

**MINUTES**  
Pullman Police Advisory Committee  
March 8, 2010  
5:30pm at City Hall

The regular meeting of the Pullman Police Advisory Committee was held at 5:30pm on Monday, March 8th, 2010, in the Council Chambers, City Hall, 325 SE Paradise Street, Pullman, Washington, with Committee Chair Arlene Parkay presiding.

**ROLL CALL**

Present:	Arlene Parkay	Chair & WSU Staff & Faculty Representative
	Zach Hays	WSU Staff & Faculty Alternate
	KNona Liddell	College Hill Alternate
	Marcus Crossler	Military Hill Representative
	Karen Kiessling	Pioneer Hill Representative
	Richard Hume	Pioneer Hill Alternate
	Phyllis Stallcop	Sunnyside Hill Representative
	Al Sorensen	Business Community Alternate
	Kim Barrett	Multicultural Representative
	Greg Wilson	Pullman High School Parent Representative
Absent:	Barbara Hammond	College Hill Representative
	Matt Nobles	Military Hill Alternate
	Mike Lowery	Business Community Representative
	DaVina Hoyt	Multicultural Alternate
	Riley Myklebust	ASWSU Representative
	Patrick Horton	ASWSU Alternate
	Dan Hornfelt	Pullman School District Representative
	Bill Hawbaker	Pullman High School Parent Alternate
	Dallin Larsen	Pullman High School Representative
	Alex Wilson	Pullman High School Alternate
Staff:	Chief Weatherly	Pullman Police Department
	Elysia Spencer	Pullman Police Department

**CALL TO ORDER**      Parkay called the meeting to order at 5:30pm. The meeting had a quorum.

**MINUTES**      Motion to approve the minutes of the January 11th meeting passed.

                         Motion to approve the minutes of the February 8th meeting passed.

**REGULAR BUSINESS**      Parkay introduced the new Multicultural Representative, Kim  
New committee member      Barrett. DaVina Hoyt will take over the Multicultural Alternate  
   position vacated by Floyd Berry.

**REGULAR BUSINESS**

## Taxi Cab Ordinance

## Administrative Process

Weatherly reviewed progress of administrative work on the ordinance. Sample application packets were distributed for member review. Weatherly advised that the next step is for City Council to establish the final licensing fees, which they have been holding off on for the police department to access the cost of the fees.

Weatherly advised that a problem has arisen regarding checking criminal history of applicants. According to FBI and WSP, we will be unable to utilize the NCIC database to check the criminal history of applicants, as the system is reserved for criminal justice purposes only. Instead, the department will have to utilize one of several public investigative resources, which all have associated costs which the department is still accessing.

Weatherly reviewed a timeline of the administrative process thus far:

- January 11: Introductory letters mailed to all taxicab companies known to operate in Pullman.
- January 28: Taxicab subcommittee meeting. Subcommittee later presented their recommendations at the February Police Advisory Committee meeting.
- February: Learned of problem with performing criminal history checks on applicants. An administrative change in WSP policy now prohibits criminal history checks through ACCESS of the NCIC system. Researched multiple alternative resources to determine if they will accomplish desired checks, especially with regard to sex offender information.
- March 8: Application packets were finalized and mailed out to taxicab company owners on March 8th.
- Sgt. Dornes plans to send letters to out-of-area taxicab companies in Spokane and Lewiston advising them of the licensing requirements.
- Sgt. Dornes is still working on format and mounting issues of the operator photo and license within the vehicle.

A member asked for an estimate on the price range the department was looking at. Weatherly advised of potential recommendation of \$75 per applicant. Discussion ensued. Members expressed concerns about the cost to business owners and taxicab operators, as well as cost to the City without having the actual costs met by the licensing fees. A member asked if the criminal check could be performed every other year to alleviate costs. Discussion of possibly impact on public safety ensued. Committee agreed that the criminal checks need to be performed every year upon license renewal. Weatherly advised that he would pass on the Committee's concerns about the cost to the City Attorney for submission to the City Council.

**REGULAR BUSINESS**  
Nixle Update

Pullman Police Department went live on Nixle on March 1st. Packet distributed to members included the media release that the police department issued, as well as screenshots of the Nixle website illustrating the registration process.

A member asked about delay between entering the message and when it actually gets sent out. In theory, it is supposed to be instantaneous, but a member advised of receiving an alert at 11:00pm that was originally sent out earlier in the day. Another member asked whether we had developed guidelines for messages sent out after 9:00pm, so that people were not being awakened by a little traffic safety tip at 1:00am. Weatherly advised that he would check into these issues.

**REGULAR BUSINESS**  
New Police Chief Search

Copy of job advertisement distributed to Committee members. Closing date for the position is April 09, 2010. Weatherly advised that the City started receiving inquiries from as far away as New York within two days of the position being posted, even though City only advertised throughout the western states region.

**CONSTITUENCIES**  
**POLL**

- WSU Staff and Faculty:
  1. Propose that the April meeting be a joint meeting with the WSU Police Advisory Board. The meeting would be at normal time but in the Pullman Police Department briefing room.
  2. Request for an update on the fire at the Chief Joe Apartments. Weatherly advised that it was determined that the fire originated as a kitchen fire in one unit, and was made worse by the lack of fire separation walls and several disabled smoke detectors.
- College Hill:
  1. Big party weekend because of Mardi Gras. Several residences still have party trash in their yards. Weatherly advised that at least one of the residences was actually issued an infraction for code violation for the trash.
  2. Stubblefield's flyer
- Military Hill:
  1. Intersection of NW Larry and NW Kenny, one of the stop signs is obstructed by foliage and drivers are nearly driving through the intersection.
- Pioneer Hill:
  1. Weatherly advised that the police solved two related burglaries that occurred over WSU winter break at a residence on Pioneer Hill and a residence on Sunnyside Hill, and the suspect was arrested.

- Sunnyside Hill:
  1. Trash accumulation issue at a residence with a trailer parked out front, trash being stored under the trailer, as well as dog issues. Weatherly advised that the department is aware of the situation and has issued some infractions, and the department is now working in cooperation with the public health department to address the underlying issues.
- Business: Nothing
- Multicultural: Nothing
- ASWSU: No representative
- Pullman School District: No representative
- Pullman High School: No representative
- Pullman High School Parent:
  1. Discussion of possible escort for high school athletic team
- PTA Lincoln Middle School: No representative

**REGULAR BUSINESS**  
Recognition

Chief Weatherly presented retiring committee member Karen Kiessling with a "Leadership Recognition: Setting A Standard" award and a leadership coin. Kiessling was one of the founding members of the Pullman Police Advisory Committee in 1992, and had served on the Committee in various capacities for more than 18 years. Members expressed gratitude to Kiessling for her many contributions to the Committee and the community over the years. She will be greatly missed.

**MEMBER AND  
ALTERNATE  
SEARCH RESULTS**

- Pioneer Hill – Discussion of filling the vacancy created by Kiessling's retirement. Members determined that the current alternate, Richard Hume, would become the primary representative and that Greg Wilson, the current Pullman High School Parent representative, would be the new Pioneer Hill alternate, as he his child is graduating from P.H.S. in June.
- Pullman High School Parent – With Greg Wilson changing to the Pioneer Alternate, the current P.H.S. Parent alternate, Bill Hawbaker, would become the primary representative, leaving a vacancy in the alternate position.
- Pullman High School – Both the P.H.S. representative and alternate are graduating in June, so the Committee will need to fill their vacancies.

At the conclusion of discussion, it was determined that the following vacancies remain to be filled:

- Sunnyside Hill alternate
- Pullman School District alternate
- Pullman High School Parent alternate
- Pullman High School representative and alternate

- PTA Lincoln Middle School representative and alternate

**OLD BUSINESS**  
WSU Police Forums

A member who attended the last WSU Police public forum, "Field Sobriety Tests: The Sobering Truth", gave a brief description of what occurred and described public response to it.

**OLD BUSINESS**  
Member I.D. cards

New I.D. cards were available for members who had their picture taken at a previous meeting. Members who still needed to have their picture taken were asked to remain after the meeting to have their pictures taken.

**PUBLIC COMMENT**

No members of the public in attendance.


**NEXT MEETING**

Special joint meeting with WSU Police Advisory Board will be held on Monday, April 12th, 2010 at 5:30 pm in the Pullman Police Department Briefing Room.

**ADJOURNMENT**

Parkay entertained a motion to adjourn the meeting. The motion for adjournment was seconded, and the motion carried unanimously. The meeting was adjourned at 6:30 pm.

**ATTEST:**

  
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Chair

  
\_\_\_\_\_  
Secretary