

CITY OF PULLMAN

(Verification of Employment; and Information Release Form)

VERIFICATION OF EMPLOYMENT

TO THE CITY OF PULLMAN:

I hereby certify the attached application contains a true, accurate, and complete statement of my employment history and qualifications. I understand that any omission of facts, misrepresentation, or statements or implications I might make in this application or in any other required document shall be considered sufficient cause to deny employment, or for discharge if already employed.

I also understand that nothing contained in this application or in the granting of an interview is intended to create an employment contract between the City of Pullman and myself for employment or for any benefit. I have received no promises regarding employment, and I understand that no such promise or guarantee is binding on the City of Pullman unless made in writing. If an employment relationship is established, I understand that I have the right to terminate my employment at any time and that the City of Pullman has a similar right consistent with civil service rules, labor contracts, and other rules and regulations if any of the aforementioned apply to my employment.

I hereby give permission to the City of Pullman to contact all former employers, educational institutions, and references and agree to sign authorizations for said individuals or institutions to disclose information regarding my job performance, personal history, achievement, discipline, and attendance to the City of Pullman. I release from all liability all persons, institutions, companies, and corporations who supply such information. I indemnify the City of Pullman against any liability that might result from such an investigation.

DATED: _____

Applicant's signature

Applicant's typed or printed name

Applicant's address

Telephone Numbers

Home: () _____

Work: () _____

Other: () _____

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INFORMATION RELEASE FORM

TO WHOM IT MAY CONCERN:

I have applied for employment with the City of Pullman. I have listed you as a former employer or reference.

A representative of the City of Pullman will be contacting you. You are hereby authorized to discuss with that person any information which is related to my work performance, personal history, discipline, and attendance. I hereby release you from any liability for providing such information. Moreover, I hereby release the City of Pullman from any liability for relying on information provided by you regarding my job performance, personal history, discipline, and attendance records.

You may accept a fax or photocopy of this document as evidence of the original.

DATED: _____

Applicant's signature

Applicant's typed or printed

Applicant's address

Telephone Numbers

Home: () _____

Work: () _____

Other: () _____