

**MINUTES
NEILL PUBLIC LIBRARY
BOARD OF TRUSTEES**

**Regular Meeting
March 21, 2012
Young Conference Room
3:00 pm**

Attendees: William Brock, Elizabeth Hindman, Judy Busch, Robert Rembert (via cell phone), Joanna Bailey, Dana Ellis

1. Judy moved and Beth seconded approving minutes from the February 15, 2012 Regular Meeting.
2. Rob moved and Judy seconded approving February and March claims fund vouchers to date. All voted and the vouchers were accepted as presented.
3. Beth moved and Judy seconded approving March salary warrants. All voted and the warrants were accepted as presented.
4. Announcements and Reports
 - a. Director's report accepted as presented.
 - b. Financial report accepted as presented.
 - c. Friends of Neill Public Library
The Friends were not present.
5. Regular Business
 - a. Appoint committee to evaluate library director in April
Beth and Rob have been appointed to conduct evaluations of the library director, Joanna Bailey. This committee will utilize staff, other department head and council evaluations. The staff will be provided with envelopes to submit their feedback to the board. These will be delivered to Jon Anderson's office to save postage. Joanna will ask John Sherman about the city's timeline for evaluations. Based on this information the board will decide about their timeline. The evaluation dates will be discussed at the April 25 board meeting.
 - b. Strategic planning
The board discussed the strategic planning timeline. The trustees have decided to hold special board meetings with the sole focus on the strategic plan. The dates and times are: April 11th at 1:30p.m., April 18th at 1:30p.m., June 13th at 2p.m., July 25th at 3p.m., August 8th at 1:30p.m. and August 29th at 3p.m.
6. New Business
 - a. There was no new business.

7. Adjournment of Regular Meeting

- a. Being no further business, Judy moved and Beth seconded adjourning the regular meeting. All voted and the meeting adjourned at 4:29p.m.

Next Meeting Date: April 11, 2012 at 1:30p.m.

William E Brock
Chair

Dana Ellis
Attest