



**SPECIAL MEETING - MINUTES –September 28, 2009**  
**Neill Public Library - Pullman, WA 99163**

**In Attendance:** Anna-Maria Shannon, Kathleen Bodley, Linda Hartford, Becky Thorgaard, Mike Yates, Judy Busch ex-officio. **Absent:** Chris Bruce, Patrick Siler. **Guest:** Councilman Bill Paul

**Purpose:** To review NEW policies and procedures draft-to-date. These have been reviewed by the City attorney, now back in the hands of the Pullman Art Commission for review. Anna-Maria Shannon pulled together the document, drawing extensively from proven examples from other cities and governments with successful art commissions, ie: Redmond, WA. To clarify, these P&Ps are intended for art in public places only at this point for Pullman, items coming into the City's collection.

**Discussion** commenced, article by Article. *Anna-Marie Shannon* has the original versions and the corrected versions of the Policies and Procedures. The PAC comments and suggested changes will be re-submitted to the City attorney for further refinement to include legally correct terminology and phraseology.

Upon completion of review, discussion followed. *Bill Paul* emphasized the importance of the entrance to Pullman as the first impression people have upon entering. He also mentioned creating art on water towers.

*Mike Yates* is concerned about curb appeal, trees, how public facilities are handled, and asked who makes design decisions at the City level. *Bill Paul*: "City Council". *Kathleen Bodley* suggested including a committee with an architect to be involved in esthetic and design decisions. *Mike*: Anything [added or changed] in a public place needs review to ensure esthetics and beauty are maintained and enhanced. He proposed a separate entity to oversee these actions.

More discussion: What does City Council want us to do? *Anna-Maria*: We can make recommendations to the City to change ordinances. Acquiring a master plan of the city would give PAC a tool to work with. *AMS* mentioned Parks and Public Facilities come under a totally different set of policies and procedures in Moscow. *Bill Paul* informed PAC that the Planning Comm. is currently reviewing design standards for buildings (ie).

**Review Process:** re: Policies and Procedures: *Anna-Maria* will rewrite and re-send P&P and send back to PAC members. PAC will have 1 week to review and make any additional comments. Then the revised P&P will go back to City Attorney. PAC will make its yearly presentation to City Council in spring 2010.

Meeting adjourned 5:30pm.  
Respectfully submitted,  
Rebecca Thorgaard - Secretary