

**MINUTES
NEILL PUBLIC LIBRARY
BOARD OF TRUSTEES**

**Regular Meeting
January 18, 2012
Young Conference Room
3:00 pm**

Attendees: William Brock, Elizabeth Hindman, Judy Busch, Jon Anderson, Robert Rembert, Joanna Bailey, Kathleen Ahern, Dana Ellis, Michael Knoblauch

1. New Business – Michael Knoblauch

Michael Knoblauch expressed his concerns regarding the situation that resulted in the suspension of his son's borrowing privileges. He requested that either a written apology be issued or chemical analysis testing be done to determine the origin of the fluid that caused the damage to the library book. William issued a verbal apology to Mr. Knoblauch and his son on behalf of the Library Board.

The board agreed with Joanna that chemical analysis testing is not an affordable option for the city to consider. And, that an absence of testing leaves in question the exact identity of the substance that caused the damage to the library item. After consideration, Joanna will send a letter to Mr. Knoblauch informing him that his son's borrowing privileges will be reinstated.

2. Judy moved and Robert seconded approving minutes from the December 14, 2011 Special Meeting.

3. Jon moved and Beth seconded approving December and January claims fund vouchers to date. All voted and the vouchers were accepted as presented.

4. Robert moved and Judy seconded approving January salary warrants. All voted and the warrants were accepted as presented.

5. Announcements and Reports

- a. Director's report accepted as presented.
- b. Financial report accepted as presented.
- c. Friends of Neill Public Library
The Friends were not present at the meeting.

6. Regular Business

- a. Establish meeting dates for 2012
The Board established the 3rd Wednesday each month as their regular meeting date.

b. Library goal-setting

The Board reviewed the library goals for 2012 drafted by the library management and staff. All library board members assented to the proposal and no discussion took place. Beth moved and Judy seconded approving the library goals for 2012. All voted and the goals were accepted as presented.

7. Adjournment of Regular Meeting

- a. Being no further business, Beth moved and Judy seconded adjourning the regular meeting. All voted and the meeting adjourned at 4:33 p.m.

Next Meeting Date: February 15, 2012 at 3 p.m.

William E. Brock

Chair

Dana Ellis

Attest