

NOTICE OF SPECIAL MEETING

To: Francis Benjamin, 600 SW Fountain, Pullman, WA 99163  
Keith Bloom, 355 SW State, Pullman, WA 99163  
Jeff Hawbaker, 780 SE Carolstar, Pullman, WA 99163  
Bill Paul, 109 SW Verona, Pullman, WA 99163  
Barney Waldrop, 1300 NW Orion Drive, Pullman, WA 99163  
Nathan Weller, 1100 NE Stadium Way #25, Pullman, WA 99163  
Pat Wright, 1020 SE Sunnymeade, Pullman, WA 99163

KRPL Radio, Box 8849, Moscow, ID 83843 (883-3571)  
Lewiston Tribune, 112 West 4th, Moscow, ID 83843 (883-0565)  
Evergreen, 122 Murrow Communications Center, Pullman, WA 99164  
(335-7401)  
Daily News, S 107 Grand, Suite "B", Pullman, WA 99163 (334-2170)  
KZUU, CUB 3rd Floor, WSU, Pullman, WA 99164 (335-2493)  
Spokesman-Review, P.O. Box 505, Pullman, WA 99163 (334-0402)  
Local Government Access Channel, City Hall, Pullman, WA 99163  
Northwest Public Radio, 382 Murrow Communications Cntr, Pullman, WA  
99164-2530 (335-3772)  
Whitman County Gazette, P.O. Box 710, Colfax, WA 99111 (397-4527)  
KCLX/KZZL, P.O. Box 710, Colfax, WA 99111 (397-4752)

YOU AND EACH OF YOU ARE HEREBY NOTIFIED that I have called a special meeting of the Metropolitan Park District of the City of Pullman to be held:

DATE: Tuesday, December 7, 2010  
TIME: 7:30 p.m.  
LOCATION: Council Chambers, City Hall, Pullman, WA 99163

THE PURPOSE OF THE SPECIAL MEETING IS:

See Attached Agenda

DATED this 3rd day of December, 2010.

  
\_\_\_\_\_  
Glenn A. Johnson  
President

METROPOLITAN PARK  
DISTRICT

SPECIAL MEETING AGENDA  
COUNCIL CHAMBERS

DECEMBER 7, 2010  
7:30 p.m.

- A. Roll Call: \_\_\_\_\_Francis Benjamin                      \_\_\_\_\_Barney Waldrop  
                             \_\_\_\_\_Keith Bloom                                      \_\_\_\_\_Nathan Weller  
                             \_\_\_\_\_Jeff Hawbaker                                      \_\_\_\_\_Pat Wright  
                             \_\_\_\_\_Bill Paul

B. Regular Agenda

Motion

1. Dispense with the reading of the minutes of the special meeting of November 15, 2010, and approve them as submitted.

Public Hearing

2. This is the date set for the final 2011 budget hearing on the Metropolitan Park District.

Resolution

3. Resolution No. MPD 10-2 - A RESOLUTION ADOPTING THE 2011 BUDGET OF THE PULLMAN METROPOLITAN PARK DISTRICT (PARK DISTRICT) BY APPROPRIATING MONIES FOR THE PARK DISTRICT OPERATIONS AND MATTERS PROPERLY RELATED THERETO.

MINUTES OF THE METROPOLITAN PARK DISTRICT  
OF THE CITY OF PULLMAN  
NOVEMBER 15, 2010

**Roll Call**

A special meeting of the Board of the Metropolitan Park District was held on November 17, 2009, at 7:55 p.m. in Council Chambers, City Hall, Pullman, Washington, with the following present:

Glenn A. Johnson	President
Francis Benjamin	Commissioner
Keith Bloom	Commissioner
Jeff Hawbaker	Commissioner
Bill Paul	Commissioner
Barney Waldrop	Commissioner
Pat Wright	Commissioner

**Call to Order**

President Johnson called the special meeting to order at 7:31 p.m.

**REGULAR AGENDA**

**Motion**

Minutes - November 9, 2010

1. Commissioner Bloom moved, Commissioner Benjamin seconded to approve the minutes of the special meeting of November 9, 2010. The motion carried unanimously.

**Public Hearing**

Final Budget Hearing

2. President Johnson announced that a public hearing is scheduled on the 2011 final budget hearing. Treasurer Mulholland presented the staff report and gave recommendations on accepting the budget. President Johnson opened the public hearing. There were no comments or questions from the Board or audience. President Johnson closed the public hearing.

**Resolution**

Resolution No. MPD 10-1 - Tax Levy

3. President Johnson announced that a resolution had been prepared fixing the amount of tax levy to be collected in 2011.

Treasurer Mulholland presented the staff report.

Resolution No. MPD 10-1 by title only reads as follows:

A RESOLUTION FIXING THE AMOUNT OF THE METROPOLITAN PARK DISTRICT TAX LEVY FOR THE YEAR 2010 FOR COLLECTION IN 2011 TO RAISE

REVENUE TO MEET ESTIMATED PARK AND RECREATION  
EXPENDITURES.

Commissioner Waldrop moved, Commissioner  
Benjamin seconded to adopt Resolution No. MPD-  
10-1.

**ADJOURNMENT**

President Johnson adjourned the special meeting  
at 7:33 p.m.

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President

ATTEST:

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Clerk

## REQUEST FOR METROPOLITAN PARK DISTRICT BOARD ACTION

For Meeting of: December 7, 2010

### ACTION REQUESTED

Conduct Metropolitan Park District 2011 Final Budget Hearing.

### BACKGROUND

The Metropolitan Park District conducted a final budget hearing on November 15, 2010. A notice of public hearing was not published prior to the hearing so the final budget hearing must be redone. The notice for this hearing was published on November 27 and December 4, 2010.

The Metropolitan Park District Board conducted the required revenue hearing on October 12, 2010. The Preliminary Budget Hearing was held on November 9, 2010.

The purpose of these hearings is to review the proposed 2011 budget and receive public input. Any amendments the Board wishes to make should be discussed at this final hearing. The proposed budget includes a 1% increase to the tax levy which will was decided on November 15, 2010.

### RECOMMENDATION

Conduct 2011 Final Budget Hearing, and accept public comments.

### FISCAL IMPACT

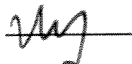

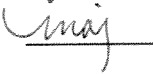
Total proposed 2011 Budget: \$538,589 (as of 11/10/10)

### SUBMITTED BY REVIEW

William F. Mulholland  
Treasurer

### ATTACHMENTS FOR BOARD

1. Revenue and Expenditure Budget  
Summary

<u>REVIEWED BY</u>	<u>Initial</u>	<u>Date</u>
Dep't Head		12/2/10
City Supervisor		12/3/10
City Attorney (as to form)		12-3-10

# **METROPOLITAN PARK DISTRICT FUND #108**

	<b>2009 ACTUAL</b>	<b>AMENDED 2010 BUDGET</b>	<b>YTD 07/31/10</b>	<b>2011 REQUEST</b>	<b>\$ CHANGE</b>
<b><u>REVENUES:</u></b>					
PROPERTY TAX					
MPD LEVY	471,579	517,689	285,520	536,128	18,439
<b>TOTAL REVENUES:</b>	<b>\$471,579</b>	<b>\$517,689</b>	<b>\$285,520</b>	<b>\$536,128</b>	<b>\$18,439</b>
<b>+BEGINNING FUND BALANCE:</b>	2,169	2,461	2,461	2,461	0
<b>TOTAL RESOURCES:</b>	<b>\$473,749</b>	<b>\$520,150</b>	<b>\$287,981</b>	<b>\$538,589</b>	<b>\$18,439</b>
<b><u>EXPENDITURES:</u></b>					
INSURANCE	5,000	5,000	5,000	5,000	
OTHER SERVICES					
INTERLOCAL - PARK M & O	466,288	512,389		531,128	18,739
<b>TOTAL EXPENDITURE</b>	<b>\$471,288</b>	<b>\$512,389</b>	<b>\$5,000</b>	<b>\$536,128</b>	<b>\$18,739</b>
<b>+ENDING FUND BALANCE</b>	2,461	2,761	282,981	2,461	(300)
<b>TOTAL USES:</b>	<b>\$473,749</b>	<b>\$515,150</b>	<b>\$287,981</b>	<b>\$538,589</b>	<b>\$18,439</b>

## REQUEST FOR METROPOLITAN PARK DISTRICT BOARD ACTION

For Meeting of: December 7, 2010

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### **ACTION REQUESTED**

Adoption of the 2011 Metropolitan Park District - Pullman Budget.

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### **BACKGROUND**

See attached memorandum

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### **RECOMMENDATION**

Passage of the resolution adopting the 2011 Budget

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### **FISCAL IMPACT**

See attached tables

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### **SUBMITTED BY**

William F. Mulholland

Treasurer

### **ATTACHMENTS FOR BOARD REVIEW**

1. Memorandum dated 12/03/10

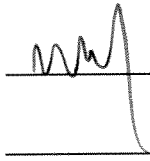
2. Resolution No. MPD 10- 2

### **REVIEWED BY**

**Initial**

**Date**

Dept Head



12/2/10

City Supervisor

\_\_\_\_\_

\_\_\_\_\_

City Attorney  
(as to form)

\_\_\_\_\_

\_\_\_\_\_

# Memo

**To:** President, Metropolitan Park Commissioners  
**From:** William F. Mulholland, Treasurer  
**Date:** December 3, 2010  
**Re:** 2011 Budget Resolution

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We have reached the final step of the 2011 Budget process. Prior to tonight, we conducted the Revenue Hearing on October 13, presented a balanced Budget and conducted the Preliminary Budget Hearing on November 9, and adopted the Property Tax Levy and conducted the Final Budget Hearing on November 15. Tonight, we hope you will approve the 2011 Budget Resolution.

No changes were recommended nor adopted at any of the hearings. The Budget Resolution presented for your approval contains no changes from the original 2011 Preliminary Budget draft that was presented at the budget hearings.



RESOLUTION NO. MPD 10-2

A RESOLUTION ADOPTING THE 2011 BUDGET OF THE PULLMAN METROPOLITAN PARK DISTRICT (PARK DISTRICT) BY APPROPRIATING MONIES FOR THE PARK DISTRICT OPERATIONS AND MATTERS PROPERLY RELATED THERETO.

THE BOARD OF METROPOLITAN PARK COMMISSIONERS OF PULLMAN, WA DO ORDAIN AS FOLLOWS:

SECTION 1: The 2011 Budget of the Park District and appropriations for the following fund is:

Metropolitan Park District Fund (108):  
Revenues: \$536,128  
Expenditures: \$536,128

SECTION 2: The Treasurer is hereby authorized and directed to make the necessary accounting entries and transactions to accomplish the above appropriations.

SECTION 3: This resolution shall be in full force and take effect five (5) days from and after its publication, or a summary thereof is published, in the official newspaper.

PASSED by the Metropolitan Park District Board of the City of Pullman at a special meeting held on the \_\_\_\_ day of December, 2010.

SIGNED by the Board President in Authentication and Approval Thereof on the \_\_\_\_ day of December, 2010.

\_\_\_\_\_  
President Glenn A. Johnson

ATTEST:

\_\_\_\_\_  
Clerk Carleton B. Waldrop

Approved as to Form:

\_\_\_\_\_  
City Attorney Laura D. McAloon

Summary Published: