

## MINUTES

Pullman Police Advisory Committee  
Pullman City Hall – Council Chambers  
March 14, 2011 at 5:30 pm

The regular meeting of the Pullman Police Advisory Committee was held at 5:30pm on Monday, March 14th, 2011, in the Council Chambers, City Hall, 325 SE Paradise Street, Pullman, Washington, with Committee Chair Arlene Parkay presiding.

### ROLL CALL

Present:	Arlene Parkay	WSU Staff & Faculty Representative (Chair)
	Marcus Crossler	WSU Staff & Faculty Representative Alternate
	Barbara Hammond	College Hill Representative
	Richard Hume	Pioneer Hill Representative
	Al Sorensen	Business Community Alternate
	Kim Barrett	Multicultural Representative
	Dan Hornfelt	Pullman School District Representative
	Bill Holman	Pullman School District Alternate
	Bill Hawbaker	Pullman High School Parent Representative
	Daniel Hawbaker	Pullman High School Representative
	Dalton Dice	Pullman High School Representative
Absent:	KNona Liddell	College Hill Alternate
	Zach Hays	Military Hill Representative
	Greg Wilson	Pioneer Hill Alternate (Vice Chair)
	Phyllis Stallcop	Sunnyside Hill Representative
	Mike Lowery	Business Community Representative
	DaVina Hoyt	Multicultural Alternate
	Josh Meyer	ASWSU Representative
	Riley Myklebust	ASWSU Alternate
	Rosemary Fleener	Pullman High School Parent Alternate
Staff:	Chief Gary Jenkins	Pullman Police Department
	Elysia Spencer	Pullman Police Department

**CALL TO ORDER** Parkay called the meeting to order at 5:31pm. There was a quorum.

**MINUTES** Motion to approve the February 14th meeting minutes passed.

**REGULAR BUSINESS** Parkay introduced Bill Holman, the new Pullman School District  
Introduce New Alternate.  
Committee Member

**REGULAR BUSINESS** Chief Jenkins provided the following police department updates:  
Police Department  
Update

- Vacant Records Specialist I (4/5) position filled. Position had been vacant since July 2010.

## **REGULAR BUSINESS**

### **Police Department Update (Continued)**

- Reserve Police Officers – Two out of the three original candidates continue to go through Whitman County's Reserve Academy training program. One candidate dropped out. Academy graduation date has not been set, but should occur sometime in May.
- Assist FBI Fugitive Arrest – On March 9th, Pullman PD arrested a subject wanted on five felony warrants for bank robbery in Seattle area. Officers assisted in locating subject, but the day the subject was located was the same day FBI was busy arresting subject for Spokane M.L.K. Day bomb attempt. Pullman PD, the regional S.W.A.T. team, and Moscow PD negotiators all responded and collaborated on the arrest, which occurred without incident.
- Detective Bill Orsborn was recognized by the Construction Industry Crime Prevention Program with an award for his investigation of thefts at Ace Hardware, Wal-Mart, Arrow Machinery, which lead to the arrest of the suspect on multiple burglary charges. The investigation led to the recovery of thousands of dollars in stolen property from across the state.
- NIXLE update – When initially launched, the program was free of charge for law enforcement and government agencies; however, beginning at the end of April, there will be a \$1500 fee for 2011, and then \$3000 annually after that. Due to budget constraints, the department is accessing other messaging options, including utilizing Twitter.

Members asked for updates on the following items:

- Officer injured in knife attack from suspect – Jenkins advised that the officer responded to the report of a traffic collision. Officer McNannay responded, the subject charged then tried to flee. As Officer McNannay caught and attempted the suspect, the suspect attacked the officer with a knife. Other officers arrived and were eventually able to detain the suspect. Officer McNannay suffered superficial cuts, as well as one gash in his uniform.
- Arrest of WSU basketball player Klay Thompson – Jenkins advised that he was stopped due to a burnt out headlight and was subsequently arrested for possession of marijuana. Jenkins advised that the feedback from the community regarding the arrest has been supportive of police actions.
- Reserve Officers Duties & Capacities – Jenkins advised that they will be utilized as supplemental and backup officers. The Reserve unit is completely comprised of volunteers, and this group is covering their equipment and training costs as well.

**REGULAR BUSINESS**  
Discuss Proposed  
Security Camera Project

Chief Jenkins advised that the idea was submitted to City Council for consideration of adoption into the 2011 City Goals. In the meantime, the PPD is moving forward and identifying areas of high call-volume for potential installation of cameras. A potential funding opportunity has been identified in the way of a \$300,000 grant through the Department of Justice. The grant application deadline is April 21st. A member asked about whether the Committee could submit a letter of support to include in the grant application.

**REGULAR BUSINESS**  
Discuss Format of Emails  
Submitted Through  
Committee Website

Following comments on the format of the emails the Committee receives via the City website, Spencer provided samples of text in a Word format and how that translated through the City email server into block text. Spencer advised that it is an issue she will raise with the City website redesign committee to be addressed in the future.

**REGULAR BUSINESS**  
Discuss Bullying/Cyber  
Bullying Issues in  
Pullman

Chief Jenkins advised that the question was asked about how often officers are involved in bullying or cyber-bullying types of cases at the schools. Currently the School Resource Officer gets involved in about one case a month. Facebook is most prevalent medium, followed by texting. Very few cases involve an actual crime, and would need to include a threat of bodily harm to qualify as criminal.

School District Alternate Holman spoke extensively about this issue and the various levels of response that the school district employs to address this problem, including:

- three days at the beginning of the school year, special curriculum addressing the topic is discussed in science classes,
- an assembly at the beginning of the school year to establish proper usage of technology on school grounds and at home,
- lessons on cyber safety in November

He advised that the punishments vary depending upon the level, type, and pattern of bullying.

Chief Jenkins advised that some officers attend specialized training on technology and evidence collection to assist in investigating these crimes. Also advised that PPD has been in contact with school district I.T. personnel and they are working to develop a collaborative partnership to hopefully provide parent education programs on technology, social media, cell phones, and bullying/harassment so that they can be part of the solution as well.

While praising the hard work and dedication of the school district in addressing the issue, a member expressed concern that the special curriculum was taking place in science periods when national trends show poor science scores, and suggested that it might be more appropriate in a social studies class.

**REGULAR BUSINESS**  
Discuss Crime Mapping  
Technologies

Chief Jenkins discussed crime mapping technologies that include options for uploading basic information about criminal activity from the department's database into a map format that is available for the public to view. Additionally, there are crime analysis tools available to the police. The cost for basic crime mapping is about \$150/month; for additional crime analysis features is about \$450/month. Several potential benefits to the community and the police department, but was not included in this year's budget.

A member asked about whether the Committee can engage in fundraising activities for projects that the Committee deems as a benefit to public safety in the City of Pullman. Members discussed that they believed that the Committee could not engage in fundraising activities but that individuals could; however, it wasn't clear how accurate this information was. Clarification to be sought from City Attorney.

**REGULAR BUSINESS**  
Discuss Location &  
Agenda Items for Special  
Joint Meeting With WSU  
Police Advisory Board

Members discussed possible locations and agenda items for discussion for the April joint meeting with WSU Police Advisory Board. It was decided to hold the meeting at Pullman City Hall.

**REGULAR BUSINESS**  
Review Draft of  
Committee Mission and  
Guidelines

Members continued review and discussion of revised draft of the Committee Mission and Guideline document. Revisions included changes that were proposed and agreed upon at last meeting as well as some adjustments made per recommendations following the meeting. Discussion included:

- Member appointments – Clarification on City protocol as to how members are appointed to the Committee. Clarification on interview and voting on applicants already vetted by a community group or organization.
- Citizen email suggesting term limits for members – Good idea in theory, but that in reality there is not a high level of applicants or interest in serving on the Committee.
- Compensation – A member questioned the need for this section. Members chose to keep this section.

Members also discussed the past practice of issuing I.D. cards to Committee members and whether that practice should continue.

**\*\*\*MOTION\*\*\***

At 6:52 pm, Parkay advised that she would entertain a motion to adopt the Pullman Police Advisory Committee Mission and Guidelines document as amended. The motion was moved, seconded, and carried unanimously.

**CONSTITUENCIES  
POLL**

Due to time constraints, Committee constituencies were not polled during this meeting. Committee members were encouraged to send any items for inclusion on next meeting agenda.

One member asked about the fires being set in the grain silo by a transient. Chief Jenkins advised that the subject was apprehended. Members followed up with questions about services and resources available to the homeless population. Chief Jenkins will follow-up with this issue at the next meeting.

**MEMBER AND  
ALTERNATE  
SEARCH RESULTS**

Current vacancies on the Committee are:

- Sunnyside Hill Alternate
- Military Hill Alternate
- Lincoln Middle School Parent Representative & Alternate
- Pullman At-Large Representative & Alternate

Member vacancies were not discussed due to time constraints.

**PUBLIC COMMENT**

No public comments.


**NEXT MEETING**

Special Joint Meeting with WSU Police Advisory Board on Monday, April 11, 2011 at 5:30 p.m. at Pullman City Hall

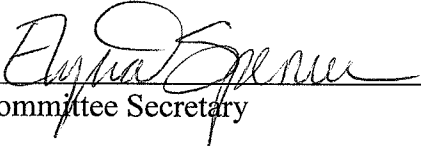
**ADJOURNMENT**

Parkay entertained a motion to adjourn the meeting. The motion for adjournment was seconded, and the motion carried unanimously. The meeting was adjourned at 7:00 pm.

**ATTEST:**

  
\_\_\_\_\_  
Committee Chair

6-13-11  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Committee Secretary

6/13/11  
\_\_\_\_\_  
Date