Once the decision as to who will be receiving scholarships is made, we will have each recipient complete a "Stipend Agreement" with the office. This is basically our contract with the recipient stating the maximum amount of money that will be reimbursed after the conference.

The scholarships are reimbursement only - meaning that you will submit a form (the state's A-19) after you return from the conference. We will not give you the scholarship money prior to the conference. The reimbursement period runs for two months after the conference ends and if we don't receive your reimbursement request within those two months, your scholarship will be forfeit. The eligible expenses that you can get reimbursed for are: travel (plane fare, taxis, shuttles,

other transportation), lodging (\$89 per night), meals (\$61 per day), and conference fees. Receipts that show full payment made will be required for everything except meals (per diem for meals is a set rate and we don't require receipts for meals).

Please let me know if you have any questions at all and good luck! Let's get lots of Washington representatives to Norfolk this summer!

Megan Duvall

Certified Local Government Coordinator, Survey Program Manager

Department of Archaeology & Historic Preservation

1063 S. Capitol Way, Suite 210

Olympia, Washington 98504-8343

360.586.3074 office cell: 360.584.5900

megan.duvall@dahp.wa.gov

DAHP is now open from 7AM to 5:30PM, Monday through Thursday and closed on Fridays.