

MINUTES OF THE PULLMAN  
ARTS COMMISSION  
FEBRUARY 9, 2010

ROLL CALL:           A special meeting of the Pullman Arts Commission was held on February 9, 2010, at 4:00 p.m. in the Large Conference Room, City Hall, Pullman, Washington with the following present:

Pullman Arts Commission:

Kathleen Bodley	Commission Member
Linda Hartford	Commission Member
Lolly Owens	Commission Member
Anna-Maria Shannon	Commission Member
Rebecca Thorgaard	Commission Member
Mike Yates	Commission Member

ABSENT	Patrick Siler	Commission Member
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Call to Order	Chairperson Anna-Maria Shannon opened the special meeting at 4:08 p.m.
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Attendance	1. Chairperson Anna-Maria Shannon introduced Jane Joyce, City of Pullman Deputy City Clerk, who will be taking minutes on an interim basis. Anna-Maria Shannon advised the Commission that City Attorney Laura McAloon would not be able to attend the meeting. She also advised that Carrie Vielle would not be present at this meeting.
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Minutes of December 10, 2009	2. The Committee was advised that the spelling of Laura McAloon had been corrected on the minutes. Linda Hartford moved, Kathleen Bodley seconded to adopt the minutes of the regular meeting of December 10, 2009. The motion carried unanimously.
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January Work- 3. Chairperson Anna-Maria Shannon announced that  
Shop/Retreat the January workshop/retreat has been canceled.  
Canceled The workshop/retreat will be held at a future  
date, possibly in April.

Chairperson Anna-Maria Shannon gave a brief overview of why things are changing. She discussed a meeting she had with City Attorney Laura McAloon and stated that Ms. McAloon will start attending the meetings to work with the Committee on policies, procedures, and the art plan for 2011. Linda Hartford asked if City Attorney McAloon had looked at the policies and procedures. Ms. Shannon responded stated that City Attorney McAloon had looked at the policies and procedures. She also stated that she is sending the contracts to City Attorney McAloon for review. She stated she had a long conversation with Ms. McAloon and they discussed the plans. She explained to Ms. McAloon that the Committee had been asking the Council for help. Mike Yates asked what had brought this conversation on and will the Committee get back to the policies and procedures. Kathleen Bodley asked if the Committee will have a pathway for funding. She is not sure she wants to go through this if it does not leave the Committee in a position to get funding. Mike Yates asked how the Committee is going to get money to do things. Kathleen Bodley and Mike Yates discussed funding and bureaucracies.

Chairperson Anna-Maria Shannon stated that the Committee needs to work within the system. The Committee needs a "friends" group. Linda Hartford stated the Council has not been aware of what the Committee is working on and this will be good in the long run. She stated that the Committee has been frustrated. She wants the Council to read the minutes and understand that the Committee has been frustrated.

Kathleen Bodley stated that she would like City Attorney McAloon to be present at all the Arts Commission meetings. Mike Yates stated he is

trying to understand. Councilmembers have been at meetings and this is not a surprise. He is okay with the guidelines but what they want to accomplish is the same. In business you cannot just stop doing business.

Chairperson Anna-Maria Shannon stated that the Arts Commission policies and procedures impact the City. Kathleen Bodley asked what other commissions are set up like the Arts Commission. Deputy City Clerk Joyce stated that all three committees that were set up in 2005, including the Arts Commission, were set up in the same manner.

Mike Yates stated that he does not want to be sitting here in a year going through the same process.

Chairperson Anna-Maria Shannon asked Kathleen Bodley and Mike Yates to watch the meetings and make sure the Committee is not slipping back into the same pattern.

Lolly Owens and Linda Hartford both stated that the Committee needs City Attorney McAloon to be present. Mike Yates stated the Committee can discuss how to operate. Linda Hartford stated the Committee should do a workshop and asked about requirements for having a workshop. Mike Yates asked how to do a workshop or retreat with the City Council and John Sherman. Mike Yates stated that the Committee needs to keep moving forward.

Chairperson Anna-Maria Shannon discussed going into groups, the Art Plan, and legal procedures. Linda Hartford stated that the Commission needs to meet with the City Council.

Old Business 5.

Banner Update

Chairperson Anna-Maria Shannon stated that the banner across from City Hall is now grey. It is no longer blue. She stated she has talked to Trevor Bice about the banners.

Kathleen Bodley stated she is disappointed in the colors and the banners don't fit. Mike Yates stated the banners are not tight enough on the poles. Kathleen Bodley stated that Parks and Recreation need to be instructed on how to put the banners up. She stated that the blue banners look bad. Mike Yates stated that the banners are vinyl, not fabric.

Rebecca Thorgaard stated the snowflakes are still blue. The Committee discussed the banner colors and working with vinyl.

Chairperson Anna-Maria Shannon stated that the banners were only to be up for three months. Mike Yates suggested talking to Trevor Bice about the banners. Kathleen Bodley asked if the company the Committee was initially working with might do a mockup of a banner. The Committee discussed samples, quotes for the banners, the process for making banners, digital images, printing on material, and asking Parks and Recreation to tighten the banners. Mike Yates stated he would contact Parks and Recreation.

#### Entry to Pullman

Chairperson Anna-Maria Shannon stated she had talked to Mayor Johnson, Public Works Director Workman, and Washington State Department of Transportation (WSDOT) about the Pullman Entry site and they have no issue with how the hole was filled. She stated that Community Action owns this property and the City will have a contract with them authorizing the project.

Kathleen Bodley asked about the hole. Mike Yates stated the earth had been packed down. Linda Hartford stated there is a very small bench on the property. Kathleen Bodley asked if Mayor Johnson had discussed funding for the project. Mike Yates stated that Mayor Johnson wants the contract completed and it to be authorized with WSDOT.

#### Fundraising Committee

The Committee asked that City Attorney McAloon be contacted and asked about Arts Commission committees.

Art Acquisition      Chairperson Anna-Maria Shannon stated that the art acquisition discussion would take place when City Attorney McAloon is present. She stated that City Attorney McAloon was impressed with the work the Committee had completed on the policies and procedures.

Linda Hartford stated that Carrie Vielle is moving forward with the Art Walk. Rebecca Thorgaard asked what is needed from the Commission. Mike Yates discussed Carrie Vielle's Art Walk. Linda Hartford asked if she has permission from the City. Mike Yates stated that she does not need City permission. She has contacted the businesses involved.

Mike Yates and the Committee requested that City Attorney McAloon discuss legal dos and don'ts at the next meeting. They would also like her to be prepared for legal questions and have a question-and-answer period with the Commission. They would like to know how they can sponsor events and communicate with City Council.

Kathleen Bodley asked if the Art Walk was using outdoor areas or just businesses. Mike Yates stated just businesses. He discussed a festival permit. Anna-Maria Shannon stated that we can contact Carrie Vielle at any time.

Meeting Date, 4.      Linda Hartford moved, Mike Yates seconded to  
Time, and Place      move the Arts Commission to the second Tuesday  
of each month, in City Hall Conference Room, at  
4:00 p.m. Anna-Maria Shannon, Kathleen Bodley,  
Mike Yates, Lolly Owens, and Linda Hartford  
votes aye, Rebecca Thorgarrrd abstained. The  
motion carried.

Information      Chairperson Anna-Maria Shannon gave an update on the "Build a Block Campaign". Mike Yates gave an update on a music festival to be held March 26-27, "Birds on a Wire" at Gladish. Anna-Maria Shannon stated that the Moneysaver grant application period is open. Grants are

due by March 31.

The Commission asked about using the City  
Community Update.

Adjournment

The Commission adjourned at 5:10 p.m.

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Chairperson

ATTEST:

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Clerk